

# **RICHLAND COUNTY CHILD SUPPORT**

181 W. Seminary Street  
Richland Center, WI 53581  
(608)647-8826

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## **MINUTES FOR FEBRUARY 15, 2018**

The Child Support Committee met on February 15, 2018 at 10:30 a.m. in the Jury Room of the Courthouse. Present were committee members Jeanetta Kirkpatrick and Gary Peters and Director Amy Forehand.

The meeting was called to order by Peters at 10:39 a.m. The meeting was probably posted. Kirkpatrick moved to approve the minutes from the previous meeting. Second by Peters.

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Forehand presented an invoice with the agency bills since the previous meeting. Kirkpatrick moved to approve the bills. Second by Peters.

Forehand gave her director's report.

### **A. Staffing**

The office's half time clerical worker put in her notice. She accepted a full-time position with the sheriff's department as a dispatcher. She was looking for full time and benefits. Forehand reported that she had hoped that worker would have remained with the agency until a full-time position opened up. Forehand recommended that the position not be filled. In the alternative, she believes the other position should be bumped up to 40 hours. Losing the position is not ideal, however, that seems to be the direction the county wants to go.

Gary made an a motion to increase the hours to 40 for remaining of the year. Kirkpatrick Second.

### **B. Performance**

The caseload as of the end of January was 850. The court ordered performance was at 92.23%, down slightly from the year previous. Paternity establishment was at 99.66%, down slightly. Current support collection rate was 83.36%, which was up slightly. Arrears collection was at 66.27%, which was down 1.36%.

### C. Address

The agency renewed its post office box for six months. There is a general box for the courthouse, where the mail gets sorted. The agency needs a dedicated address, but there is no official assignment of the boxes. We have tried to address the issue. Forehand is going to register, 181 W. Seminary Street, Suite 213, with the State. 213 is the office number outside office.

### D. Equipment Issues

The agency was notified that in June, the HOD printing that is used to print various documents/reports will no longer be available. They have not offered a real viable solution. Barb Scott is aware of the situation and the agency will be working with her to find the cheapest solution to the problem.

The agency had to purchase a new high drive for Forehand's computer. The IT department installed it. The hard drive itself was less than \$50.00.

Other business: Kirkpatrick stated that the Clerk's Office showed the department to have a deficit for 2017. Forehand said she is not sure why there would be a deficit. The department did not overspend and their income was very straight forward. The income comes from reimbursement for expenses and incentives. If there is an issue, Forehand believes that it has to do with the indirect costs. Forehand indicated that was an issue the year before according to Jeff Harrison.

Peters asked about whether Child Support should be combined with another oversight committee. Kirkpatrick stated that it would not be in the best interest of the Agency to be under Health and Human Services at this time. Forehand felt that was an issue that should be looked at in the future when things settle down with the hiring of a new director and the possibility of a county executive.

Motion to adjourned at 11:03 p.m. by Kirkpatrick. Second by Peters.