

**JUNE SESSION**

June 21, 2016

Vice Chairman Clary called the meeting to order. Roll call found all members present except Kirkpatrick.

Supervisor Turk gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

County Clerk Vlasak read the agenda for the June session. Motion by Clausius, second by Peters that the agenda be approved. Motion carried.

Vice Chairman Clary asked if any member desired that the minutes of the previous session be read or if any member desired to amend the minutes of the previous session. Hearing no motion to read or amend the minutes of the May session, the Chairman declared the minutes as approved.

Resolution No. 16-76 Noting With Appreciation The Service Of Susan Lawrence In The District Attorney's Office was read by County Clerk Vlasak. Motion by B. Marshall, Jr., second by Kinney that Resolution No. 16-76 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 76**

A Resolution Noting With Appreciation The Service Of Susan Lawrence In The District Attorney's Office.

WHEREAS Ms. Susan Lawrence, worked in the District Attorney's office for over 37 years, retired on May 31, 2016, and

WHEREAS, by her dedicated service in the District Attorney's office, Ms. Lawrence made a significant contribution to the fair and efficient administration of Richland County government, and

WHEREAS the Richland County Board of Supervisors wishes to express its gratitude and appreciation to Ms. Lawrence for her over 37 years of dedicated service to Richland County.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Ms. Susan Lawrence for her over 37 years of dedicated service in the District Attorney's office and the County Board wishes her a long and happy retirement, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to Ms. Susan Lawrence, S1321 Cepek Road, Elroy, WI 53929.

**RESOLUTION OFFERED BY THE LAW  
ENFORCEMENT AND JUDICIARY COMMITTEE**

FOR AGAINST

Fred Clary	X
Gary A. Peters	X
Donald Seep	X
Buford E. Marshall, Jr.	X

Resolution No. 16-77 Noting With Appreciation The Service Of Cindy Knoble and Jennifer Wastlick At Pine Valley Healthcare And Rehabilitation Center was read by County Clerk Vlasak. Motion by Williams, second by Sebranek that Resolution No. 16-77 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 77**

A Resolution Noting With Appreciation The Service Of Cindy Knoble and Jennifer Wastlick At Pine Valley Healthcare And Rehabilitation Center.

WHEREAS Ms. Cindy Knoble, who worked as a Registered Nurse at Pine Valley Healthcare and Rehabilitation Center for over 22 years, retired on April 17, 2016, and

WHEREAS Ms. Jennifer Wastlick, who worked as a Certified Nursing Assistant at Pine Valley Healthcare and Rehabilitation Center for over 28 years, retired on March 31, 2016, and

WHEREAS, by their dedicated service at Pine Valley, Ms. Cindy Knoble and Ms. Jennifer Wastlick have made a significant contribution to the fair and efficient administration of Richland County government, and

WHEREAS the Richland County Board of Supervisors wishes to express its gratitude and appreciation to Ms. Cindy Knoble for her over 22 years of dedicated service to Richland County and to Ms. Jennifer Wastlick for her over 28 years of dedicated service to Richland County.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Ms. Cindy Knoble for her over 22 years of dedicated service at Pine Valley and to Ms. Jennifer Wastlick for her over 28 years of dedicated service at Pine Valley and the County Board wishes each of them a long and happy retirement, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to Ms. Cindy Knoble at 478 S. Stewart Street, Richland Center, WI 53581 and to Ms. Jennifer Wastlick at 144 W. Fourth Street, Richland Center, WI 53581.

**RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE PINE VALLEY  
HEALTHCARE AND REHABILITATION CENTER  
BOARD OF TRUSTEES**

FOR AGAINST

Fred Clary	X
Larry Sebranek	X
Richard D. McKee	X
Donald Seep	X

Resolution No. 16-78 Approving The Purchase Of A New Squad Vehicle By The Sherriff's Department was read by County Clerk Vlasak. Motion by Severson, second by Clausius that Resolution No. 16-78 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 78**

A Resolution Approving The Purchase Of A New Squad Vehicle By The Sherriff's Department.

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for nearly all expenditures in excess of \$5,000, and

WHEREAS Sheriff Jim Bindl seeks approval to purchase one new squad vehicle for the Sheriff's Department and the Law Enforcement and Judiciary Committee has carefully reviewed this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff's Department to purchase from Fillback Ford of Richland Center one new 2017 Ford Utility Police Interceptor/Police Package Fleet vehicle for \$26,979.50, with this vehicle to be delivered within 90 days of the order being placed, and

BE IT FURTHER RESOLVED that funds for this purchase are already in the Sheriff's Department account in the 2016 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW  
ENFORCEMENT AND JUDICIARY COMMITTEE

FOR AGAINST

Fred Clary	X
Donald Seep	X
Gary A. Peters	X
Buford E. Marshall, Jr.	X

Resolution No. 16-79 Approving The Disposal Of Surplus Furniture And Equipment At Pine Valley Healthcare And Rehabilitation Center was read by County Clerk Vlasak. Motion by Williams, second by Seep that Resolution No. 16-79 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 79**

A Resolution Approving The Disposal Of Surplus Furniture And Equipment At Pine Valley Healthcare And Rehabilitation Center.

