

**Richland County Health and Human Services
Coordinated Services Team (CST) Coordinating Committee
May 1, 2017**

The May 1, 2017 meeting of the Coordinated Services Team (CST) Coordinating Committee was held at 1:00 pm in Conference Room A/B at Richland County Health and Human Services.

Committee Members Present: Myranda Culver, Stephanie Ronnfeldt, Faith Peckham, Cindy Robinson, Linda Gentes, Amanda Miller, Amy Richardson and Jeff Van Den Berg

Others Present: Meghan Rohn,

Members Absent: Amanda Coorough, Kim Trumm and Shelly Anders.

Call Meeting to Order: The meeting was called to order by Myranda Culver at 1:00 p.m.

Approve Agenda and Posting for May 1, 2017 Meeting: A Motion was made by Amy Richardson and was seconded by Jeff Van Den Berg to approve the agenda and the postings for the May 1, 2017 meeting. Motion carried.

Approve Minutes for February 13, 2017 Meeting: A motion was made by Steph and was seconded by Amanda Miller to approve the minutes for the February 13, 2017 meeting. Motion Carried.

Citizen Comments: None.

CST Enrollment Status: Cindy Robinson discussed changes that are being made to how the CST and CCS programs are being packaged. Combining the two programs for children who are in both is being considered which would affect about 3 or four children. Cindy also noted she is seeing more kids enrolled in CCS than in CST. Cindy noted she has spoken to counselors and educators and is concerned that there is a lack of knowledge on these programs and these professionals are uncertain on how to proceed and what information to give out. As a result, Cindy has approval to contact families once their names are given to her.

Children's COP Updates: Amanda Coorough was not able to attend the meeting today however Myranda discussed Children's COP. The Community Options Program (COP) used to combine adult COP and children's COP in one funding source. The two funding sources have now been split. It was noted that there are families that are receiving services still and there have been no changes for them.

CST Family Team Processes Overview: Myranda distributed the Family Team Process. The document outlines the steps that are taken when someone is referred and enrolled into the

program. Cindy reviewed the document and the seven steps it included. Cindy also explained the CANS tool but noted they will not be using it at this time.

CST Budget Update: Myranda distributed a handout that outlines the CST budget. The document included rough estimates regarding 2017 projections and calculations for end of the year projections. Myranda explained that since the peer specialist position was vacant some of the funds were not used. Myranda explained the cash flow problem the county as a whole is facing and due to these issues we were not able to utilize the additional funds that were allotted.

Jeff Van Den Berg questioned if funds would be lost if not utilized. Myranda stated this is always a possibility but it is unlikely. The agency hopes to be able to refill the vacant peer specialist position but nothing has been decided at this point. Linda Gentes asked if the grant covers everything for the parent peer specialist and Myranda stated it does, however we do have a \$12,000 match that needs to be met in order to receive the \$60,000 grant.

Further discussion was held regarding the cash flow issues facing the county and how that affects what we are able to do with our funding. Myranda noted families cannot be turned away for services and there cannot be a waiting list.

Other Agenda Items: Cindy explained a little more about the role of a parent peer specialist. She noted quite a few counties have them and they are typically contracted through various agencies. This person offers things that other staff may not be able to, such as evening consults, “crisis” situation that aren’t to the level of a crisis worker or police involvement. Generally they are also an individual who has at least one child with special needs and have been through the program. As a result they can provide guidance and support for families currently enrolled in the program.

Next Meeting: Monday August 7, 2017 1:00pm

Adjourn: A motion was made by Jeff Van Den Berg and was seconded by Linda Gentes to adjourn the meeting. Motion carried. Meeting was adjourned at 1:33 p.m.

Respectfully Submitted,

Meghan Rohn
Confidential Administrative Secretary

