

# County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak  
County Clerk  
Administrative Coordinator

Courthouse – P.O. Box 310  
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December 6, 2016

## NOTICE OF MEETING

The Richland County Property, Building and Grounds Committee will be meeting on Wednesday, December 7, 2016, at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. November 2<sup>nd</sup> Minutes Approval
5. Delinquent Tax Parcel # 030-2811-1100 – Town of Westford
6. Repair Recommendations and Bids to Complete the Repairs
  - a. Court and Community Office – Roof Leak over Office
  - b. Register of Deeds Office - Water Leaks above Windows
7. Maintenance Schedule Issues
8. Veterans Service Office Carpet Cleaning
9. Maintenance Supervisor's Update
10. Courthouse Building and Grounds Maintenance Concerns (Subject of closed session under section 19.85 (1) (b) (c) (f) Wisconsin Statutes
11. Return to Open Session
12. Tax Deed Parcels
  - a. Town of Henrietta – Tax Parcel # 014-3440-1430
  - b. Village of Lone Rock – Tax Parcel # 146-0020-0500
  - c. City of Richland Center – Tax Parcel # 276-2100-1781
13. Adjourn

Sincerely,

Victor V. Vlasak  
Richland County Clerk

Copies to: Property Committee Members

- Buford Marshall, Chairman
- Marilyn Marshall, Vice Chairman
- Richard McKee
- David Turk
- Steve Williamson

Jeanetta Kirkpatrick, County Board Chairman  
Richland Observer  
Fruit Broadcasting, LLC

Bulletin Board  
Our Files