

## **FINANCE AND PERSONNEL COMMITTEE**

September 7, 2018

The Finance and Personnel Committee met on Thursday, September 7, 2018, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Jeanetta Kirkpatrick, Marty Brewer, Linda Gentes, Buford Marshall, Shaun Lopez-Murphy, Larry Sebranek and Don Seep.

Others present included: Victor Vlasak, County Clerk;

Chairman Kirkpatrick called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, WRCO and County department heads; a copy was posted on the Courthouse Bulletin Board and County web site; and a copy was faxed to The Richland Observer.

Motion by Brewer, second by Gentes for approval of the agenda. Motion carried.

Julie Keller presented the proposed 2019 County Treasurer's budget. Included in the budget are funds for forty extra hours worked by the Deputy at tax collection time, funds for the health insurance deductible reimbursement and salary increases.

Funds are included in the proposed 2019 budget for costs associated with tax delinquent parcels and county-owned real estate cleanup.

Joellen Rott presented the proposed 2019 Property Lister budget. Included in the budget are funds for thirty extra hours worked at tax preparation time, health insurance deductible reimbursement and salary increases.

Barb Scott presented the proposed 2019 Management Information Systems budget. Included in the budget are funds for replacement of some of the parts of the server, health insurance deductible reimbursement and salary increases. Cost estimates were presented totaling \$114,696.26 for the replacement of computer hardware and licensing in County departments.

Sue Triggs presented the proposed 2019 Register of Deeds' budget. Included in the budget are funds for the health insurance deductible reimbursement and salary increases

Avery Manning presented the proposed 2019 Courthouse budget. Included in the budget are funds for the health insurance deductible reimbursement and salary increases. Manning presented a listing of five year capital improvements. No cost estimates were included.

Jennifer Harper presented the proposed 2019 District Attorney's office budget. Harper reviewed the funding received from the State for the Victim Witness Coordinator position. Harper also presented various charts illustrating funding for the office.

The Committee reviewed the proposed 2019 County Board budget. The mileage cost estimate was changed to \$8,000 and the registration estimate was changed to \$1,000.

The County Clerk's proposed 2019 departmental budget was presented. Included in the budget are funds for the health insurance deductible reimbursement and salary increases. The proposed budget will be changed to reflect a 40 hour work week and brought back to the Committee for review.

The 2019 budget for libraries and debt service were reviewed.

Motion by Brewer, second by Marshall to adjourn. The meeting adjourned at 11:18 p.m.

Victor V. Vlasak  
Richland County Clerk