

JANUARY SESSION

January 16, 2018

Chairman Kirkpatrick called the meeting to order. Roll call found all members present except Myers and McKee.

Supervisor Turk gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

County Clerk Vlasak read the agenda for the January session. Motion by Peters, second by Kinney that the agenda be approved. Motion carried.

Chairman Kirkpatrick asked if any member desired that the minutes of the December session be read or if any member desired to amend the minutes of the previous session. Hearing no motion to read or amend the minutes of the December session, the Chairman declared the minutes as approved.

Ordinance No. 18-1 Amending Ordinance No. 14-27 Relating To Authorizing Travel By All-Terrain Vehicles and Utility-Terrain Vehicles On Certain County Trunk Highways was presented to the Board. Motion by Sebranek, second by Peters that Ordinance No. 18-1 be enacted. Supervisor Rasmussen expressed concern about safety. Kevin Jasper, a member of the Dayton Ridge Runners Snowmobile and ATV/UTV Club, answered questions. No complaints are on record with the Sheriff's Department in regards to safety with the currently approved routes. The clubs purchase the signs and the Highway Department is responsible for making sure that the signage is installed properly. All of the municipalities affected have adopted ordinances approving the proposed routes. Highway Commissioner Condon recommended an amendment to the ordinance. Motion by B. Marshall, Jr., second by Sebranek to add after CTH D to CTH DD; "CTH DD from Hustler's Ridge Road to CTH D". Motion carried on the amendment. Motion carried and ordinance, as amended, declared enacted.

ORDINANCE NO. 18 – 1 (Amended)

An Ordinance Amending Ordinance No. 14-27 Relating To Authorizing Travel By All-Terrain Vehicles and Utility-Terrain Vehicles On Certain County Trunk Highways.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Ordinance No. 14-27 relating to authorizing travel by all-terrain vehicles and utility-terrain vehicles on certain County Trunk Highways is hereby amended by adding the following language to section 9 of Ordinance 14-27. The introductory sentence of section 9 is: "The following sections of County Trunk Highways are designated as ATV-UTV routes:"

- CTH F from Excelsior Road to Wild Rose Drive.
- CTH X from Century Drive to CTH T at the County line for a drop point and connection to Grant County.
- CTH E from Hill Road to USH # 171.
- CTH Q from Jackson Drive to Shannon's Way.
- CTH Q from CTH E to Crow Hill School Road.
- CTH ZZ from Dayton Ridge Road to CTH Q.
- CTH A from Hidden Valley Road to Covered Bridge Road.
- CTH Y from Crow Hill Road to CTH Q with a drop point at Quale Run Golf Course.
- CTH AA from Cooper Hill to a drop point at the Richland County Fairgrounds – City Limits.
- CTH D to CTH DD; CTH DD from Hustler's Ridge Road to CTH D.
- CTH D to CTH NN.
- CTH NN to CTH S at Sauk County line.
- CTH I from Section Hollow Lane to Z Scott Road.

- CTH D from Rockbridge County Pier Park to Quarry Hill Road.
- CTH C from Quarry Hill Drive to Yuba Drive.
- CTH NN from CTH N to Willow Creek Road.
- CTH E from USH # 14 North to Quarry Hill Drive.
- CTH Z from Tuckaway Drive to Trigg's Road.
- CTH NN from CTH N to Wheat Hollow Road.
- CTH N from CTH N and NN intersection to Willow Creek Road.
- CTH O from Whippoorwill Road to CTH TB.
- CTH TB from USH # 60 to CTH O.
- CTH O from CTH TB to USH #14.

2. The following new paragraph 10 is hereby added to Ordinance No. 14-27:

“The Highway and Transportation Committee shall meet with representatives of Richland County ATV-UTV clubs not more than once per calendar year.”

