

UW-RICHLAND COMMITTEE
April 9, 2018

The UW-Richland Committee met on Monday, April 9, 2018, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Melissa Burke and James Huffman. Dave Turk was absent.

Others present included: Victor Vlasak, County Clerk; Dr. Charles E. Clark, Regional Executive Officer and Dean for the Southwest Region; Greg Zimmerman, part-time Acting Campus Administrator; Brian Zobel, Regional Director of Facilities Planning and Management for the Southwest Region; John Carter, HVAC Specialist; Angie Arneson, Food Services Supervisor; Bill Condon, Highway Commissioner; and Todd Carothers, University of Wisconsin-Platteville.

Chairman Bellman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Burke, second by Huffman that the agenda, as amended, be approved. Motion carried.

Motion by Brewer, second by Burke that the printed copies of the minutes for the March 12th meeting be approved. Motion carried.

Dr. Clark reported that Symons Recreation Complex Director Denise Lins has expressed concern about vehicle traffic on the sidewalk by the Symons Recreation Complex and the safety of children leaving the Complex. Signage will be installed on either side of the sidewalk by the Symons Recreation Complex to say that there is no vehicle traffic. The Symons Natatorium Board may be asking the County to institute an ordinance to regulate the use of the sidewalk by vehicles. It was noted that maintenance vehicles do need to have the use of the sidewalks on campus.

Zimmerman reported on planned school visits to the campus. A student retention and customer satisfaction survey is being distributed to students. Thursday, April 19th is 2018 fall preview day for students enrolled for the fall and their parents.

Arneson reported on meal service events that have occurred and future events.

Arneson presented bids received for the replacement of a freezer. The estimated cost to repair the current unit is \$800.00. Motion by Brewer, second by Huffman to approve the purchase of a new 25.0 cubic feet capacity freezer from Martin Brothers for \$1,531.85. Motion carried. Martin Brothers will take the old freezer, install the new freezer and verify that is working before they leave.

Highway Commissioner Condon reported that the Department of Transportation considers the east drive bridge private and not eligible for funding through the local program. The estimated cost to replace the bridge and sidewalk is upward of \$300,000.00. Other options include a large culvert or a pre-cast structure. The bridge is rated at 45 ton. With that rating, the bridge will be usable for several more years. Commissioner Condon suggested the use of Westbrook Engineering to assess the bridge. A weight limit sign is posted on the east drive bridge. The deck and beams of the bridge are OK. The concern is with the footers and wing walls.

Zobel provided an update on the Melvill Hall Roof Replacement Project. The sidewalk damaged by the contractor has been replaced. The permanently mounted roof ladder has also been installed. The Engineer went over the punch list and has given approval of the final payment on the project to the contractor.

Zobel reported on the Science Building Chiller Condensing Unit Replacement. The work is complete except for startup.

Zobel reported on his meetings with Peter Davis, UW-Platteville Director of Facilities Management. Zobel reported that the custodial position will be re-posted because of a failed selection process. A limited term employee is performing the duties.

Carter presented the following maintenance report for March and April:

- Painting was completed in the student services area;
- Painting has started on the south hallway of the gym;
- A plumbing failure in the coach's office will requiring painting and repair to the flooring;
- Snow removal equipment is being repainted and readied for storage;
- Salting and snow removal continues;
- Large setups for the Feast of Nations and classroom setups;
- Spring cleaning of the lawns has started;
- Brush was cut behind the library;
- Three dead trees were removed from the west parking lot;
- Replacement trees will be coming in the next month;
- The maintenance area was cleaned and organized.

Zobel reviewed the invoices for the month. Motion by Burke, second by Huffman to approve payment of the invoices totaling \$539.62 from the Outlay budget. Motion carried.

The final payment of to Pioneer Roofing, LLC in the amount of \$16,163.00 for the Melvill Hall Roof Project was presented for approval. The Limited Warranty Agreement has been sent to Corporation Counsel Southwick for review. Motion by Brewer, second by Burke to approve the final payment contingent upon the Corporation Counsel's review of the Warranty Agreement. Motion carried.

Zobel reviewed the Outlay report.

Zobel presented a bid from Specialty Engineering Group, LLC in the amount of \$3,800.00 for an analysis and development of new sidewalk elevations that would allow water to drain down the existing sidewalks or adjacent areas in the Student Quad area. The analysis would determine what the grade should be of the sidewalks in the area so that when sidewalks are replaced in the future water will drain properly. Motion by Bellman, second by Burke to postpone action on the proposal until the new committee members meet next month. Motion carried.

Motion by Burke, second by Huffman to adjourn. Motion carried.

Victor V. Vlasak
Richland County Clerk