

**RULES AND RESOLUTIONS COMMITTEE  
AND ETHICS BOARD**  
September 19, 2018

The Rules and Resolutions Committee and Ethics Board met on Wednesday, September 19, 2018, at 3:00 p.m. in the County Board Room, located on the third floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Dave Turk, Don Seep, Chad Cosgrove and Jayme Walsh. Ed Pulvermacher was absent.

Also present were: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; Jeanetta Kirkpatrick, Board Chair; Tom Rislow, Pine Valley Administrator; Barb Scott and Jason Marshall, MIS; and Angie Rizner, Health and Human Services.

Committee Chair Turk called the meeting to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were emailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were emailed to Fruit Broadcasting, LLC and County Department Heads.

Motion by Cosgrove, second by Walsh that the agenda be approved. Motion carried.

Motion by Walsh, second by Cosgrove that the printed copies of the minutes for the August 22<sup>nd</sup> meeting be approved. Motion carried.

The Committee discussed the video recording of meetings and the posting the recordings on the county web site. Scott noted that there would be a requirement to retain the recordings for seven years. Close captioning of the meetings could also become a requirement. Meetings would have to take place where the recording equipment is housed. Cosgrove will check with Nova Video Products regarding video recording meetings and hosting the recordings on their channel.

The Committee discussed posting budget reports on the county web site and updating them monthly. The Committee viewed Sauk County's web site and the reports that they post on their web site.

The Committee discussed per diem paid for attendance at board and committee meetings. The current rate is \$40 for attendance at County Board meetings and \$30 for attendance at committee meetings. Motion by Walsh, second by Seep to present a resolution to the County Board for approval to establish the rate of \$30 for attendance at County board meetings and \$20 for attendance at committee meetings. Motion carried.

The Committee discussed Rule 18 of the Rules of the Board which sets forth which County Board sessions will be held during the day and which sessions will be held in the

evening. Motion by Walsh, second by Cosgrove to present a resolution to the County Board for approval to set the hour of the session of all County Board meetings at 6:00 p.m. and to eliminate language in Rule 18 which states “The December, January, February and March sessions shall be day sessions. Motion carried.

The Committee discussed development of a resolution establishing the membership, representation and terms of members on the Coordinated Services Team Coordinating Committee. Angie Rizner explained the makeup of the committee. Motion by Cosgrove, second by Seep that Corporation Counsel Southwick draft a resolution for review by the Committee at their next meeting. Motion carried.

The Committee discussed the makeup of the Joint Ambulance Committee. Motion by Walsh, second by Cosgrove to present a resolution to the County Board for approval to amend the size of the committee to reflect the change in the membership of the committee due to the Towns of Sylvan, Bloom and Buena Vista switching to other providers for their ambulance services. Motion carried.

Motion by Cosgrove, second by Walsh to adjourn to Wednesday, October 17<sup>th</sup> at 4:00 p.m. Motion carried.

Victor V. Vlasak  
Richland County Clerk