3. Sections 10, 11 and 12 of Ordinance No. 14-27 are renumbered 11-13.

4. This Ordinance shall be effective immediately upon its passage and publication.

Dated: January 16, 2018
 Passed: January 16, 2018
 Published: January 25, 2018

**ORDINANCE OFFERED BY THE HIGHWAY
 AND TRANSPORTATION COMMITTEE**

		FOR	AGAINST
Jeanetta Kirkpatrick, Chairman Richland County Board of Supervisors	Richard Rasmussen		X
	Buford E. Marshall, Jr.	X	
ATTEST:	Paul Kinney	X	
Victor V. Vlasak	Larry Sebranek	X	
Richland County Clerk	Marty Brewer	X	

Resolution No. 18-1 Commemorating The Service Of Four Employees At Pine Valley Community Village Who Have Retired was read by County Clerk Vlasak. Motion by Clary, second by Severson that Resolution No. 18-1 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 - 1

A Resolution Commemorating The Service Of Four Employees At Pine Valley Community Village Who Have Retired.

WHEREAS Ms. Tami Boelman, who was hired on May 11, 1988, retired on December 26, 2017 from the position of Activities Director at Pine Valley Community Village after 29 ½ years of dedicated service to Richland County, and

WHEREAS Ms. Ellen Alvin, who was hired on April 5, 2000, retired on November 17, 2017 as a Unit Clerk at Pine Valley Community Village after over 17 ½ years of dedicated service to Richland County, and

WHEREAS Ms. Carol Danehy , who was hired on August 22, 2000, retired on November 6, 2017 as a Registered Nurse at Pine Valley Community Village after over 17 years of dedicated service to Richland County, and

WHEREAS Ms. Sharon Haug, who was hired on November 21, 1995, retired on December 5, 2017 as a

Food Service Worker II after over 22 years of dedicated service to Richland County, and

WHEREAS the County Board wishes to express its appreciation to these 4 retirees for their many years of dedicated service to Richland County.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Ms. Tami Boelman, Ms. Ellen Alvin, Ms. Carol Danehy and Ms. Sharon Haug for their years of dedicated service to Richland County and the County Board hereby expresses its best wishes to each of these retirees for a long and happy retirement, and

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to:

Ms. Tami Boelman
25433 Jefferson Street
Richland Center, WI 53581

Ms. Ellen Alvin
23587 Hustlers Ridge Drive
Richland Center, WI 53581

Ms. Carol Danehy
P.O. Box 636
Muscoda, WI 53573

Ms. Sharon Haug
28998 Pinecrest Circle
Lone Rock, WI 53556

RESOLUTION OFFERED BY THE COUNTY BOARD
SUPERVISOR MEMBERS OF PINE VALLEY
COMMUNITY VILLAGE BOARD OF TRUSTEES

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Donald Seep	X
Larry Sebranek	X

Resolution No. 18-2 Amending Pine Valley Community Village’s Addendum To The County’s Handbook Of Personnel Policies And Work Rules was read by County Clerk Vlasak. Motion by Bellman, second by Clary that Resolution No. 18-2 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 – 2

A Resolution Amending Pine Valley Community Village’s Addendum To The County’s Handbook Of Personnel Policies And Work Rules.

WHEREAS it is necessary, from time to time, for the County Board to amend the County’s Handbook of Personnel Policies and Work Rules and Addendums to those policies in order to meet the ever-changing needs of County government, and

WHEREAS the Board of Trustees of Pine Valley Community Village has recommended an amendment to Pine Valley's Addendum to the Handbook to the Finance and Personnel Committee and the Committee, after carefully considering the matter, is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following paragraph 7 is added at the end of section I entitled "Reimbursement" of Pine Valley's Addendum to the County's Handbook of Personnel Policies and Work Rules:

"7. Employees who attend conferences or seminars out of the County for professional or employment-related training or certification and who leave County employment within 1 year after the training is completed must reimburse the County for all expenses incurred by the County relative to that conference or seminar, excluding salary or wages. The County will deduct the amount due under this paragraph from any compensation owed to the employee after the County has received the employee's notice of separation or retirement", and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Robert L. Bellman	X	
Buford E. Marshall, Jr.	X	
Linda Gentes	X	
Donald Seep	X	
Larry Sebranek	X	

Resolution No. 18-3 Relating To Purchasing A Used Bulldozer And Trading In A Bulldozer was read by County Clerk Vlasak. Motion by Brewer, second by Huffman that Resolution No. 18-3 be adopted. Highway Commissioner Bill Condon explained the repairs that would be required if the department kept the current bulldozer. The new bulldozer has 117 operating hours of use. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 - 3

A Resolution Relating To Purchasing A Used Bulldozer And Trading In A Bulldozer.