WHEREAS there will be a lot of unneeded surplus furniture and equipment at Pine Valley as the new buildings are becoming ready for occupancy, and

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for the disposal of surplus County property which has an estimated value in excess of \$500.00, and

WHEREAS the Board of Trustees of Pine Valley has carefully considered the recommendation of Pine Valley's Director, Ms. Kathy Cianci, and the Board is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the disposal of surplus furniture and equipment at Pine Valley which is no longer needed as the new buildings are becoming ready for occupancy, with the disposal to be done in the manner deemed appropriate by the Board of Trustees, and

BE IT FURTHER RESOLVED that the net proceeds from the sale of this surplus furniture and equipment shall be placed in Pine Valley's account in the 2016 County budget, with these funds to be applied against future debt payments relating to the new buildings, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE PINE VALLEY  
HEALTHCARE AND REHABILITATION CENTER  
BOARD OF TRUSTEES

FOR AGAINST

Fred Clary	X
Larry Sebranek	X
Richard D. McKee	X
Donald Seep	X

Resolution No. 16-80 Approving Funding Sources For Two Construction Projects At The U.W. – Richland Campus And Making An Appropriation was read by County Clerk Vlasak. Motion by Kinney, second by Turk that Resolution No. 16-80 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 80**

A Resolution Approving Funding Sources For Two Construction Projects At The U.W. – Richland Campus And Making An Appropriation.

WHEREAS, at its May 17<sup>th</sup> session, the County Board adopted Resolution No. 16-74 for the purpose of approving two construction projects at the U.W. –Richland campus and it was provided in Resolution No. 16-74 that the source of the funding for these two projects would be left to a future Resolution, and

WHEREAS the Finance and Personnel Committee is now proposing a funding source for these two projects.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that \$6,700.00 is hereby appropriated from the Contingency Fund to the U.W. – Richland Outlay Fund to pay the cost of reconstructing 4 areas of the campus parking lot by removing damaged asphalt and replacing it with new asphalt and the County Highway Department is to do this work, and

BE IT FURTHER RESOLVED THAT \$9,540.00 is hereby appropriated from the Contingency Fund to the U.W. Center Food Service Fund for the purpose of replacing the drains in the kitchen area of the Wallace Student Center, including repairs to the floor and replacement of floor tile, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Fred Clary	X
Robert L. Bellman	X
Linda Gentes	X
Donald Seep	X
Buford E. Marshall, Jr.	X
Larry Sebranek	X

Resolution No. 16-81 Approving Two Construction Projects At The U.W.-Richland Campus was read by County Clerk Vlasak. Motion by Severson, second by Bellman that Resolution No. 16-81 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 81**

A Resolution Approving Two Construction Projects At The U.W.-Richland Campus.

WHEREAS the U.W.-Richland Committee has recommended that two construction projects be undertaken at the U.W.-Richland campus, one being replacement of the sidewalk near the West end of the Student Center and the other being repair of drain tile and a sinkhole near the East end of the Student Center, and

WHEREAS bids have been solicited for these projects and the Committee is now recommending that the County Board approve these two projects and award the contract for this work to the low bidder.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for two construction projects at the U.W.-Richland campus, one being replacement of the sidewalk near the West end of the Student Center and the other being repair of drain tile and a sinkhole near the East end of the Student Center, and

BE IT FURTHER RESOLVED that the low bid of Mark Howell Concrete of Blue River of \$4,966.25 for the sidewalk replacement project and \$4,952.00 for the drain tile and a sinkhole project is hereby accepted and the contracts for these projects is awarded to Mark Howell Concrete, and

BE IT FURTHER RESOLVED that funds for these projects are already in the U.W.-Richland Outlay Fund, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE UW-RICHLAND COMMITTEE**

FOR AGAINST

Robert L. Bellman	X
Marty Brewer	X
James D. Huffman	X

Resolution No. 16-82 Creating One Temporary Position Of Equipment Operator/Patrolman At The County Highway Department was read by County Clerk Vlasak. Motion by Huffman, second by B. Marshall, Jr. that Resolution No. 16-82 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 82**

A Resolution Creating One Temporary Position Of Equipment Operator/Patrolman At The County Highway Department.

