

**RULES AND RESOLUTIONS COMMITTEE  
AND ETHICS BOARD**

November 30, 2016

The Rules and Resolutions Committee and Ethics Board met on Wednesday, November 30, 2016, at 1:00 p.m. in the County Board Room, located in the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Fred Clary, Richard Rasmussen, Don Seep, Dave Turk and Ruth Williams.

Others present included: Victor Vlasak, County Clerk; and Ben Southwick, Corporation Counsel; and Patrick Metz, Health and Human Services Director.

Committee Chairman Clary called the meeting to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were mailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were emailed to Fruit Broadcasting, LLC and County Department Heads.

Motion by Williams, second by Rasmussen that the agenda be approved. Motion carried.

Motion by Williams, second by Rasmussen that the printed copies of the April 24<sup>th</sup> minutes be approved. Motion carried.

The Committee discussed the creation of the Criminal Justice Coordinating Committee for the purpose of studying the Richland County juvenile and criminal justice system and recommending policy and program changes to the agencies which participate in that system. The proposed committee shall consist of the following thirteen members and have terms of six years from January 1, 2017. The County Board Supervisor, Mayor, Passages Director and Ministerial Association President will be entitled to per diem and mileage for their attendance of meetings of the committee. With the exception of the County Board Supervisor position, all members may designate an alternate to attend meetings of the Committee. The members of the committee shall be as follows:

Circuit Court Judge  
Director of the Department of Health and Human Services  
District Attorney  
Sheriff  
Chief of Police of the City of Richland Center  
One County Board Supervisor  
Mayor of the City of Richland Center  
Public Defender  
Probation Agent

Director of Passages  
Child Support Administrator  
Clerk of Circuit Court  
President of the Richland County Ministerial Association

The proposed committee shall study the Richland County juvenile and criminal justice system; identify deficiencies and formulate policy, plans and programs for change; communicate and present planning, financial, operational, managerial and programmatic recommendations to the agencies which administer the juvenile and criminal justice system in Richland County; provide coordinated leadership necessary to establish cohesive public policies which are based on research, evaluation and monitoring of policy decisions and program implementations for innovative corrections programs for adult and juvenile offenders; review, evaluate and make policy recommendations on vital criminal justice system issues. Motion by Williams, second by Seep to present a resolution for approval to create the thirteen member committee. Motion carried.

The Committee discussed the County Board Supervisor vacancy that now exists on the Southwest Wisconsin Library System Board. Richland County's representation on the Board consists of two members, one of whom shall be a County Board Supervisor and one who shall be a citizen member. Motion by Seep, second by Williams to take no action to change the County representation on the Southwest Wisconsin Library System Board. Motion carried.

The Committee discussed establishing a policy regarding recognition resolutions for employee years of service with the County. Motion by Williams, second by Rasmussen to present a resolution to amend the Rules of the Board by adding language which states "The County Board will only consider Resolutions commemorating the retirement of County employees if the employee is fully vested in the Wisconsin Retirement System at the time of retirement". Motion carried.

Motion by Williams, second by Rasmussen to adjourn. Motion carried. The meeting adjourned at 1:48 p.m.

Victor V. Vlasak  
Richland County Clerk