WHEREAS Rule 19 of the Rules of the Board requires approval by the County Board before the Highway and Transportation Committee can purchase highway equipment which costs more than \$50,000, and

WHEREAS the Committee is recommending that the County Board approve the purchase of a used bulldozer at a cost of \$110,000.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to the Highway and Transportation Committee and to the County Highway Commissioner to purchase one used 2014 Case 850M bulldozer from Titan Machinery of La Crosse at a total cost of \$110,000, and

BE IT FURTHER RESOLVED that, as part of this transaction, the Committee will be trading in a 2011 850 LPG bulldozer for a trade-in of \$50,632, putting the overall cost of this transaction at \$59,368, and

BE IT FURTHER RESOLVED funds for this purchase are in the Machinery Fund of the Richland County Highway Department's account in the 2018 County Budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE HIGHWAY AND TRANSPORTATION COMMITTEE

FOR AGAINST

Richard Rasmussen	X
Buford E. Marshall, Jr.	X
Paul Kinney	X
Larry Sebranek	X
Marty Brewer	X

Resolution No. 18-4 Approving Fund Transfers From The Donations Fund In The Symons Natatorium's Account In The 2017 County Budget was read by County Clerk Vlasak. Motion by Turk, second by Gentes that Resolution No. 18-4 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 - 4

A Resolution Approving Fund Transfers From The Donations Fund In The Symons Natatorium's Account In The 2017 County Budget.

WHEREAS the Symons Natatorium Board and the Director of the Symons Natatorium, Ms. Denise Lins, have recommended fund transfers from the Donations Fund in the Natatorium's account in the 2017 County budget to the Natatorium's Operating Account in the 2017 County budget, and

WHEREAS this proposal has been reviewed by the Finance and Personnel Committee and the Symons Natatorium Board is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that transfer of the following funds in the Symons Natatorium's Donations Fund (Fund # 37) in the 2017 County budget to the Symons Natatorium's Operating Account (Fund # 36) in the 2017 County budget is hereby approved:

Partnership with Youth Donation to Class.....	\$816.00
General Donations to Day Pass.....	\$ <u>48.00</u>
Total.....	\$864.00, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD SUPERVISOR MEMBERS OF THE SYMONS NATATORIUM BOARD

Linda Gentes X
David J. Turk X

Resolution No. 18-5 Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Buena Vista was read by County Clerk Vlasak. Motion B. Marshall, Jr., second by Williamson that Resolution No. 18-5 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 - 5

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Buena Vista.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Town of Buena Vista, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of that real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Property, Building and Grounds Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the Town of Buena Vista which is known as Tax Parcel #006-3044-2500 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

<u>Year of Tax</u>	<u>Certificate No.</u>	<u>Amount of tax (without interest)</u>
2009	86	289.04
2010	91	202.30
2011	91	189.61
2012	98	203.51
2013	89	192.93
2014	88	189.93
2015	71	197.26
2016		197.94

Total..... \$1,662.52

The legal description relating to this parcel is as follows:

The following-described real estate situated in Richland County, State of Wisconsin:

A part of the South Half (S1/2) of the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section Thirty (30), Township Nine (9) North, Range Two (2) East, Richland County, Wisconsin, described as follows: Commencing Three (3) rods South of the North line of the above-described premises and 197 feet East of the right-of-way of the

C.M. & St. P. R.R. (Richland Center Branch);
Thence South Ten (10) rods;
Thence East Eight (8) rods;
Thence North Ten (10) rods;
Thence West Eight (8) rods to the place of beginning, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY,
BUILDING AND GROUNDS COMMITTEE

	FOR	AGAINST
Buford E. Marshall, Jr.	X	
Marilyn Marshall	X	
David J. Turk		
Steve Williamson		X

Resolution No. 18-6 Cancelling Stale Tax Certificates And Making An Appropriation was read by County Clerk Vlasak. Motion by Bellman, second by Huffman that Resolution No. 18-6 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 - 6

A Resolution Cancelling Stale Tax Certificates And Making An Appropriation.