WHEREAS the person holding one of the positions of Equipment Operator/Patrolman at the County Highway Department is off work due to a work-related injury and he will not return to work for at least another 3 months and this position needs to be filled on a temporary basis until the injured individual returns to work, and

WHEREAS the Highway and Transportation Committee and County Highway Commissioner Jim Chitwood have recommended to the Finance and Personnel Committee that a temporary position of Equipment Operator/Patrolman be created until the injured individual is able to return to work, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for creating one temporary position of Equipment Operator/Patrolman at the County Highway Department, with this position to be at Classification III in the Highway Department’s Job Classification and Salary Plan (probation rate: \$19.59 per hour; after-probation rate \$20.62 per hour), and

BE IT FURTHER RESOLVED that this Resolution shall expire on December 21, 2016, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Fred Clary	X
Robert L. Bellman	X
Linda Gentes	X
Buford E. Marshall, Jr.	X
Larry Sebranek	X
Donald Seep	X

Resolution No. 16-83 Urging The Legislature And The Governor To Improve State Funding For Local Highway Purposes was read by County Clerk Vlasak. Motion by Kinney, second by Rasmussen that Resolution No. 16-83 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 83**

A Resolution Urging The Legislature And The Governor To Improve State Funding For Local Highway Purposes.

WHEREAS local streets and highways, including county highways, town roads, and city and village streets, are vital to the State’s economy and the safe and efficient transportation of motorists, and

WHEREAS State funding for local highways has failed to keep up with costs for several decades and local highways will deteriorate significantly over the next decade if the State does not provide a proper level of funding, and

WHEREAS the Highway and Transportation Committee wants to urge the Legislature and the Governor to provide long-term State funding at a level necessary to meet local government highway needs.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby urges the Legislature and Governor Walker to adopt a sustainable solution to local highway funding needs that includes a responsible level of bonding and adjustment of user fees in order to adequately and sustainably fund Wisconsin transportation system, and

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this Resolution to Governor Scott Walker, to Secretary Mark Gottlieb of the Wisconsin Department of Transportation and to all State Legislators whose districts include any portion of Richland County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE HIGHWAY AND  
TRANSPORTATION COMMITTEE

FOR AGAINST

Richard Rasmussen	X
Buford E. Marshall, Jr.	X
Paul Kinney	X
Larry Sebranek	X
Marty Brewer	X

Resolution No. 16-84 Approving Amendments To The Department Of Health And Human Services's Addendum To The County's Handbook of Personnel Policies And Work Rules was read by County Clerk Vlasak. Motion by Gentes, second by Bellman that Resolution No. 16-84 be adopted. Health and Human Services Director Patrick Metz explained the amendments. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 84**

A Resolution Approving Amendments To The Department Of Health And Human Services's Addendum To The County's Handbook of Personnel Policies And Work Rules.

WHEREAS the County maintains a Handbook of Personnel Policies and Work Rules for the purpose of clearly setting forth the rules of employment for County employees, and

WHEREAS the County Board has approved addendums to the Handbook for several departments of County government due to their unique circumstances, and

WHEREAS the Finance and Personnel Committee has carefully considered several proposed amendments to the Addendum of the Department of Health and Human Services and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the amendments to the Addendum of the Department of Health and Human Services to the County’s Handbook of Personnel Policies and Work Rules which are on file in the County Clerk’s office and which have been explained to the County Board by Patrick Metz, the Director of the Department of Health and Human Services, are hereby approved, and

BE IT FURTHER RESOLVED that these amendments are under the following sections of the Addendum:

1. Sub-section 1 entitled “Hiring for Long-Term Vacancies (90 days or longer)” under the heading “Hiring and Employment Considerations”;
2. Sub-section 3 entitled “Probation Period” under the heading “Hiring and Employment Considerations”;
3. Sub-section 1 entitled “Change of Address or Status – refer to Employee Handbook” under the heading “Miscellaneous Personnel Provisions”, and

BE IT FURTHER RESOLVED that a copy of the revised Addendum shall be provided to each employee of the Department of Health and Human Services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

	FOR	AGAINST
Fred Clary	X	
Robert L. Bellman	X	
Linda Gentes	X	
Donald Seep	X	
Buford E. Marshall, Jr.	X	
Larry Sebranek	X	

Resolution No. 16-85 Amending Resolution No. 16-57 (Amended) Relating To Demolition Of The Old Horse Barn Buildings At The County Fairgrounds was read by County Clerk Vlasak. Motion by Peters, second by Bellman that Resolution No. 16-85 be adopted. Motion by B. Marshall, Jr., second by Seep that the resolution be amended by removing language regarding the inspection fee and DNR permit fee. The fees will no longer be required now that the barns will not be burned. Motion carried on the amendment. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 16 – 85 (Amended)**

A Resolution Amending Resolution No. 16-57 (Amended) Relating To Demolition Of The Old Horse Barn Buildings At The County Fairgrounds.

