

FINANCE AND PERSONNEL COMMITTEE

January 6, 2015

The Finance and Personnel Committee met on Tuesday, January 6, 2015, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Finance and Personnel Committee members present included: Jeanetta Kirkpatrick, Bob Bellman, Fred Clary, Tom Crofton, Gaylord Deets, Larry Sebranek and Lew Van Vliet.

Others present included: Victor Vlasak, County Clerk; Damon Anderson, Anderson Realty, LLC; Kevin Clougherty, M3 Insurance; County elected officials; and department heads and employees.

Chairman Kirkpatrick called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by mail or email to all Committee members and to each County Department Head, a copy was posted on the Courthouse Bulletin Board and the County web site, a copy was faxed to The Richland Observer and a copy was emailed to WRCO.

Motion by Van Vliet, second by Crofton that the amended agenda be approved. Motion carried.

Motion by Crofton, second by Sebranek that the printed copies of the minutes for the December 2nd meeting be approved. Motion carried.

Chairman Kirkpatrick announced that the Tax Deed sale would now take place.

Town of Henrietta parcels # 014-3440-0560 and 014-3440-0570 have been appraised at \$1,500.00 for each lot. Chairman Kirkpatrick asked for oral bids on the parcels. David Sharp bid \$1,500.00 for parcel # 014-3440-0560. No written bids were received for the parcel. Motion by Bellman, second by Crofton to accept the bid of \$1,500.00 from David Sharp for parcel # 014-3440-0560. Motion carried. Chairman Kirkpatrick asked if there were any bids for parcel # 014-3440-0570. No written or oral bids were received. Motion by Van Vliet, second by Crofton to table action on Tax Deed parcel # 014-3440-0570. Motion carried.

City of Richland Center parcel # 276-2014-2000 has been appraised at \$2,500.00. Chairman Kirkpatrick asked for bids on the parcel. A written bid of \$2,510.00 was received from Gordon Palmer. No other written bids were received. An oral bid of \$2,520 was received from Bob Holets. An oral bid of \$2,530.00 was then received from Mr. Palmer. An oral bid of \$2,600.00 was then received from Mr. Holets. Chairman Kirkpatrick asked if there were any other bids. No other bids were received. Motion by Van Vliet, second by Sebranek to accept the \$2,600.00 bid from Bob Holets for parcel # 276-2014-2000. Motion carried.

Chairman Kirkpatrick explained the request of jail/dispatcher Chris Schildgen for an unpaid medical leave of absence for the birth of a child. The employee is working under the probationary period of employment and does not qualify for Family Medical Leave. The request is for a one week leave of six work days. The specific week for the leave is not known at this time. Motion by Crofton, second by Sebranek to approve the one week (six days) unpaid medical leave request. Motion carried.

Chairman Kirkpatrick reported the receipt of a request from Neighborhood Housing Services for payment of the \$15,000.00 County appropriation for 2015 in one lump sum. Currently the payment of appropriations to outside entities is paid one-half in March and the one-half in August. Motion by Clary, second by Crofton to approve payment of the \$15,000.00 appropriation to NHS in January. Roll call vote. AYES: Clary, Kirkpatrick, Crofton. NOES: Van Vliet, Sebranek, Bellman, Deets. Ayes 3. Noes 4. Total 7. Motion declared defeated.

Veteran Service Officer Sandra Kramer addressed the Committee requesting line item changes in the Veteran Service budget to cover advertising cost for the new Assistant County Veterans Service Officer position. The cost for advertisements is \$146.80 for the Shopping News and \$359.00 for The Richland Observer. The request is to transfer \$126.00 from the phone line, \$233.00 from the mileage line and \$146.80 from the office supply line to a new line entitled 'advertising'. Motion by Crofton, second by Bellman to approve the request. Motion carried.