WHEREAS when real estate taxes on a parcel go unpaid, the County issues a tax certificate which is a lien on the real estate and, if a tax certificate remains unpaid for 11 years, Wisconsin Statutes, section 75.20 requires the County Treasurer to cancel that tax certificate, and

WHEREAS there are 14 tax certificates which County Treasurer Julie Keller is now required to cancel and the Finance and Personnel Committee is now presenting this Resolution to the County Board for an appropriation to reflect the lost revenues resulting from these cancelled tax certificates in the 2018 County budget.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for cancelling the following tax certificates for the tax year which were issued in 2005:

<u>CERTIFICATE NUMBER</u>	<u>PARCEL NUMBER</u>	<u>TAX AMT</u>	<u>NAME</u>
24	002-2721-2100	\$48.07	Stacey Gander
63	006-0634-5300	\$2.16	Owner Unknown
110	006-4041-0009	\$3.63	Owner Unknown
111	006-4621-0000	\$3.63	Owner Unknown
226	014-3440-1009	\$13.09	John Mausser
281	020-0613-4100	\$4.25	Owner Unknown
318	022-0934-2100	\$26.56	Owner Unknown
387	028-1633-2100	\$2.52	Sylvan Creamery
418	030-2811-1100	\$522.57	C. Wilcox/Ron Nash
437	032-2220-0810	\$13.55	Robert Koechley
438	032-2220-0830	\$97.59	Robert Koechley
439	032-2220-0880	\$2.70	Robert Koechley
462	146-0009-0410	\$11.45	Owner Unknown
548	276-2100-1682	\$1,423.77	Dwight Gray

Total \$2,175.54, and

BE IT FURTHER RESOLVED that \$2,175.54 is hereby appropriated from the General Fund to the Cancelled Tax Certificates account in the 2018 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Robert L. Bellman	X	
Linda Gentes	X	
Buford E. Marshall, Jr.	X	
Donald Seep	X	
Larry Sebranek	X	

Resolution No. 18-7 Relating To Cancelling Stale County Checks was read by County Clerk Vlasak. Motion by Peters, second by Bellman that Resolution No. 18-7 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 - 7

A Resolution Relating To Cancelling Stale County Checks.

WHEREAS it appears in the report of the County Treasurer that the following checks have been outstanding against the County for more than one year, but those checks cannot be taken off the books of the County without approval of the County Board.

NOW THEREFORE BE IT FURTHER RESOLVED by the Richland County Board of Supervisors that the following County checks drawn on Richland County Bank are hereby cancelled:

CHECK NUMBER	DATE	PAYEE/DEPT.	CHECK AMOUNT
48721	2/3/2016	Nicole Schultz/County Fair	\$1.75
49461	3/17/2016	Doug Boyd/Treasurer Refund	\$25.69
51242	6/22/2016	Chris Kammes Jr./ Symons Complex	\$10.00
51971	8/9/2016	Elizabeth Forehand/County Fair	\$2.00
52296	8/17/2016	Lennie Jones/Treasurer Refund	\$7.17
53465	10/31/2016	Jackson Wiertzema/ County Fair	\$2.00
53611	10/31/2016	Ethyn Johnson/County Fair	\$2.00
53724	11/3/2016	Barry Dalberg/County Fair	\$1.75
53727	11/3/2016	David Daughenbaugh/County Fair	\$3.50
53779	11/3/2016	Michael Kay/County Fair	\$3.75

Total \$59.61, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Robert L. Bellman	X	
Linda Gentes	X	
Buford E. Marshall, Jr.	X	
Donald Seep	X	
Larry Sebranek	X	