WHEREAS, at it’s April 19, 2016 session, the County Board adopted Resolution No. 16-57 (Amended) relating to demolition of the old horse barn buildings at the County Fairgrounds and making an appropriation, and



WHEREAS Resolution No. 16-57 (Amended) called for burning these buildings, a cost not to exceed \$3,000, and

WHEREAS the Fair and Recycling Committee has now decided to have the barns demolished and hauled away in dumpsters rather than burning them, and the estimated cost to do this will not exceed \$4,000, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposed amendment to Resolution No. 16-57 (Amended) and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Resolution No. 16-57 (Amended) is hereby further amended by repealing the following crossed-out items and adopting the following underlined items:

BE IT FURTHER RESOLVED that, in accordance with Wisconsin Statutes, section 59.52 (29) (a), the barn ~~will be burned as it stands~~ buildings will be demolished and hauled away in dumpsters, all at a cost not to exceed ~~\$3,000~~ \$4,000, and

BE IT FURTHER RESOLVED that ~~\$3,000~~ \$4,000 is hereby appropriated from the Contingency Fund to the Fair and Recycling Committee's account in the 2016 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Fred Clary	X
Robert L. Bellman	X
Larry Sebranek	X
Buford E. Marshall, Jr.	X
Linda Gentes	X
Donald Seep	X

Resolution No. 16-86 Approving A Consulting Contract To Provide Indirect Cost Allocation Plans For The Next Three Years was read by County Clerk Vlasak. Motion by Seep, second by McKee that Resolution No. 16-86 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 86**

A Resolution Approving A Consulting Contract To Provide Indirect Cost Allocation Plans For The Next Three Years.

WHEREAS, for many years, the County has contracted with Maximus, Inc. of Bloomington, Minnesota to prepare annual indirect cost allocation plans, the purpose of which is to maximize the amount of the County's indirect costs which are reimbursable by the Federal and State governments, and the County has been well-satisfied with the work done by this firm to date, and

WHEREAS the firm has proposed entering into a new contract with the County whereby it will prepare indirect cost allocation plans for the County for the years 2015, 2016 and 2017, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE, BE IT RESOLVED by the County Board of Supervisors that approval is hereby granted for the County to enter into a contract with Maximus, Inc. of Bloomington, Minnesota whereby that firm will prepare indirect cost allocation plans for the County for the years 2015, 2016 and 2017, and

BE IT FURTHER RESOLVED that the cost allocation plans will be prepared in 2016, 2017 and 2018 based upon actual year-end financial data for 2015, 2016 and 2017, respectively, at the following costs which includes reimbursement for all preparation expenses incurred by Maximus:

Fiscal year 2015.....	\$ 4,100.00
Fiscal year 2016.....	\$ 4,100.00
Fiscal year 2017.....	<u>\$ 4,100.00</u>
Total cost.....	\$12,300.00, and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to sign a contract on behalf of the County in accordance with the Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Fred Clary	X
Robert L. Bellman	X
Linda Gentes	X
Buford E. Marshall, Jr.	X
Larry Sebranek	X
Donald Seep	X

Resolution No. 16-87 Amending The Administrative Manual of Richland County was read by County Clerk Vlasak. Motion by Seep, second by Huffman that Resolution No. 16-87 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 87**

A Resolution Amending The Administrative Manual of Richland County.

WHEREAS, by Resolution No. 14-126, the County Board approved an Administrative Manual of Richland County for the purpose of clearly setting forth the practices that department heads should utilize in administering their departments, and

WHEREAS the Finance and Personnel Committee has carefully considered a proposed amendment to the Administrative Manual for the purpose of setting forth a procedure for approval of expenditures and use of personal credit cards and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the Administrative Manual of Richland County is hereby amended by adding the following paragraph:

**XI. PROCEDURES FOR APPROVAL OF EXPENDITURES AND USE OF PERSONAL CREDIT CARDS**

For those department heads who have regularly-scheduled oversight committee meetings, it is his/her responsibility to provide the oversight committee with documentation of expenditures for approval. Approval of expenditures must be a part of the monthly agenda. For those departments which have less frequent committee meetings, a semi-annual review of the budget and expenditures is required.

