

PROPERTY, BUILDING AND GROUNDS COMMITTEE

August 8, 2018

The Richland County Property, Building and Grounds Committee met jointly with the Richland Center Personnel and Insurance Committee on Wednesday, August 8, 2018, at 5:00 p.m., in the Municipal Building, located at 450 South Main Street, Richland Center, Wisconsin.

Richland County Property, Building and Grounds Committee members present included: Buford Marshall, Larry Sebranek, Chad Cosgrove, and Steve Williamson. Richard McKee was absent.

Richland Center Personnel and Insurance Committee members present included: Justin Lockwood, Diane Cox and Ryan Cairns.

Others present included: Victor Vlasak, County Clerk; Melinda Jones, City Clerk/Treasurer; County Board Chair Jeanetta Kirkpatrick; Mayor Mike Kaufman; Tim Gottschall, Interim Health and Human Services Director; Avery Manning, Courthouse Maintenance Supervisor; and Dave Fry, City Park Foreman/City Forester.

Chairman Marshall called the Richland County Property, Building and Grounds Committee meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by Sebranek, second by Cosgrove for approval of the agenda. Motion carried.

Lockwood called the City Personnel and Insurance Committee meeting to order.

The purpose of the meeting was to discuss contracting with the City for snow removal from the courthouse parking lot and walkways and the Community Services building parking lot and walkways as well as lawn mowing for both buildings.

Gottschall explained the contract that Health and Human Services has for snow plowing and snow removal. A copy of that contract arrangement will be provided to the City.

Fry explained how the services could be provided by the City for removal of the snow from the parking lots and sidewalks of both buildings. The City can also remove any snow that is piled on the lots. Fry indicated that mowing services could also be easily provided.

The City will prepare a proposal for providing the services and forward it onto the County Property, Building and Grounds Committee for consideration.

Motion by Cosgrove, second by Sebranek to adjourn the Property, Building and Grounds Committee. Motion carried.

Victor V. Vlasak
Richland County Clerk