

**Minutes**  
**Transportation Coordinating Committee**  
**s85.21 Public Hearing**  
**Wednesday, November 8, 2017**

A meeting of the Transportation Coordinating Committee and Public Hearing for the 2018 s85.21 grant was held Wednesday, November 8, 2017 at 2:00 p.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, Melissa Burke, David Scribbins, Richard McKee, Linda Gentes, Eric Rynes, Paul Kinney, Angela Metz and Bob Sheire

Members absent: Stephanie Ronnfeldt

Other attendees included: Linda Batten, Roxanne Klubertanz-Gerber, Heidi Sheire, Harriet Hendricks, Virginia Wiedenfeld

1. The meeting was called to order by David Scribbins at 2:00 p.m.
2. Proof of Notification: Linda Batten verified the posting.
3. Approve Agenda:
  - Richard McKee moved to approve the posting and agenda; Robert Sheire seconded. Motion carried.
4. Public Hearing and discussion of 2018 85.21 Grant proposal:
  - Roxanne Klubertanz-Gerber and Linda Batten discussed the program with the attendees. There were only basic inquiries to the program and how it works along with discussion on the volunteer driver program and bus program. Roxanne further discussed the increased demand for the Driver Escort program and the need for more volunteer drivers. Roxanne also discussed current bus routes and the new Grocery route which was created due to the closing of Gordy's grocery store.
5. Approval of Transportation Coordinating Committee Minutes from July 12, 2017:  
Robert Sheire moved to approve the July 12, 2017 Transportation Coordinating Committee minutes; Richard McKee seconded. Motion carried.
6. Discussion and approval of 2018 85.21 grant proposal:
  - Roxanne Klubertanz-Gerber reported the 2018 s85.21 funding allocation for Richland County is set at \$70,970. The minimum required 20% County tax levy match that is needed is \$14,194. The tax levy match needs to be approved by the Transportation Coordinating Committee and then moved on to the Richland County Health & Human Services Board and the Richland County Board. Richard McKee made a motion to approve the 20% County tax levy match of \$14,194 required to receive the 2018 s.85.21 grant funding allocation of \$70,970; Robert Sheire seconded. Motion carried
7. 2018 5310 vehicle leases:
  - Roxanne Klubertanz-Gerber reviewed the 2018 leases of 5310 vehicles. Currently Schmitt Woodland Hills leases one wheel chair accessible van, VARC leases two 20 passenger buses, and there is an MOU with Pine Valley Community Village for one wheelchair accessible van. Roxanne requests the board to approve the 2018 leases and MOU. Robert Sheire made a motion to approve the 2018 leases and MOU; Linda Gentes seconded. Motion carried.

8. Transportation Budget Review:
  - Roxanne Klubertanz-Gerber reports that the books have not closed for last month. Roxanne reports that there has been an increase in private pay rides which has drawn down the grant funding quicker. If current projections are correct, the program will be over budget.
9. Discussion on possible rate increase:
  - Roxanne Klubertanz-Gerber discussed the current private pay rate schedule for the Driver Escort program. Currently the rates are as follows: 0-100 miles = \$20.00, 101-140 miles = \$25.00, 141-170 miles = \$30.00. Roxanne requests to add a fourth tier due to seeing an increase in rides between 171-200 miles. The fourth tier would be 171-200 miles = \$40.00. Robert Sheire made a motion to approve a fourth tier; Richard McKee seconded. Motion carried.
10. Citizen Comments:
  - Heidi Sheire expressed her appreciation for the services provided through the Richland County Transportation program.
  - Eric Rynes reports that Schmitt Woodland Hills is purchasing a van for House Calls to use for clients who need help with errands and appointments.
11. Schedule Next Meeting: The next meeting is tentatively set for Wednesday, February 14, 2018; at 3:00.
12. Adjourn
  - Robert Sheire moved to adjourn the meeting until Wednesday, February 14, 2018; Paul Kinney seconded. Motion carried.

Respectfully submitted,

Linda Batten  
Aging and Disability Resource Center  
of Eagle Country - Richland Center Office