The Committee discussed Lone Rock Tax Deed Parcel # 146-0027-1100. The parcel did not sell at the Tax Deed sale held on November 4, 2014. The Property Committee is recommending that the parcel be listed for sale with a realtor. Motion by Crofton, second by Van Vliet to present a resolution for approval to enter into a contract with Anderson Realty for the sale of the parcel. Motion carried.

Corporation Counsel Southwick addressed the Committee regarding three tax deed parcels on which the County took ownership in 2014. The parcels were privately owned on January 1, 2014 and have generated property taxes for that year. The parcels did not sell through the tax deed sale process. The parcels were listed with Anderson Realty and sold. Mr. Anderson indicated to the buyers of the three parcels that there would be no real estate taxes for the year 2014. Motion by Crofton, second by Van Vliet that a resolution be presented to the County Board for the County to pay the 2014 real estate taxes on the three parcels up to the time that that ownership transferred to the buyers and that funding to pay the taxes come from the General Fund. Motion carried.

Corporation Counsel Southwick addressed the Committee regarding the Tax Deed Sale Ordinance requirement that County Board approval be granted to enter into a contract with a realtor to sell tax deed properties that did not see through the tax deed process. Motion by Crofton, second by Sebranek to amend the ordinance to give authority to the Finance and Personnel Committee to enter into realtor agreements for the sale of tax deed properties which do not sell through the tax deed sale process. Motion carried.

Motion by Van Vliet, second by Bellman to take from the table and bring back onto the floor Tax Deed Parcel # 014-3440-0570 and to postpone action on the parcel which did not sell at the tax deed sale until the February Finance and Personnel Committee meeting. Motion carried.

Barb Scott addressed the Committee requesting approval to dispose of surplus computer parts and equipment. The surplus equipment was offered to County department heads by email. A vendor has been found who will pick up the surplus items. Motion by Sebranek, second by Crofton to approve the request for the disposal of the parts and equipment. Motion carried.

Barb Scott addressed the Committee requesting approval for the renewal of the Barracuda Web Filter 410 Energize Update for a period of three years at a cost of \$2,799.00. Motion by Crofton, second by Bellman to approve the three year update. Motion carried.

The Committee discussed the conducting of a compensation study. Motion by Clary, second by Crofton to contact firms that do the compensation studies and request proposals for consideration at the April meeting of the Finance and Personnel Committee. Motion carried.

The scheduling of job description updates will take place at a future meeting.

The Committee discussed the imposing of a vehicle registration fee as a possible revenue source. Highway Commissioner Chitwood recommending waiting to see what the legislature will propose as revenue sources for highway maintenance.

The Committee reviewed the nine months Delta Dental claims experience report. Incurred claims for the period, plus expenses, have resulted in an underwriting loss ratio of 108.8%.

Kevin Clougherty, M3 Insurance, presented Delta Dental plan options.

- Renewal of the current plan design with the County paying 100% of the premium and maintaining of the current rates of \$30.84 single and \$99.14 family for another year.
- Renewal of the current plan design with the County paying 50% of the premium and a rate increase of 10%.
- A voluntary plan with employees paying 100% of the premium. A \$25 single and \$75 maximum family deductible would be added. Basic coverage would change from 100% to 80%. The orthodontic benefit would be eliminated.
- Renewal of the current plan design with a \$50 single and \$150 maximum family deductible, elimination of the orthodontic benefit and the addition of coverage for bridges and crowns.

The next Committee meeting is scheduled for January 13th at 9:00 a.m. at which time information will be presented on the premium costs for the renewal of the current plan with deductibles, a 50% employee premium contribution, 80% basic coverage, the removal of ortho coverage and the addition of bridge and crown coverage.

The WCA Legislative Exchange is scheduled for February 3rd and 4th. Clary will be attending the Exchange.

Motion by Bellman, second by Deets to adjourn. Motion carried. The meeting adjourned at 12:38 p.m.

Victor V. Vlasak
Richland+ County Clerk