

FINANCE AND PERSONNEL COMMITTEE

February 17, 2015

The Finance and Personnel Committee met on Tuesday, February 17, 2015, at 1:30 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Finance and Personnel Committee members present included: Jeanetta Kirkpatrick, Bob Bellman, Fred Clary, Tom Crofton, Gaylord Deets, Larry Sebranek and Lew Van Vliet.

Others present included: Victor Vlasak, County Clerk; Julie Keller, County Treasurer; and Paul Klawiter, Real Property Lister.

Chairman Kirkpatrick called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by mail or email to all Committee members and to the County Treasurer, a copy was posted on the Courthouse Bulletin Board and on the County web site, a copy was faxed to The Richland Observer and a copy was emailed to WRCO.

Motion by Van Vliet, second By Bellman that the agenda be approved. Motion carried.

Julie Keller addressed the Committee regarding the Real Property Lister position and Paul Klawiter's notice of retirement from the position effective April 10th. The duties of the position were reviewed. The history of the position and its move from the Treasurer's office to vacant space in the Zoning office was discussed. The creation of the part-time position was discussed.

Klawiter explained the Land Records grant funding that could be used to supplement the other half of the part-time Lister's position.

Motion by Clary, second by Crofton to advertise and fill the full-time Real Property Lister position, approve the updated job description for the position, and move the position from Grade 9 in the Courthouse Union pay schedule to Grade 17 in the county's Job Classification and Salary Plan. Motion by Bellman to amend the motion to keep the position in the union grade scale. The motion failed due to the lack of a second. Motion carried on the original motion.

The part-time Assistant Real Property Lister position and funding from the Land Information Program Grant was discussed. Motion by Crofton that the part-time position be eliminated as of April 11th. The motion failed due to the lack of a second.

Crofton left the meeting at this point.

Motion by Clary, second by Van Vliet to postpone action on the part-time Real Property Lister position until after the full-time position is filled. Motion carried.

Motion by Deets, second by Bellman to adjourn. Motion carried. The meeting adjourned at 2:34 p.m.

Victor V. Vlasak
Richland County Clerk