Resolution No. 18-8 Amending 2003-52 Relating To Creating A Non-Lapsing Account For Donations Made On Behalf Of The County Fairgrounds was read by County Clerk Vlasak. Motion by B. Marshall, Jr., second by Kinney that Resolution No. 18-8 be adopted. Resolution # 03-52 created the County Fairgrounds Donations Account (Fund #33) in the County budget for the purpose of receiving all donations from individuals or organizations to the Fair and Recycling Committee. The proposed change states that all funds raised by the Fair and Recycling Committee during the County Fair, including from the beer and food stand and the pie auction, and at other times, be placed in County Fairgrounds Donations Account (Fund #33). The proposed change would prohibit the use of Fund # 33 to balance the County Fair operating account (Fund # 68). It was explained that past uses of the donated funds were for building repairs or for the enhancement of fair events. Supervisor Clary noted that the language in the proposed resolution, as written, would prohibit the use of the donated funds for any fairgrounds operational costs. Motion by B. Marshall, Jr., second by Peters to postpone action on the resolution. Motion carried.

Ordinance No. 18-2 Amending Richland County Sheriff’s Department Ordinance 89-7 was read by County Clerk Vlasak. Motion by Brewer, second by Seep that Ordinance No. 18-2 be enacted. Discussion followed. Motion carried and ordinance declared enacted.

ORDINANCE NO. 18 - 2

An Ordinance Amending Richland County Sheriff's Department Ordinance 89-7.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Richland County Sheriff's Department Ordinance 89-7, as amended to date, is hereby further amended as follows:

2. Section (f) of section 2 which entitled "Procedures and Standards for Hiring New Personnel" is hereby amended by adopting the following underlined words and repealing the following crossed-out words:

"(f) All persons who apply for or attain the position of full-time Road Patrol Deputy Sheriff or Investigator shall be certified by the State of Wisconsin as a law enforcement officer in accordance with sec. 165.85, Wisconsin Statutes or shall have completed the State of Wisconsin Police Recruit Academy to become eligible for certification. The Department shall give any person may, upon approval of the Sheriff and the Law Enforcement and Judiciary Committee, give any current employee who attains the position of full-time Road Patrol Deputy Sheriff or Investigator, and who is not so certified or certifiable at the time of his or her employment appointment to the position, an opportunity to attend one State of Wisconsin Certified Police Recruit the Academy, where successful completion leads to the full-time Road Patrol that person Deputy or Investigator being accepted and approved as a law enforcement officer by the State of Wisconsin Law Enforcement Board of Standards. The Department shall be required to provide the will give the time and opportunity to any such person to attend such a course only once during their probationary period. Failure to satisfactorily complete the course shall constitute grounds for discharge. Except that the Law Enforcement Committee may, in its sole discretion, allow a person who has failed to satisfactorily complete such a course, time and opportunity to retake all or a portion of the course on such terms as the committee deems appropriate. Persons who become full-time Road Patrol Deputy Sheriffs or Investigators by attending the Academy after application for employment and who do not remain employed by the Sheriff's Department for 3 consecutive years must promptly reimburse the County for all expenses which were paid or reimbursed by the County relative to the person's attendance at the Academy, except salary or wages. The County will deduct the amount due under this paragraph from any compensation owed to the employee after the County has received the employee's notice of separation or retirement."

3. This Ordinance shall be effective immediately upon its passage and publication.

Dated: January 16, 2018
Passed: January 16, 2018
Published: January 25, 2018

ORDINANCE OFFERED BY THE LAW
ENFORCEMENT AND JUDICIARY COMMITTEE

Jeanetta Kirkpatrick, Chairman
Richland County Board of Supervisors

		FOR	AGAINST
Fred Clary		X	
Donald Seep		X	
Gary A. Peters		X	
Buford E. Marshall, Jr.		X	
Marty Brewer		X	

ATTEST:
Victor V. Vlasak
Richland County Clerk

Resolution No. 18-9 Commemorating The Service Of Jim Chitwood As Richland County Highway Commissioner was read by County Clerk Vlasak. Motion by Kinney, second by Rasmussen that Resolution No. 18-9 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 - 9

A Resolution Commemorating The Service Of Jim Chitwood As Richland County Highway Commissioner.