The County's voucher system is the approved process for making expenditures for the County. Use of personal credit cards is not an approved method for County expenditures and their use is discouraged. Prior approval must be obtained to use a personal credit card for County expenditures, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Fred Clary	X
Robert L. Bellman	X
Linda Gentes	X
Donald Seep	X
Buford E. Marshall, Jr.	X
Larry Sebranek	X

Resolution No. 16-88 Amending The Rules Of The Board was read by County Clerk Vlasak. Motion by Williamson, second by Turk that Resolution No. 16-88 be adopted. Some Supervisors expressed concern about having night meetings in the winter months when there is the possibility of adverse weather conditions. Comments were heard from Supervisors who were for the change and against the change to all night County Board meetings. Motion by Seep, second by Rasmussen to amend the resolution to state that the hour of the session of the Board shall be "7:00 p.m." except "day" sessions shall commence at "10:00 a.m."; the lunch hour shall be from 11:45 a.m. to 1:00 p.m. "for day sessions"; and only "December, January, February and March" sessions shall be "day" sessions. Roll call vote on the amendment. AYES: Myers, Huffman, Seep, McKee, Jewell, Bellman, Gentes, Clary, Williams, M. Marshall, Rasmussen, B. Marshall, Jr. NOES: Brewer, Kinney, Clausius, Peters, Turk, Severson, Williamson, Sebranek. Ayes 12. Noes 8. Total 20. Motion carried on the amendment. Discussion continued on the resolution as amended. Roll call of the resolution as amended. AYES: Huffman, Seep, McKee, Jewell, Clausius, Gentes, Turk, Clary, Williams, Severson, M. Marshall, Rasmussen, B. Marshall, Jr., Myers. NOES: Brewer, Kinney, Peters, Bellman, Williamson, Sebranek. Ayes 14. Noes 6. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 16 – 88 (Amended)**

A Resolution Amending The Rules Of The Board.

WHEREAS the County Board has adopted Rules of the Board for the purposes of setting forth the procedures according to which the County Board operates, and

WHEREAS it is necessary from time to time to amend the Rules of the Board to meet changing circumstances, and

WHEREAS the Rules and Resolutions Committee has considered a proposal to have all regular-scheduled County Board sessions held in the evening and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Rules No. 1 and No. 18 are hereby amended by repealing the following crossed-out words and adopting the following underlined words:

Rule 1

The hour of the session of the Board shall be ~~10:00 a.m.~~ 7:00 p.m., except that ~~evening day~~ sessions shall commence at ~~7:00 p.m.~~ 10:00 a.m. Lunch hour shall be from 11:45 a.m. to 1:00 p.m. for day sessions. The County Clerk shall send the minutes of the previous session, the agenda for the next session and all resolutions or ordinances to be considered at the next session to each member by U.S. Mail or, if the Supervisors elects, digitally, by not later than Wednesday before the next County Board session.

Rule 18

Regular sessions of the Richland County Board of Supervisors shall be held the third Tuesday of each month, except as follows: the annual session shall be held the last Tuesday of October, and the December session shall be held on the second Tuesday of that month. ~~The May, June, July and August, December, January, February and March~~ sessions shall be ~~evening day~~ sessions. Any regularly scheduled session of the Board, and any special session that may be called, may be adjourned to a specific date and time other than the date and time for the next regularly scheduled session in accordance with this Rule, by a motion approved by a majority of the Board before the end of the session being adjourned. The County Clerk shall provide all members with written notice of any adjourned session in the same manner as is done with regular Board sessions, and

BE IT FURTHER RESOLVED that this Resolution shall be effective starting with the July, 2016 session of the County Board.

RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

	FOR	AGAINST
Fred Clary	X	
Richard Rasmussen		X
Donald Seep	X	
Ruth E. Williams	X	
David J. Turk	X	

Resolution No. 16-89 Approving Insurance Companies For The County Starting July 1, 2016 was read by County Clerk Vlasak. Motion by B. Marshall, Jr., second by Turk that Resolution No. 16-89 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 16 - 89**

A Resolution Approving Insurance Companies For The County Starting July 1, 2016.

WHEREAS it is necessary for the County to have a number of types of insurance and the Finance and Personnel Committee engaged Gander Consulting Group, LLC to review the County’s coverage and to make recommendations for insurance coverage starting July 1, 2016, and

WHEREAS the Finance and Personnel Committee has carefully considered Gander’s recommendations and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for obtaining the following types of insurance from the following companies starting July 1, 2016:

- 1. Workers compensation insurance is changed from Liberty Mutual Insurance Company to Wisconsin County Mutual Corporation, serviced by Aegis Corporation;
- 2. Property/automobile/physical damage insurance is changed from the Local Government Property Insurance Fund to Municipal Property Insurance Company, serviced by Robertson Ryan;
- 3. Equipment breakdown insurance is changed from Hartford Insurance Company to Liberty Mutual Insurance Company, serviced by Arthur J. Gallagher;
- 4. Crime insurance remains with Hanover Insurance Company, serviced by Arthur J. Gallagher, and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to give termination for those insurance companies which are being terminated and the Clerk is further authorized to sign all necessary documents to obtain insurance from the insurance companies as listed above, all by not later than July 1, 2016, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

