

## UW-RICHLAND COMMITTEE

August 10, 2015

The UW-Richland Committee met on Monday, August 10, 2015, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Carol Clausius, Dave Turk and Lewis Van Vliet.

Others present included: Victor Vlasak, County Clerk; Dr. Patrick Glenn Hagen, Campus Executive Officer and Dean; Dundee McNair, Assistant Campus Dean for Administrative and Financial Services; Tom Waalkens, Building and Grounds Superintendent; and Angie Arneson, Food Services Supervisor.

Committee Chairman Bellman called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Van Vliet, second by Clausius that the agenda be approved. Motion carried.

Motion by Van Vliet, second by Turk that the printed copies of the minutes for the July 13th meeting be approved. Motion carried.

Dean Hagen distributed information from Cathy Sandeen regarding the effects State budget cuts will have on the operations of the UW Colleges. Beginning in 2016 the UW-Richland will become a part of the Southwest Region of UW Colleges. The region will consist of the UW-Baraboo/Sauk County, UW-Rock County and UW-Richland. The region will be run by an Executive Officer and Dean. Each campus will have an Associate Dean to manage business, student or academic affairs for all three colleges and to serve as Campus Administrator at one of the campuses. Recommendations on the regionalization of other leadership positions will come in September from task groups assigned by the Budget Implementation Steering Committee.

Dean Hagen reported that the easement for the Symons solar project will soon be finalized and received from the Vice Chancellor for Administration and Finance. Fall enrollment is down 8% over last year. As of August 4<sup>th</sup>, 276 students are enrolled. International student enrollment, which was 52 last fall, should be about the same number this year. Tuition dollars have been frozen. A portion of reserves, which have been built up to one million dollars, will be used to transition to the new operations model. No academic programs have been cut. The Campus will be able to continue to serve the students well.

Food Services Supervisor Arneson reported on problems with the numbers matching at the Viola Nutrition Site. Dietary work has been taken over by Tanya Webster, Health and Human Services Nutrition Program Coordinator. Frozen meals are currently being purchased from Gordy's. The acceptance of debit and credit cards will be presented for approval at the next County Board meeting. The debit/credit card equipment will then be ordered by the MIS Department. Accounts receivable as of July 31<sup>st</sup> total \$17,908.50. The available cash balance as of the end of July is \$41,512.13.

Building and Grounds Superintendent Waalkens made the following report:

- A short cycle timer was purchase from Temperature Systems, Inc. for the east air conditioning zone of Melvill Hall to address a recurring problem with that zone.
- Kickapoo Fire Protection performed the annual fire extinguisher inspection. Several units were due for their six year maintenance.
- A new cylinder of refrigerant gas was purchased from First Supply of La Crosse.
- The library floor project has been completed. The abatement was completed by Robinson Brothers Environment. The new tiles were purchased from Badgerland Flooring, installed by the custodial crew and waxed.
- Vinyl base molding was purchased from the All American Do It Center for the library flooring project.
- DALCO completed the refinishing of the gymnasium floor.
- Changes will be made to the North entrance to the Classroom building due to problems with the door hanging up on the stoop. A jack hammer has been rented from Walsh's Ace Hardware for use in breaking up the old concrete.
- Plantings for various areas of the grounds were purchased from Walsh's Ace Hardware.

Invoices total \$5,225.18 for the month of July were reviewed. Motion by Van Vliet, second by Turk to approve payment of the invoices from the Outlay budget. Motion carried.

Remodeling of the Classroom Building was discussed. The estimated cost of the project is one million dollars. Dean Hagen noted that there are other building needs that have not been addressed since the campus was constructed in 1967. Updating of the infrastructure needs to be part of the overall discussion.

McNair reported that the repairs have been completed on the theater rigging system and the installation of the supplemental boiler in the Student Center has been completed. The Committee will take a tour at their next meeting to look at the completed repairs.

The Committee will make decisions regarding the 2016 Outlay budget at their next meeting.

McNair distributed copies of the Outlay report. Due to higher than expected insurance costs, cuts have been made in various areas of the 2015 budget.

Motion by Turk, second by Clausius to adjourn to Monday, September 14<sup>th</sup> at 1:00 p.m. Motion carried. The meeting adjourned at 1:56 p.m.

Victor V. Vlasak  
Richland County Clerk