

**RULES AND RESOLUTIONS COMMITTEE
AND ETHICS BOARD**

July 18, 2018

The Rules and Resolutions Committee and Ethics Board met on Wednesday, July 18, 2018, at 3:00 p.m. in the County Board Room, located in the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Chad Cosgrove, Ed Pulvermacher, Don Seep, Dave Turk and Jayme Walsh.

Also present was: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; Tim Gottschall and Angie Rizner, Health and Human Services; and Supervisors Jeanetta Kirkpatrick, Linda Gentes, Shaun Lopez-Murphy and Kerry Severson.

The County Clerk called the meeting to order.

The first order of business was the election of a Chairman. Motion by Cosgrove, second by Walsh that Turk be nominated. Motion by Seep, second by Walsh that the nominations be closed and the Clerk instructed to record that a unanimous ballot was cast for Turk. Motion carried and Turk was declared elected the Chairman of the Rules and Resolutions Committee and Ethics Board.

Turk chaired the meeting from this point on.

The next order of business was the election of a Vice Chairman. Motion by Walsh, second by Cosgrove that Seep be nominated. Motion by Cosgrove, second by Walsh that the nominations be closed and the Clerk instructed to record that a unanimous ballot was cast for Seep. Motion carried and Seep was declared elected Vice Chairman of the Rules and Resolutions Committee and Ethics Board.

The next order of business was the appointment of a Secretary. Motion by Cosgrove, second by Seep that the Clerk be nominated. Motion by Walsh, second by Cosgrove to close the nominations and appoint the Clerk as Secretary of the Rules and Resolutions Committee and Ethics Board. Motion carried.

The next order of business was the election of a Secretary. Motion by Cosgrove, second by Walsh that Pulvermacher be nominated. Motion by Walsh, second by Cosgrove that the nominations be closed and the Clerk instructed to record that a unanimous ballot was cast for Pulvermacher. Motion carried and Pulvermacher was declared elected Secretary of the Rules and Resolutions Committee and Ethics Board.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were mailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were emailed to Fruit Broadcasting, LLC and County Department Heads.

Motion by Cosgrove, second by Pulvermacher for approval of the agenda. Motion carried.

Motion by Pulvermacher, second by Walsh for approval of the printed copies of the minutes for the March 14th meeting. Motion carried.

Gottschall reported that the Aging and Disability Resource Center of Eagle Country Committee is no longer a committee of Richland County and that it can be removed from the Committee Structure as the oversight of the Committee has been transferred to the Juneau County Board.

The Committee discussed Resolution No. 17-129 creating the Comprehensive Community Services Coordination Committee. The resolution defined the membership of the Committee and the terms of its members. A list of members and their representation will be brought back to the Rules and Resolutions Committee and Ethics Board at its next meeting.

The Committee discussed the inclusion of the Coordinated Service Team Coordinating Committee in the Committee Structure. Motion by Seep, second by Cosgrove to postpone action on the agenda item. Motion carried. Corporation Counsel Southwick will draft a resolution for the Rules and Resolutions Committee and Ethics Board to review and take action on at its next meeting.

The Committee discussed Resolution No. 14-149 (Amended) establishing the 19 member Joint Ambulance Committee. The resolution defines the membership as one from each of the thirteen participating towns, one from each the Village of Boaz and the Village of Yuba, one from the City Council and the Mayor and two County Board Supervisors. The Towns of Sylvan, Bloom and Buena Vista have switched to other providers for their ambulance services. Motion by Seep, second by Cosgrove to postpone action on the agenda item. Motion carried. The membership change will be forwarded to the Joint Ambulance Committee for a recommendation.

Lopez-Murphy addressed the Committee recommending that the Rules of the Board be gender neutral. Motion by Walsh, second by Cosgrove that a resolution be presented to the County Board for approval to amend the Rules of the Board by removing the words “chairman” or “chairperson” anywhere they appear in the Rules and replacing them with “Chair”. Motion carried.

The Committee discussed the current method by which agendas for meetings are prepared by department heads. Suggested was establishing a policy whereby Committee Chairs would approve agendas before they are finalized.

Lopez-Murphy addressed the Committee recommending that members of boards, commissions and committees be provided with sufficient written background information for agenda items on which action is being requested.

The Committee discussed establishing a rule requiring that a “public comments” agenda item appear on all board, commission and committee agendas. Motion by Walsh, second by Cosgrove that Corporation Counsel Southwick prepare a draft of a resolution to amend the Rules of the Board to include the requirement. Motion carried.

Motion by Cosgrove, second by Pulvermacher to adjourn to Wednesday, August 22nd at 3:00 p.m. Motion carried.