

Minutes
Transportation Coordinating Committee
Wednesday, February 14, 2018

A meeting of the Transportation Coordinating Committee was held Wednesday, February 14 at 3:00 p.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, Paul Kinney, David Scribbins, Lydia Metz, Melissa Burke, Richard McKee, Eric Rynes, and Bob Sheire

Members absent: Angela Metz, Linda Gentes

Other attendees included: Linda Batten, Roxanne Klubertanz-Gerber, Heidi Sheire and Harriett Hendricks

- 1) The meeting was called to order by David Scribbins at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Robert Sheire moved to approve the posting and agenda; Eric Rynes seconded. Motion carried.
- 4) Approval of Transportation Coordinating Committee Minutes from November 8, 2017:
 - Paul Kinney moved to approve the posting and agenda; Robert Sheire seconded. Motion carried
- 5) 5304 Transportation Study Results:

Roxanne shared the 5304 transportation study results with the committee. Included in the study were results from surveys of transportation consumers, and results from individual stakeholder interviews. Included in the results was information regarding the needs and the strengths in the region. Needs that were identified include, but are not limited to, after-hours transportation, regionalized transportation, more taxi options.

Recommendations from the grant included ensuring that providers have properly sized vehicles, offer more accessible rides, and more on demand services. It was also recommended to have more regional/ cross county coordination.

- 6) 5 year Coordinated Transportation Plan discussion:
 - Roxanne discussed that the county is working with the Southwest Transit Team on the 5 year Coordinated Plan. The plan will include both regional and local goals and is what the program uses as a guide for the services that are offered.
 - Roxanne informed the committee that there will be a Public Meeting to discuss transportation needs and gaps in services May 9, 2018 from 3:00 pm – 5:00 pm in conference room A/B at Health and Human Services. Invitations will be going out, a press release will be in the Richland Observer. Roxanne further requested TCC members to attend the meeting if at all possible and to share information with people who have an interest in the transportation needs of the county.
- 7) 5310 Operating Grant and Vehicle Grant Application update:
 - Roxanne reports that the 5310 Grant was approved. It however was only approved at 75% of what was requested which is an \$8000 decrease from last year. Roxanne further reports that this is due to a change in how the state is allocating money.

- Also reported was that the 5310 vehicle grant requests were approved. The ADRC will be getting a wheelchair accessible mini-van and Pine Valley Community Village will receive a medium wheelchair accessible bus. Currently the anticipated delivery date is early fall. Roxanne reports that it could be early 2019 before the vehicles are received. The ADRC looked at the last few years usage and it was decided to request a smaller, accessible van which would be more economical.
 - Roxanne reported that in the past the 5310 grant would come out in June and be due in July. She has been told that the plan is for the 2019 grant to come out in May 2018 with a deadline of late July 2018.
- 8) Budget Review
- Roxanne discussed that due to being early in the year there is not much information in for the 2018 budget.
 - Not all information is in for the 2017 budget but at this time revenues are trending higher than expected and there should be no issues with the budget. Currently the total expenses are \$171,647 with a total revenue from grants, county match funds, passenger revenue, and MCO's of \$172,949.
- 9) 2017 Transportation Review:
- Roxanne reviewed the 2017 ride information.
 - Driver escort volunteers logged 9521 hours totaling over 220,000 miles
 - Bus program drivers drove 22,577 miles
- 10) Citizen Comments: none
- 11) Schedule Next Meeting: The next meeting is tentatively set for May 9, 2018 at 1:00.
- 12) Adjourn
- Paul Kinney moved to adjourn the meeting until Wednesday, May 9, 2018; Richard McKee seconded. Motion carried.

Respectfully submitted,

Linda Batten
Aging and Disability Resource Center
of Eagle Country - Richland Center Office