**FOR AGAINST**

Fred Clary	X
Robert L. Bellman	X
Linda Gentes	X
Donald Seep	X
Buford E. Marshall, Jr.	X
Larry Sebranek	X

Ordinance No. 16-17 Amendment # 411 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The John And Janet Matthes Parcel In The Town Of Forest was presented to the Board. Motion by Sebranek, second by Clausius that Ordinance No. 16-17 be enacted. Motion carried and ordinance declared enacted.

## ORDINANCE NO. 16 - 17

Amendment # 411 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The John And Janet Matthes Parcel In The Town Of Forest.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described 3 acre parcel belonging to John and Janet Matthes in the Town of Forest is hereby rezoned from the General Agricultural and Forestry District to the Single-Family Residential (R-2) District:

Part of the northeast quarter of the northwest quarter of Section 31, Township 12 North, Range 2 West, Town of Forest, Richland County, Wisconsin, more particularly described as follows:

Commencing at the north quarter corner of said section 31;

Thence south 89°51'31" west, along the north line of the northwest quarter, 563.82 feet;

Thence south 00°08'29" east, perpendicular to said north line, 99.74 feet to the point of beginning of the lands hereinafter described;

Thence south 00°45'24" west, 441.06 feet to a point on the centerline of Richland County Trunk Highway "I", also being on the arc of a 1600.00 foot radius curve concave to the south;

Thence westerly, 231.21 feet along said centerline and the arc of said curve having a central angle of 08°16'46" and a chord bearing north 88°50'01" west, 231.01 feet to the point of tangency of said curve;

Thence south 87°01'36" west, along said centerline, 37.59 feet;

Thence north 03°18'50" east, 318.15 feet;

Thence north 58°53'31" west, 212.15 feet;

Thence north 31°56'19" east, 32.22 feet;

Thence south 87°46'50" east, 420.84 feet to the point of beginning.

3. This Ordinance shall be effective on June 21, 2016.

Dated: June 21, 2016  
Passed: June 21, 2016  
Published: June 30, 2016

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

Fred Clary, Vice Chairman  
Richland County Board of Supervisors

Paul Kinney  
James D. Huffman  
Gary A. Peters  
Larry Sebranek  
Richard Rasmussen  
Carol Clausius  
Steve Williamson

FOR AGAINST

X  
X  
X  
X  
X  
X  
X

ATTEST:  
Victor V. Vlasak  
Richland County Clerk

Ordinance No. 16-18 Amendment # 412 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Gregory Wankowski Parcel In The Town Of Willow was presented to the Board. Motion by Sebranek, second by Williamson that Ordinance No. 16-18 be enacted. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 16 - 18**

Amendment # 412 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Gregory Wankowski Parcel In The Town Of Willow.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described 9.83 acre parcel belonging to Gregory Wankowski in the Town of Willow is hereby rezoned from the Single-Family Residential (R-1) District to the Agricultural-Residential District:

A portion of the Northeast Quarter (NE ¼) of the Northwest Quarter (NW ¼) and that portion of the Northwest (NW ¼) of the Northeast Quarter (NE ¼) that is bounded on the Southeasterly side by a town road, by the North line of the Section, that is east of Wisconsin State Trunk Highway "58"; and by the west line of the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) Section Fifteen (15), Township Eleven (11) North, Range Two (2) East, Town of Willow, Richland county, Wisconsin. Excepting that portion deeded to the State of Wisconsin in Warranty Deed Volume 169 on pages 190-191, as document No. 180790.

2. This Ordinance shall be effective on June 21, 2016.

Dated: June 21, 2016  
Passed: June 21, 2016  
Published: June 30, 2016

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

Fred Clary, Vice Chairman  
Richland County Board of Supervisors

Paul Kinney  
James D. Huffman

FOR AGAINST

X  
X

ATTEST:  
Victor V. Vlasak  
Richland County Clerk

Gary A. Peters	X
Larry Sebranek	X
Richard Rasmussen	X
Carol Clausius	X
Steve Williamson	X

Ordinance No. 16-19 Amending The Text Of Richland County Comprehensive Zoning Ordinance No. 5 was presented to the Board. Motion by Sebranek, second by Peters that Ordinance No. 16-19 be enacted. Corporation Counsel Southwick explained that the purpose of the first two paragraphs is to give the Zoning and Land Information Committee discretion as to whether to leave a mobile home when the occupant of the mobile home no longer works on the farm but works off of the farm. The third paragraph relates to communication towers and authorizing them by conditional use permit in all other district other than General Agricultural and Forestry. Discussion continued. Motion carried and ordinance declared enacted.

