

Richland County Agriculture and Extension Education Committee
Meeting Minutes
April 6, 2016 - 9:00 a.m.
Room 713, UW-Richland East Hall

Present: Lewis, Kinney, Brewer, Rasmussen, Sebranek, Hady, Wunnicke, and Sander.

- I. Meeting was called to order by Chairperson Lewis at 9:00 a.m.
- II. Hady gave proof of notification.
- III. Motion by Kinney, seconded by Brewer, to approve the agenda. Motion carried.
- IV. Motion by Brewer, seconded by Kinney, to approve the minutes from the previous meeting. Motion carried.
- V. There was no Public Input.
- VI. Unfinished Business
 - a. Agent Positions Update –A candidate for the interim 4-H Agent position was selected after the last round of interviews. Expected start date is May 1st with work at 80% time.
 - b. Extension Reorganization Updates –The nEXT Generation effort recruited recommendations for workgroups. Estimated that workgroup participants will spend 8 hours per week with 1 day out-of-the-office on this work for a limited time period. Hady volunteered for 2 workgroups. The letter from The Richland County Agriculture and Extension Education Committee to Chancellor Sandeen was acknowledged as received. The Community Natural Resource Economic Development (CNRED) position continues to be on hold until the Extension reorganization plan is implemented. Funds for this position continue to be in the county budget and will be requested in the next budget round, as well. Kinney expressed an interest in filling the position.
- VII. New Business
 - a. Campus space use guidelines - Hady reported that the UW-Richland will be issuing invoices to UW-Extension for use of UW-R maintenance personnel if they are required to do setup or cleanup for Extension events on campus. The charge is \$25/hour and this policy will go into effect January 1, 2017. Hady explained the communication he had with Steve Wildeck, Vice Chancellor, UW-Extension and UW Colleges regarding this new policy.

- VIII. Out of County Requests - Motion by Sebranek, seconded by Kinney, to approve out of county requests. Motion carried.
- IX. No purchases over \$1,000.
- X. Office, Agent, Soils, Program and Pesticide accounts – Motion by Rasmussen, seconded by Brewer, to recommend payment of all accounts. Motion carried.
- XI. Agent Report – Sander gave a presentation on the nutrition education provided to parents of elementary-age students. She had an example of a poster board on whole grains used during Jefferson Family Fitness Night and provided a handout on whole grains with a recipe.
- XII. Next meeting date is Tuesday, May 11, 2016 at 9 a.m.
- XIII. Motion to adjourn by Rasmussen and seconded by Brewer. Motion carried.

Minutes submitted by: Chelsea Wunnicke