

**Richland County Health and Human Services
Comprehensive Community Services (CCS)
Coordination Committee Meeting
January 21, 2016**

The January 21, 2016 meeting of the CCS Committee was held at 1:00 pm in Conference Room G at Richland County Health and Human Services.

Committee Members Present: Myranda Culver, Donald Seep, Ashley Houman.

Others Present: Meghan Rohn

Members Absent: Ricki Bishop, Faye Burghagen, Mary Chris Walling

Call Meeting to Order: The meeting was called to order by Myranda Culver at 1:02 p.m.

Approve the Agenda and Posting: A motion was made by Donald Seep and was seconded by Ashley Houman to approve the agenda and the postings for the January 21, 2016 meeting. Motion carried.

Approve Minutes: A motion was made by Ashley Houman and was seconded by Donald Seep to approve the minutes for the November 11, 2015 meeting. Motion Carried.

Citizen Comments: None

Committee membership: Myranda Culver discussed committee membership and noted we are at full membership but have room to grow with community members. Ashley Houman attended for her first meeting. Ashley's membership was approved by the Health and Human Services board in December.

Review of the Annual Comprehensive Community Services Plan: Myranda Culver discussed the review of the Annual Comprehensive Community Services Plan and noted there are not any significant changes. Myranda explained the change in management structure. Katie Erb left her position as the Unit Supervisor and was replaced with Derek Kalish as the Business Systems Supervisor. This position deals a great deal with the CCS and the business aspects of programs. The plan was brought to the committee at the November 11, 2015 , meeting and was approved at that time, however, since many members were not able to attend that meeting it was requested the plan be brought back.

Richland CCS Program Updates: As of January 29th we will be fully staffed with CCS providers. Liz Bjorklund left to take another position in June and was replaced by Erin Meiss who also left in the fall. Nicole Steldt will be starting with the agency on January 29, 2016.

Regional CCS updates: Myranda Culver explained that Richland County is part of a CCS Region. The region consists of Richland, Crawford and Columbia Counties. In 2014 the state encouraged counties with CCS programs to form regions and as a result would gain additional funding. Processes are being streamlined and CCS website was created that allows for certain documentation to be shared between all three Counties. The link should be on the Richland County website. The program had its recertification in December and there were no concern about how provider documentation is being tracked. The three County region is also sharing provider orientation trainings, as well as necessary ongoing trainings. Sauk and Columbia Counties are taking the lead regarding the organization of trainings.

One goal is to see the CCS program grow. We currently have 54 consumers enrolled in CCS which is approximately 10 more than is 2014. The original goal was to have 87 member, however Myranda noted this is not necessarily a realistic goal.

Donald Seep asked what the change was in the funding amounts as a result of forming a region. Myranda Culver explained that before the region was created funding resulted in a 60/40 split. After the formation of the region we are receiving closer to 100%. The difference comes to approximately \$120,000/year.

The region recently applied for a regional grant that would pay for trauma focused cognitive therapy training for masters level therapists. This would normally cost about \$500 per staff member. It was just determined that we were awarded the grant.

A Regional Coordinating Committee is being formed. Functions of the committee are still being determined but Myranda Culver is looking for feedback as to some of the things that could be discussed there. The committee would be made up of consumers and staff and they are looking for two community members and one staff member from each county. Most regional meetings take place Baraboo since it is the most central location. We are looking to get this started in the next few months.

Next Meeting: March 17th 1:00p.m:

Adjourn: A motion was made by Ashley Houman and was seconded by Donald Seep to adjourn the meeting. Motion carried. Meeting was adjourned at 1:26p.m.

Respectfully Submitted,

Meghan Rohn
Confidential Administrative Secretary