### ORDINANCE NO. 16 - 19

An Ordinance Amending The Text Of Richland County Comprehensive Zoning Ordinance No. 5.

The Richland County Board of Supervisors does hereby ordain as follows:

Richland County Comprehensive Zoning Ordinance No. 5, as amended to date, is hereby further amended by repealing the following crossed-out words and adopting the following underlined words:

1. b of section 1 “Permitted Uses” of section C entitled “General Agricultural and Forestry District (A-F)” is hereby amended as follows:

b. One single family dwelling for the owner or operator, additional single family dwellings for his/her parents and children ~~and one mobile home or one manufactured home incidental to a farming operation,~~ provided such farmstead does not require more than a single access to a Class A, B, or C highway. ~~If the party living in the mobile home no longer works on the farm, then the mobile home must be removed from the premises.~~ Pre-existing farm homes and dwellings, except mobile homes, may be rented for residential use throughout the properly maintained life of the structure provided such structure generally complies with the provisions of the Residential R-1 lot.

2. Paragraph r under sub-section 2 entitled “Uses authorized by conditional permit” under section C entitled “General Agricultural and Forestry District (A-F)”:

One mobile home or one manufactured mobile home less than 24 feet wide, incidental to a farming operation. If the party living in the mobile home no longer works on the farm, then the mobile home must be removed from the premises.

3. The following is authorized by Conditional Permit in the General Agricultural and Forestry District:

“e. Telephone buildings, (provided there is no service garage or storage yard), telephone, telegraph, and power transmission towers, poles and lines, including transformers, substations, relay and repeater stations, equipment housings and other necessary appurtenant equipment and structures; radio and television stations and transmission towers and micro-wave relay towers; municipal buildings.”

The above use is hereby changed from a permitted use to a use allowed by conditional use permit in the following Zoning Districts:



a. As to the Agricultural and Residential District:

subsection D 3 d is repealed;

subsections D 3 e-l are re-lettered as D 3 d-k;

The above-quoted language is added as section D 5 u;

b. As to the Single-Family Residential (R-1) District:

subsection E 1 d is repealed;

subsection E 1 e is re-lettered to E 1 d;

The above-quoted language is added as subsection E 3 r;

c. As to the Single-Family Residential (R-2) District:

subsection F 1 d is repealed;

subsection F 1 e is re-lettered as E 1 d;

The above-quoted language is added as subsection F 3 d;

d. As to the Commercial District:

subsection G 1 j is repealed;

subsections k is re-lettered as j;

The above-quoted language is added as subsection G 3 w.

4. This Ordinance shall be effective immediately upon its passage and publication.

Dated: June 21, 2016  
Passed: June 21, 2016  
Published: June 30, 2016

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

Fred Clary, Vice Chairman  
Richland County Board of Supervisors

Paul Kinney  
Larry Sebranek  
Richard Rasmussen  
Gary A. Peters  
James D. Huffman  
Carol Clausius  
Steve Williamson

FOR AGAINST

X  
X  
X  
X  
X  
X  
X

ATTEST:  
Victor V. Vlasak  
Richland County Clerk

Ordinance No. 16-20 Amending The Private On-Site Waste Water Treatment System Ordinance was read by County Clerk Vlasak. Motion by Peters, second by Williamson that Ordinance No. 16-20 be enacted. Corporation Counsel Southwick explained that the first paragraph brings the County's ordinance into compliance with the Wisconsin Administrative Code. The Department of Commerce has been eliminated and

replaced by the Department of Safety and Professional Standards and the Administrative Code has been renumbered. The increased fee was discussed. It was noted that the fee is not for a standard permit. The fee is if you are in violation of the standards and you want a variance to allow what would be an otherwise illegal on-site waste water treatment system. Information received from the Zoning Administrator indicates that there have been no requests received for the variance. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 16 - 20**

An Ordinance Amending The Private On-Site Waste Water Treatment System Ordinance.

The Richland County Board of Supervisors does hereby ordain as follows:

The Private On-Site Waste Water Treatment Ordinance is amended as follows:

1. All references to Wisconsin Administrative Code, Chapters COMM 81, 87 and 91, and any sub sections thereof are amended by changing “COMM” to “DSPS” and changing “81” to “381”, “83” to “383”, “87” to “387” and “91” to “391”.
2. The fee for “Variance Requests” is amended from \$150.00 to \$350.00.
3. This Ordinance shall be effective immediately upon its passage and publication.