WHEREAS Jim Chitwood, who was hired at the County Highway Department on February 8, 1988 and who was appointed County Highway Commissioner on July 21, 2010, retired as County Highway Commissioner on December 1, 2017, and

WHEREAS the County Board wishes to express its appreciation to Jim Chitwood for his nearly 30 years of dedicated service to Richland County.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Jim Chitwood for his nearly 30 years of dedicated service to Richland County and the County Board hereby expresses its best wishes to Jim Chitwood for a long and happy retirement, and

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to:

Jim Chitwood
29081 Town Hall Drive
Muscodia, WI 53573

**RESOLUTION OFFERED BY THE HIGHWAY AND
TRANSPORTATION COMMITTEE**

FOR AGAINST

Richard Rasmussen	X
Buford E. Marshall, Jr.	X
Paul Kinney	X
Larry Sebranek	X
Marty Brewer	X

Motion by Severson, second by Brewer that Resolution No. 17-124 Approving Updated Job Descriptions For Positions In The Department Of Health And Human Services that was defeated at the January 16th County Board session be reconsidered. Roll call vote. AYES: Seep, Brewer, Kinney, Jewell, Burke, Peters, Gentes, Turk, Clary, Pulvermacher, Severson, Williamson, M. Marshall, Kirkpatrick. NOES: Huffman, Bellman, Rasmussen, Sebranek, B. Marshall, Jr. Ayes 14. Noes 5. Total 19. Motion carried to reconsider the resolution. Corporation Counsel Southwick noted that the original motion to adopt the resolution was now before the Board. Supervisor Gentes explained the savings that will result from the reorganization and restructuring of the staff and the workload. Chairman Kirkpatrick noted that the new job descriptions were considered when the wage study was conducted. It was noted that the new job descriptions do not change the pay grades for the positions or the hours worked per week. Timothy Gottschall, Health and Human Services Business Manager, explained that the children's manager and public health manager positions were reduced to supervisor level and maintained in-house with current staff. The public health manager position will be replaced with a county health officer position. Motion carried and resolution declared adopted.

RESOLUTION NO. 17 - 124

A Resolution Approving Updated Job Descriptions For Positions In The Department Of Health And Human Services.

WHEREAS it is necessary from time to time for the County to update and amend job descriptions for County employees so that the job descriptions accurately reflect the actual duty of the position, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Patrick Metz, have presented to the Finance and Personnel Committee dated job descriptions for twenty-nine positions at the Department of Health and Human Services, and

WHEREAS the Finance and Personnel Committee has carefully considered these updated job descriptions and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that the updated job descriptions for the following positions which are on file in the County Clerk's office are hereby approved.

- Secretary
- Fiscal Specialist
- Confidential Administrative Secretary
- Disability Benefit Specialist
- Elder Benefit Specialist
- Temporary/Casual Driver/Escort Driver
- Case Manager
- Juvenile Justice Lead Worker
- Kindness Increases Development Success (K.I.D.S.) Coordinator
- Adult Protective Services Worker
- Certified Substance Abuse Counselor (CSAC)
- Mental Health Therapist (Non-Licensed)
- Mental Health Therapist (Licensed)
- Psychiatric Nurse
- Treatment Court Coordinator
- Program Assistant
- Economic Support Lead Worker
- Health and Wellness Coordinator
- Nutrition Program Coordinator
- Temporary/Casual Nutrition Driver
- Manager of Operations (title of position changed from Business Manager)
- Administrative Supervisor (title of position changed from Office Supervisor)
- Economic Support Supervisor (title of position changed from Economic Support Manager)
- Public Health Supervisor/County Health Officer (title of position changed from Public Health Manager)
- Manager of Programmatic Services (title of position changed from Clinical Services Manager)
- Child Protective Services, Juvenile Justice (CPS/JJ) Supervisor
- Business Systems Supervisor
- Aging and Disability Resource Center Supervisor, and

BE IT FURTHER RESOLVED that the position of Children's Services Manager is eliminated, and Supervisor Jewell left the meeting at this point.

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period after January 1, 2018.

