

UW-RICHLAND COMMITTEE
May 14, 2018

The UW-Richland Committee met on Monday, May 14, 2018, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Chad Cosgrove, Linda Gentes, James Huffman, Shaun Lopez-Murphy and Melissa Luck.

Others present included: Victor Vlasak, County Clerk; Dr. Charles E. Clark, Regional Executive Officer and Dean for the Southwest Region; Greg Zimmerman, part-time Acting Campus Administrator; Brian Zobel, Regional Director of Facilities Planning and Management for the Southwest Region; John Carter, HVAC Specialist; Angie Arneson, Food Services Supervisor; Dennis J. Shields, University of Wisconsin-Platteville Chancellor; Rose Smyrski, Vice Chancellor at University of Wisconsin-Platteville; Todd Carothers, University of Wisconsin-Platteville; and Denise Lins, Symons Recreation Complex Director.

County Clerk Vlasak called the meeting to order.

The first order of business was the election of a Chairman. Motion by Huffman, second by Luck that Gentes be nominated. Motion by Huffman, second by Lopez-Murphy that the nominations be closed and the Clerk instructed to record that a unanimous ballot was cast for Gentes as Chair of the UW-Richland Committee. Motion carried.

The next order of business was the election of a Vice Chairman. Chair Gentes asked for nominations. Motion by Luck, second by Cosgrove that Huffman be nominated and that the nominations be closed and the Clerk instructed to record that a unanimous ballot was cast for Huffman as Vice Chair of the UW-Richland Committee. Motion carried.

Motion by Huffman, second by Cosgrove that the County Clerk be appointed as Secretary for the UW-Richland Committee. Motion carried.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Huffman, second by Cosgrove for approval of the agenda. Motion carried.

Motion by Huffman, second by Luck for approval of the printed copies of the April 9th minutes. Motion carried.

Chancellor Shields explained that last November the Regents approved restructuring of the colleges by assigning each of the two year colleges to a four year comprehensive university campus. UW-Richland and UW- Baraboo Sauk County were assigned to the UW-Platteville. They will become a part of the UW-Platteville. Right now they are being called branch campuses. The official transfer takes place July 1, 2018. A bigger portion of the operational things will be transferred at that time. There will be a campus dean for the Richland Campus and

another one for Baraboo. There are campus based committees working on the integration. The tenure status of faculty from both of the campuses has been accepted.

Greg Zimmerman, Campus Administrator, reported on commencement. 32 students will be a part of the ceremony. Chancellor Shields will be giving the address. Applications and admissions reports for next year are being monitored. 119 students are admitted for next year. Of that number, 111 are new freshman. For continuing students 58 are enrolled for the fall. 50 of the 58 are this year's freshman. The current year FTE is around 200.

Arneson reviewed the operations of the Food Service program. She noted that the program is totally revenue based. 100 to 125 meals are prepared each day for the meal sites of Rockbridge and Richland Center. Arneson reviewed the staffing for the department. She also explained the services provided for various campus events. A new service will be providing breakfast on Mondays from June through September at the Richland Center Community Center.

Arneson reported that Abby Wallace, temporary/casual Cafeteria Worker, has successfully completed her probationary period of employment. Motion by Huffman, second by Luck that Abby Wallace be paid at the after-probation rate for her position. Motion carried.

Arneson requested that the pay period for Food Service employees be changed to match the pay period for courthouse employees. Motion by Lopez-Murphy, second by Huffman that the change be approved. Motion carried.

The Limited Warranty Agreement for the replacement of the roof on the West half of Melvill Hall was reviewed by Corporation Counsel Southwick. Mr. Southwick states that the proposed limited warranty greatly limits the legal remedies which the County would otherwise have under civil law against Pioneer Roofing in the event of negligent installation or inferior materials. Mr. Southwick's recommendation is that the County not agree to accept the limited warrant.

Zobel provided an update on the Science Building Chiller Condensing Unit replacement. The unit was installed in the winter. The unit is scheduled to be started up when the temperature is above 55 degrees.

Zobel provided an explanation of the relationship between the County and UW System and the operations of the UW-Richland. The staffing of the facility and non-fixed assets are provided by the UW System. The fixed assets belong to the County. Zobel explained the Master plan and the ten-year plan for concrete work and roof repairs/replacement. Dean Clark noted the recommendation that an engineering study be conducted to address the pitch and drainage of concrete before any more concrete is replaced. Chancellor Shields said that one of things being looked at is to see if there is a way help make an investment in the physical structure in a way the County can manage. Chancellor Shields' view is that it is really important to fix the place in order to attract students, business and industry.

Zobel noted that a facility designer looked at the dining area to do something in the \$100,000 to \$150,000 range to improve the appearance of the area for recruitment and retention.

An application would have to be made to the System to utilize some of the reserve dollars. Zobel noted that there is an existing Master Plan. There are 26 campuses in the UW system. Of that number, 13 are two-year campuses.

Carter distributed copies of a report highlighting maintenance items for April and May. The list included the removal of three trees and the stumps from the west parking lot; storing winter grounds equipment and getting out the summer grounds equipment; aerating and rolling the lawns; and making repairs in the coach's office which resulted from a broken pipe.

Zobel reviewed the invoices for the month. An invoice in the amount of \$2,144.00 from Quality Door and Hardware was for the ADA door control for East Hall. Motion by Huffman, second by Luck to approve payment of the invoices totaling \$4,209.27 from the Outlay budget. Motion carried.

Motion by Luck, second by Cosgrove to approve the final payment to Pioneer Roofing in the amount of \$16,163.00. Motion carried.

Zobel reviewed the Outlay budget.

Denise Lins addressed the Committee regarding vehicle traffic on the sidewalk in front of the Symons Recreation Complex. A person in a truck was coming from the Coppertop Theater. Kids were running down the sidewalk in front of the parents. The truck almost hit a child. Lins discussed the issue with the Police Chief and with the Sheriff. The County would need to enact an ordinance before law enforcement could issue tickets. Signage has been purchased and will be installed. Lins will contact Corporation Counsel Southwick about drafting an ordinance.

Lins provided an update on natatorium lighting changes, natatorium parking lot repairs and the need for street addresses for both the campus and the natatorium.

Motion by Huffman, second by Cosgrove to adjourn. Motion carried. The meeting adjourned at 2:43 p.m.

Victor V. Vlasak
Richland County Clerk