Dated: June 21, 2016  
 Passed: June 21, 2016  
 Published: June 30, 2016

ORDINANCE OFFERED BY THE ZONING AND  
 LAND INFORMATION COMMITTEE

		FOR	AGAINST
Fred Clary, Vice Chairman Richland County Board of Supervisors	Paul Kinney	X	
	Larry Sebranek	X	
ATTEST:	Gary A. Peters	X	
Victor V. Vlasak	James D. Huffman	X	
Richland County Clerk	Richard Rasmussen	X	
	Carol Clausius	X	
	Steve Williamson	X	

Ordinance No. 16-21 Amending Ordinance No. 14-27 Relating To Authorizing Travel By All-Terrain Vehicles And Utility-Terrain Vehicles On Certain County Trunk Highways was read by County Clerk Vlasak. Motion by Rasmussen, second by Peters that Ordinance No. 16-21 be enacted. Corporation Counsel Southwick explained that the Department of Transportation reviewed the existing ordinance and they require the addition of these sections to the ordinance. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 16 - 21**

An Ordinance Amending Ordinance No. 14-27 Relating To Authorizing Travel By All-Terrain Vehicles And Utility-Terrain Vehicles On Certain County Trunk Highways.

The Richland County Board of Supervisors does hereby ordain as follows:

Ordinance No. 14-27 Relating to Authorizing Travel By All-Terrain Vehicles and Utility-Terrain Vehicles on Certain County Trunk Highways, as amended to date, is hereby further amended as follows:

- 1, Paragraph 1 is amended to read as follows:

1. The authority for this Ordinance is Wisconsin Statutes. sections 23.33 (4) (d) 3 b, (8) (b), (11) (a) and (11) (am).
2. This Ordinance shall be effective immediately upon its passage and publication.

Dated: June 21, 2016  
 Passed: June 21, 2016  
 Published: June 30, 2016

ORDINANCE OFFERED BY THE HIGHWAY AND  
 TRANSPORTATION COMMITTEE

		FOR	AGAINST
Fred Clary, Vice Chairman Richland County Board of Supervisors	Richard Rasmussen	X	
	Buford E. Marshall, Jr.	X	
ATTEST:	Larry Sebranek	X	
Victor V. Vlasak	Paul Kinney	X	
Richland County Clerk	Marty Brewer	X	

Vice Chairman Clary reported that the Pine Valley project is on target for the new section to open in October. Recent approval was given for seeding the grounds and planting of the courtyards between the buildings.

Supervisor Rasmussen reported the receipt of a petition from Junction View Land, LLC to rezone 5.05 acres from Agriculture/Forestry to Agriculture/Residential in the Town of Orion and a petition from Jason and Christie Richwalski to rezone .43 acres from Residential 1 to Agriculture/Residential in the Town of Buena Vista. Vice Chairman Clary referred the petitions to the Zoning and Land Information Committee for action.

Supervisor Rasmussen reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Vice Chairman Clary announced that having received the advice of the Committee on Committees and subject to confirmation by the County Board he was making the following appointments. Motion by Seep, second by Kinney to confirm the appointments. Motion carried.

- Aging and Disability Resource Center of Southwest Wisconsin – North Governing Board
- Ken Schneider (replacing John Wenum) as a representative from the Juneau County Board of Supervisors for the term April 2016-April 2019.
  - Becky Hovde (replacing Tut Gramling) as a representative from the Sauk County Board of Supervisors for the remainder of the term April 2015-April 2018.
  - Andrea Lombard (replacing Paul Bishop) representing individuals with Mental Health/Alcohol and Drug Addictions.
- Health and Human Services Board
- Lynne Eichinger (replacing Diane Brown) for the remainder of the term April 2015-April 2018.

Vice Chairman Clary announced that having received the advice of the Committee on Committees and subject to confirmation by the County Board he was appointing Kerry Severson to a seven year term on the County Parks Commission for the term 7/1/16 – 7/1/23. Motion by Peters, second by Bellman to confirm the appointment. Motion carried.

Copies of the Richland County Health and Human Services 2015 Annual Report were distributed to Board members. The Annual Report will be reviewed at the July County Board session.

Vice Chairman Clary reported the receipt of a thank you card from Sylvia Deitelhoff. Ms. Deitelhoff was a recipient of the Fred and Hazel Pauls Scholarship.

Supervisor Bellman reported on plaques that will be given to County Board Supervisors whose terms expired April, 2016.

Motion by Huffman, second by Peters to adjourn to Tuesday, July 19, 2016 at 7:00 p.m. Motion carried.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the June session held on the 21st day of June, 2016.

Victor V. Vlasak  
Richland County Clerk