RESOLUTION OFFERED BY THE FINANCE AND
PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Robert L. Bellman		X
Buford E. Marshall, Jr.	X	
Larry Sebranek	X	
Donald Seep	X	

Supervisors Seep and Turk recused themselves from the meeting at this point.

Patrick W. Glynn, Senior Consultant, Carlson Dettmann Consulting, LLC, presented an update on the Richland County Classification and Compensation Study. The presentation included a project process overview; an explanation of the elements of a successful project; information on workforce challenges; four essential policy questions; market comparisons; the job evaluation process; market placement; the pay structure and administration; and recommendations and next steps. The appeals process was explained. The criteria for an appeal would be an error in the documentation and classification or substantial changes to a job. An appeal does not apply to the pay structure and steps, established market comparisons, the implementation strategy or red circled employees. A review of the pay structure will require considerations on market conditions or changes in the cost-of-living, the ability to pay and market comparisons.

Supervisor Jewell left the meeting at this point.

Resolution No. 18-10 Adopting A Pay Plan For County Employees was read by County Clerk Vlasak. Motion by Huffman, second by Williamson that Resolution No. 18-10 be adopted. Chairman Kirkpatrick explained that the Pay Plan is being implemented in April so that the cost of implementation would be covered by the funding included in the 2018 budget. Glynn explained that the program being recommended is an eight step program with a control point of 90% of the market place. Each step is a two percent step increment. Discussion followed. Motion carried and resolution declared adopted.

RESOLUTION NO. 18 - 10

A Resolution Adopting A Pay Plan For County Employees.

WHEREAS changes in Wisconsin's labor relations laws have made it prudent for the County to review its pay plans and develop a uniform method for compensating its employees, and

WHEREAS the County has retained the services of Carlson Dettman Consulting, LLC to study and analyze the County's current compensation plans and to develop recommendations to develop future compensation plans for County employees, and

WHEREAS the Finance and Personnel Committee has carefully reviewed and has approved the recommendations made by the firm to replace the existing County employee compensation structures for the County Highway Department, the Courthouse and professional employees, except the Deputy Sheriff's Association and the County's elected officials ("general government") and Pine Valley Community Village, with two employee compensation structures, one for general government, consisting of 18 pay grades with 8

steps, and one for Pine Valley Community Village, consisting of 16 pay grades with 8 steps, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the two compensation plans, one for general government and one for Pine Valley Community Village, with the original of these plans being on file in the County Clerk's office and a copy having been distributed to all Supervisors; are hereby approved, and

BE IT FURTHER RESOLVED that these plans include the following elements:

- General government

1. Employees with two or more years of employment as of the effective date of the plan are placed at Step 3;
2. Employees whose wages are currently above Step 3 are placed at the next step that provides an increase in compensation;
3. Employees with less than 2 years of continuous employment as of the effective date of the plan and new hires are placed at Step 1;
4. After an employee passes probation, the employee shall be placed at Step 2.

- Pine Valley Community Village

5. Employees with two or more years of employment as of the effective date of the plan are placed at Step 4;
6. Employees whose wages currently above Step 4 are placed at the next step that provides an increase in compensation;
7. Employees with less than two years of employment as of the effective date of the plan and new hires, are placed at Step 2;
8. After an employee passes probation, the employee shall be placed at Step 3;
9. After two years from the date of hire, the employee shall be place at Step 4;

General provisions

10. An employee whose rate of pay as of April 1, 2018 exceeds the maximum rate for their position's pay grade shall have their wages frozen until such time as the pay structure, through amendments, meets or exceeds their rate of pay;
11. No current County employee shall incur a reduction in their base pay as a result of this Resolution;
12. Step progressions will automatically occur every other year, with the next progression on the steps to occur at the start of the first pay period in January, 2020, and

BE IT FURTHER RESOLVED that the Finance and Personnel Committee will conduct a formal position classification review process for employees to request a review of their position grading, and

BE IT FURTHER RESOLVED that the general government plan, except for the County Highway Department, shall be effective at the start of the second pay period in April, 2018 and the Pine Valley plan, including the County Highway Department, shall, be effective at the start of the first pay period in April, 2018, and

