

Richland County Agriculture and Extension Education Committee
Meeting Minutes
October 3, 2018 - 1:00 p.m.
Room 713, Extension Office, East Hall, UW-Richland

Present: Brewer, Couey, Wagner, Williamson, Wunnicke, Saxe, Craddock, Hady

- I. Meeting was called to order by Chairperson Brewer at 1:00 p.m.
- II. Saxe gave proof of notification.
- III. Motion by Williamson, seconded by Couey, to approve the agenda. Motion carried.
- IV. Motion by Couey, seconded by Williamson, to approve the September 2018 Minutes. Motion carried.
- V. Public input-none
- VI. Unfinished Business
 - a. Interim 4-H Program Coordinator Position—Saxe stated that Richland County 4-H Coordinator Position Description, previously approved by the committee with minor tweaks, is now approved at the state level and is with the office of Human Resources. He expects final interviews could be conducted in December with the new contract to start January 1, if all goes well. Agriculture Agent, Adam Hady explained his likely position will be 50% time in Richland County and 50% time in Crawford County starting January 1, 2019. Crawford County will be looking at this in their October committee meeting being held tomorrow. Saxe stated that shared positions can always be revisited in the future.
 - b. 2019 UWEX Budget—Saxe and Brewer reported that Richland County Finance Committee's review of the 2019 UW-Extension budget went well, as there was no increase requested over 2018. Brewer qualified this by saying that the Finance Committee's recommendations will still need to be approved by the full Richland County Board of Supervisors. The County Board has the authority to cut non-mandated programs, including UW-Extension, if they feel the budget must be balanced this way.
- VII. New Business
 - a. Educator participation—request for multiple out-of-county days for the following
 - i. All UWEX Program Conference for Hady, Wunnicke, Craddock, Coorough December 4-6 in Madison.
- VIII. Out of County Requests - Motion by Wagner, seconded by Couey, to approve out of county requests and participation at above conference. Motion carried.
- IX. Approval of Repairs/Purchases over \$1,000. None.
- X. Expenditures: Office, Agent, Soils, Program and Pesticide accounts – Motion by Williamson, seconded by Couey, to recommend payment of all accounts. Motion carried.
- XI. AED Update - Saxe reported that the second half of the 2018 Agent/Educator Contract has been submitted to Richland County for payment. The 2019 Agent/Educator Contract will need to be signed before the end of 2018, based on numbers already agreed upon.
- XII. Next meeting date is the first Wednesday of the month - November 7, 2018 at 1 p.m.
- XII. Motion to adjourn by Williamson and seconded by Wagner. Motion carried.

Minutes submitted by: Chelsea Wunnicke.