

UW-RICHLAND COMMITTEE

September 11, 2017

The UW-Richland Committee met on Monday, September 11, 2017, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Melissa Burke and James Huffman and Dave Turk.

Others present included: Victor Vlasak, County Clerk; Dr. Charles E. Clark, Regional Executive Officer and Dean for the Southwest Region; Brian Zobel, Regional Director of Facilities Planning and Management for the Southwest Region; John Carter, HVAC Specialist; and Angie Arneson, Food Service Supervisor.

Chairman Bellman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Huffman, second by Turk that the agenda be approved. Motion carried.

Motion by Burke, second by Brewer to approve the printed copies of the August 7, 2017 meeting. Motion carried.

Dr. Clark reported that the State budget has been voted out of the Joint Finance Committee. The part of the budget that applies to the UW has not changed with exception of faculty workload which was re-entered into the budget. The college will need to present a proposal on responding to high demand fields. The total dollar amount of five million dollars will be spread over fifteen institutions. 26.5 million of new dollars will be allocated when institutions meet certain metrics. How the metrics are met will be defined by each institution. Dollars that have lapsed from the last budget will be coming back to the colleges.

Dr. Clark reported that he continues to work with Southwest Partners on their economic development efforts.

Dr. Clark reported on enrollment numbers. Compared to this time last year the numbers are slightly ahead. If there are no changes by the census date, the count would be two students behind. Committee members were provided with enrollment statistics. High school enrollments are declining. All campuses are competing for a smaller number of students. The international class of students consists of 48 students.

As a part of the 50th celebration Michael Perry will be coming to the campus. October 4th the Greater Area Chamber will be on campus for their social hour. As a part of the celebration, a talent contest will be conducted in November.

Dr. Clark noted the article in the September 7th issue of the Richland Observer covering a recent meeting of the Richland Center City Council in which Mayor Paul Corcoran questioned whether the UW-Richland campus is in danger of being closed. Dr. Clark has talked with Mayor Corcoran. Mayor Corcoran indicated that his motivation for the comment was that he wants the community to be supportive of the campus. Dr. Clark assured the Mayor that there is no plan to close the campus. Dr. Clark will be attending the September 19th meeting of the City Council to inform them of the status of the campus in terms of enrollment and the importance of the campus to the community. Steve Wildeck, Vice Chancellor for Administration and Finance as well as Dr. Tracy White, Regional Associate Dean for Academic Affairs and UW-Richland Campus Administrator will also be attending.

Arneson reported on the August 31st Food Service Financial Statement. Accounts receivables for summer programs total \$49,910.75. Meal ticket plans will be promoted after students receive their financial aids. Arneson reported hiring staff to cover for Experience Works volunteers who are currently not available.

Zobel provided an update on the Melvill Hall roof replacement and Science Building chiller condensing unit replacement projects. The contract for the roof replacement project has been reviewed by Corporation Counsel Southwick, approved and signed. A project walkthrough has been scheduled.

Zobel reported on the procedure for filling a vacancy in a position on the custodial team. The position will be changed to a custodial lead position.

Carter presented his maintenance report for the months of August and September.

- Stumps were removed and the areas landscaped.
- Trees and bush have been trimmed in preparation for the start of classes.
- Low areas from the washouts were filled and reseeded.
- Flower beds and sidewalks have been weeded and sprayed.
- The concrete project east of Melville Hall has been completed.
- New wires have been installed for the outdoor lighting.
- Soap dispensers have been updated.
- The bookstore ceiling has been repaired.
- Routine maintenance was completed on lawn equipment.
- Creek banks were trimmed and brush removed.
- Outdoor lighting was repaired.
- A tree that fell behind the Symons building was removed.

Zobel reviewed the invoices for the months of August and September. Motion by Brewer, second by Huffman to approve payment of the invoices totaling \$32,307.69 from the Outlay budget. Motion carried.

Copies of the proposed 2018 Outlay budget were distributed to Committee members. The proposed budget of \$63,000 also includes information on the funding needs totaling \$424,000 in 2018 to address roof areas where there are currently active leaks. Motion by Turk, second by Burke to recommend approval of the 2018 Outlay budget of \$63,000 and the roofing needs totaling \$424,000. Motion carried.

Dean Clark noted that the Classroom building remodeling will be discussed in 2019. The renovation will be discussed and what it means for the county and the campus. Carter noted that the rooms have been modified as much as possible to make them useful. A reconfiguration of the interior will be needed.

Motion by Huffman, second by Brewer to adjourn. Motion carried. The meeting adjourned at 2:01 p.m.

Victor V. Vlasak, Richland County Clerk