

# County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak  
County Clerk  
Administrative Coordinator

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May 30, 2018

## NOTICE OF MEETING

The Richland County Finance and Personnel Committee will be meeting on Tuesday, June 5, 2018, at 9:00 a.m., in the County Board room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. May 8<sup>th</sup> Minutes Approval
5. Highway Addendum Amendment regarding Grade 7 pay rate for Seasonal Employees
6. Sheriff's Department
  - a. Vacation Carryover Approvals
  - b. Addendum Amendment regarding Non-union Wage Scale
7. Clean Sweep Funding
8. Grant for the Repair of Barns, Fence Line and/or Screening Replacements at the Fairgrounds
9. Joint Ambulance Committee Used Ambulance Purchase Authorization
10. Administrative Coordinator Duties Discussion
  - a. Prepare and Present an Annual Operating and Capital Budget
  - b. Meet with Department Heads to Provide and Collect Budget Information
  - c. Conduct an Annual Employee Survey and Exit Interviews
11. Cash Trial Balance, Investments and Cash History Reports
12. Civil Rights Compliance Report Approval
13. Advertising for Employees
14. Department Head Meeting Report
15. Courthouse Security
16. Update of Wage Study Appeals Process
17. Tax Deed Sale – 9:00 a.m. – Cazenovia and Yuba Parcels
18. Pine Valley Lead Cook Position Creation
19. Resolution No. 14-122 Amendment regarding On-Call Wages for Nurses
20. Adjourn

Sincerely,

Victor V. Vlasak  
Richland County Clerk

Note: Agenda items 12, 13, 14, 15, 16, 17, 18, and 19 added.

Cc: Committee Members, Richland Observer, WRCO, Bulletin Board and Our Files