

**Commission on Aging Disability Board Meeting Minutes
February 14, 2018**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

Members present: Virginia Wiedenfeld, Paul Kinney, Marilyn Marshall, Sandra Kramer, Carolyn Denman, David Scribbins, Belinda Granger and Larry Jewell

Members absent: Sharyn Knudson, Richard Rasmussen and Cindy Riley

HHS Staff present: Roxanne Klubertanz-Gerber and Linda Batten

Others present: Debra Leverenz

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by Virginia Wiedenfeld

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Paul Kinney made a motion to approve the agenda; Marilyn Marshall seconded. Motion carried.

3. Approval of January 10, 2017 Commission on Aging and Disability Meeting Minutes:

- Sandra Kramer made a motion to approve the January 10, 2017 Commission on Aging and Disability meeting minutes; David Scribbins seconded. Motion carried.

4. Transportation Report:

- Roxanne reported to the board that transportation has increased ridership from 2016 to 2017 by about 200 one way trips by volunteer drivers and the amount of miles driven by volunteer drivers has increased by approximately 8000 miles.
- Roxanne further stated that the bus program has increased also.
- Roxanne stated that the transportation budget for 2017 only has \$7716 outstanding. She said once we receive payments for the bills which have already been submitted, the program is on track to be in the black.
- Roxanne reported that there have been 13 transportation presentations throughout the county. The bus program added a Monday Grocery Route, did a Fall Color Tour, and trips through the Rotary Lights.

5. Reports from Aging and Disability Organizations:

- Debra Leverenz reported that the Richland Area Senior Citizen group made heart cookies for their meeting in February. Additionally, they decorated them and then they could take them home if they wanted.

6. ADRC budget review:

- Roxanne reviewed the ADRC budget with the board. She said because this is a new year only 7% of the budget has been utilized.
- Roxanne said that the Office of Resource Center Development is developing a new allocation method on how they distribute funds. This new allocation method will tentatively start in 2020. At this point no one knows how that will look. Nor does Roxanne know how it will affect the ADRC budget.

7. 2017 Aging Plan review:

- Roxanne went through the goals for the 2017 Aging Plan and reported on which goals were met and which were not met.
- Motion made by Paul Kinney to approve and submit the plan to GWAAR; Marilyn Marshall seconded. Motion carried.

8. 2019 Aging Plan:

- Roxanne discussed with the board that she is currently working on the 2019 Aging Plan. She is going out to different organizations and holding listening session throughout the county. During these sessions she is informing community members about the plan and requesting input into the next plan.
- Roxanne discussed her tentative timeline for the Aging Plan. She stated there will be a Public Hearing on the 2019 Aging Plan in June. Then in July the plan will be presented to the COAD and HHS boards for approval and then will be sent GWAAR for final approval.

9. ADRC update:

- Roxanne reported that transportation has had quite a few cancellations recently because people have been ill.
- Roxanne said that Becky Dahl (ADRC Regional Manager) is currently writing a grant for a Dementia Care Specialist. If awarded, this position would be fully subsidized through the state and the person would be covering all four counties in the region. Roxanne read a letter that would be submitted with this grant. She was asking for the board's approval. Sandra Kramer made a motion to approve the letter; Marilyn Marshall seconded. Motion carried.
- Roxanne informed the board that the Regional offices have found an office on Main St. in Richland Center and they will be moving this month. The regional budget will be paid by all four counties in the region. Both Becky and Ingrid are now Juneau County employees and the Region is housed under Juneau County as well.

10. Citizen Comments:

- Sandra Kramer stated that on February 24th there will be a Chili and Soup supper at the American Legion. This will be held from 4:00 to 7:00 and will be \$6.00 for all you can eat. There also will be a Pie Auction and afterwards there will be a live band.
- Sandra further stated that on March 4th there will be a 40 & 8 Pancake Breakfast.
- Virginia stated that on February 18th the Ithaca Lions will be having a Pancake Breakfast. The cost will be \$8.00 for adults and \$4.00 for children.
- We discussed the Cazenovia Polar Plunge.
- Debra Leverenz was complimented on her leadership of the Richland Area Senior Citizen Group. Deb stated that if a member does not have transportation they will go and pick them up.
- It was further mentioned that the Family Dollar store has quite a few grocery items and that ET Foods has increased its inventory.

11. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, March 14, 2018 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

12. Adjourn:

- Motion to adjourn until Wednesday, March 14, 2018 at 1:00 p.m. was made by Marilyn Marshall; Paul Kinney seconded. Motion carried. ;

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office

