

**Commission on Aging Disability Board Meeting Minutes
July 11, 2018**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

Members present: Virginia Wiedenfeld, Van Nelson, Sandra Kramer, Carolyn Denman, Cindy Riley, Gary Peters, and David Scribbins

Members absent: Sharyn Knudson and Belinda Granger

HHS Staff present: Roxanne Klubertanz-Gerber and Linda Batten

Others present: No one

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Virginia Wiedenfeld made a motion to approve the agenda; Sandra Kramer seconded. Motion carried.

3. Approval of June 13, 2018 Commission on Aging and Disability Meeting Minutes:

- Sandra Kramer made a motion to approve the June 13, 2018 Commission on Aging and Disability meeting minutes; Carolyn Denman seconded. Motion carried.

4. Board education: ADRC Annual Report:

- Roxanne went through the report for the board. She explained the functions/duties of each staff member in the ADRC.
- Roxanne further explained the programs that the ADRC supports and what population each program is trying to reach.

5. Reports from Aging and Disability Organizations:

- Cindy Riley said that the hospital has a new task force to make the hospital dementia friendly. She said there is quite a lot of training for this.
- Cindy reported that the hospital is looking for a 2nd therapist for Senior Life Solutions. This program is geared to people over 65 and they meet three times a week.
- Cindy also stated that they have a van to use for people who do not have transportation.

6. ADRC budget review:

- Roxanne stated that she sees no problem, at this time, regarding the ADRC budget. She said the claims for the ADRC core services has changed and staff members are still getting used to this.
- Roxanne expects that transportation should have a surplus. However, this will depend on what trips are like for the balance of the year.

7. 2019 Aging Plan – next steps:

- Roxanne said there has been changes to the timeline for the Aging Plan. She said this will be submitted to GWAAR in July. Then GWAAR reviews it in August. In September there will be a Public Hearing for plan approval.

8. ADRC update:

- Roxanne stated that she is working on the three Year Aging Plan and the 5-year Coordinated Transportation Plan.
- Roxanne reported that in May we had a public hearing for the 5-year Coordinated Transportation Plan and there were drivers, passengers, board members, other transportation providers, Mike Kauffman (Richland Center mayor) and various other people in attendance. She stated there were approximately 25 people in attendance.
- Roxanne stated that the final 5-year Coordinated Plan will go to TCC in August for approval.
- Roxanne reported that we are still waiting on the new van delivery.
- Roxanne reported to the board that she is working on the 2019 budget.
- Roxanne stated that she has some concerns on the new time reporting procedures. (Things have changed and comparing this year to last year, there has been a decrease.)

9. Citizen comments:

- Cindy Riley expressed concerns about Health and Human Services having no AODA person.
- Roxanne reported that the agency has ads out to fill vacancies.
- Sandra Kramer reported that they are looking for volunteers to put up the building at Krouskop Park on July 24th. Sandra said anyone who would like to volunteer should call Bernadette Maglish at 608-475-0439.
- Roxanne stated the Richland County Homeless Coalition will be conducting a homeless count on July 25th. There will be a soup supper at St. Barnabus Church prior to the count. They will be taking food bags for anyone they find. They are looking for volunteers. She said that last summer they found 48 people and 20 people during the winter count. (This count includes people in shelter and hotels.)

10. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, August 8, 2018 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

11. Adjourn:

- Motion to adjourn until Wednesday, August 8, 2018 at 1:00 p.m. was made by Virginia Wiedenfeld; Sandra Kramer seconded. Motion carried. ;

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office