BE IT FURTHER RESOLVED that this Resolution shall be effective on the dates stated above.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Linda Gentes	X
Buford E. Marshall, Jr.	X
Larry Sebranek	X
Robert L. Bellman	X

The next agenda item was the election of a Highway Commissioner. Motion by Rasmussen, second by Kinney that Bill Condon be nominated. Chairman Kirkpatrick asked if there were any other nominations. Motion by Williamson, second by Pulvermacher that the nominations be closed and the Clerk instructed to record that a unanimous ballot was cast for Bill Condon as Highway Commissioner. Motion carried.

Motion by Seep, second by Williamson to approve the list of businesses/individuals who are being recommended by the Department of Natural Resources to serve as Emergency Fire Wardens in Richland County for 2018. Motion carried.

- Boaz Country Store, 17190 US Highway 14, Richland Center
- D J's Kwik Stop, 32845 US Highway 14, Gotham
- Lone Stop Shell, 33659 US Highway 14, Lone Rock
- Matthes Farms, 11675 County Highway I, Viola
- Natural Bridge Grocery, 17520 Highway 80, Richland Center
- Richland County Land Conservation, 26136 Executive Lane, Richland Center
- The Port, 14750 State Highway 60, Blue River
- Town of Eagle Treasurer, 19197 State Highway 60, Muscoda
- Walsh Ace Hardware, 1525 Bohmann Drive, Richland Center

Motion by Bellman, second by Peters that the list of per diems and mileage claimed in 2017 for County Board attendance and for committee attendance be approved. Motion carried.

NAME	PER DIEM	MILEAGE
Robert L. Bellman	\$ 2,380.00	\$ 107.61
Marty K. Brewer	\$ 2,660.00	\$ 489.60
Melissa J. Burke	\$ 940.00	
Frederick K. Clary	\$ 2,750.00	
Carol R. Clausius	\$ 70.00	\$ 4.59
Linda G. Gentes	\$ 1,990.00	\$ 7.65
James D. Huffman	\$ 1,530.00	\$ 731.34

Larry D. Jewell	\$ 1,230.00	\$ 364.14
Paul F. Kinney	\$ 2,440.00	\$ 1,346.40
Jeanetta k. Kirkpatrick	\$ 2,090.00	\$ 1,104.15
Buford E. Marshall, Jr.	\$ 3,050.00	\$ 1,583.04
Marilyn L. Marshall	\$ 1,930.00	\$ 417.07
Richard N. McKee	\$ 1,360.00	\$ 303.96
Bryan Myers	\$ 230.00	
Gary A. Peters	\$ 2,680.00	\$ 51.53
Richard P. Rasmussen	\$ 1,550.00	\$ 531.42
Larry L. Sebranek	\$ 3,170.00	\$ 1,242.36
Donald Seep	\$ 3,080.00	\$ 1,811.52
Kerry Severson	\$ 1,140.00	
David J. Turk	\$ 680.00	\$ 17.34
Ruth E. Williams	\$ 840.00	\$ 135.66
Steve Williamson	\$ 1,260.00	\$ 316.20
TOTALS	\$39,050.00	\$10,565.58

Chairman Kirkpatrick stated that subject to confirmation by the County Board she was appointing Edward Pulvermacher to the Child Support Committee, City Library Board and Rules and Resolutions Committee to fill the vacancies created by the death of Ruth Williams. Motion by Bellman, second by M. Marshall the appointments be confirmed. Motion carried.

No rezoning petitions were received and there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Darin Gudgeon, Emergency Medical Services Director, presented a report on the Richland County Ambulance Service. Included in the report was a history of the service; the level of services provided; staffing levels; 2017 call volume; 2016 and 2017 financial information; municipalities served; services and accomplishments; immediate needs; long term goals; and existing back-up, mutual aid and intercept agreements.

Motion by Huffman, second by Kinney to adjourn to Tuesday, February 20, 2018 at 10:00 a.m. Motion carried.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the January session held on the 16th day of January, 2018.

Victor V. Vlasak
Richland County Clerk