

Richland County Agriculture and Extension Education Committee
Meeting Minutes
October 11, 2017 - 9:00 a.m.
Room 713, Extension Office, East Hall, UW-Richland

Present: Brewer, Kinney, Marshall, Sebranek, Hady, Craddock, Lenzendorf, Saxe, and Williamson (by teleconference).

- I. Meeting was called to order by Chairperson Brewer at 9:00 a.m.
- II. Hady gave proof of notification
- III. Motion by Sebranek, seconded by Kinney, to approve the agenda. Motion carried.
- IV. Motion by Kinney, seconded by Marshall, to approve the minutes as published.
- V. Public Input - None
- VI. Unfinished Business
 - a. nEXT Generation – Craig Saxe, Area Extension Director (AED) said the process is moving forward. Faculty positions and probationary faculty positions will be filled first, followed by vacancies and then interim positions. The Richland County FoodWise position is expected to be posted soon. The position will be 80% in Richland County. Brewer inquired about any changes in funding with the new state budget in place. Hady and Saxe reported no major changes are expected for Extension funding
 - b. 2018 UWEX Department Budget – Initially the Personnel and Finance Committee approved the recommendation from the Ag and Extension committee which included reducing the Family Living position to 80% FTE and the Administrative Secretary to a 20 hours/week position, as well as reducing some other office and agent expenses. Later the Personnel and Finance Committee came back with the request to cut one support staff position. Adam met with the Personnel and Finance Committee. He proposed one support staff would remain at 35 hours and the Administrative Secretary would reduce to 28 hours per week. She would also give up her medical benefits. The Family Living position would reduce to 80% FTE. Motion by Kinney, seconded by Marshall, to approve the latest proposal.

There was a discussion on how other departments are reducing their budgets. Brewer and Saxe recognized Adam Hady for all his work throughout the budget process.
- VII. New Business
 - a. Civil Rights Review – Richland County will have a Civil Rights review on November 9th. Hady talked about the review process and shared the Extension Civil Rights notebooks. He presented maps from the Applied Population Lab at UW-Madison that show areas of poverty in Richland County. The lab also compiles maps showing the population distribution by race and ethnicity. Discussion followed on the protected and underserved audiences, with a focus on how to reach the Latino population. Suggestions included providing information at locations such as Los Amigos and the Oasis grocery store in Richland Center, reaching out to dairy farms who hire Latino workers and providing written materials in Spanish. It was discussed that many of the youth speak English, but some parents do not. Information sent home from schools may need to be in Spanish
 - b. FoodWise Position – This position is federally funded through SNAP-ED. It is a peer to peer educator position. Degree requirements are bachelor's preferred, high school diploma required. Hady clarified that this position does not receive funding from the county.
- VIII. Out of County Requests - Motion by Sebranek, seconded by Kinney, to approve out of county requests. Motion carried.

- IX. No purchases over \$1,000.
- X. Office, Agent, Soils, Program and Pesticide accounts – Motion by Marshall, seconded by Sebranek, to recommend payment of all accounts. Motion carried.
- XI. No Agent Report – Discussion of Civil Rights Review
- XII. Next meeting date is Wednesday, January 10, 2018 at 9 a.m.
- XIII. Motion to adjourn by Kinney and seconded by Marshall. Motion carried.

Minutes submitted by: Karleen Craddock