

**RULES AND RESOLUTIONS COMMITTEE
AND ETHICS BOARD**

May 6, 2015

The Rules and Resolutions Committee and Ethics Board met on Wednesday, May 6, 2015, at 1:00 p.m. in the County Board Room, located in the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Fred Clary, Richard Rasmussen, Lew Van Vliet and Ruth Williams. Dave Turk was absent.

Others present included: Victor Vlasak, County Clerk; and Barb Scott and Jason Marshall, MIS.

Committee Chairman Clary called the meeting to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were mailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were emailed to Fruit Broadcasting, LLC and County Department Heads

Motion by Turk, second by Williams to approve the agenda. Motion carried.

Motion by Van Vliet, second by Rasmussen to approve the March 25th minutes: Motion carried.

The Committee discussed the creation of individual email addresses for County Board Supervisors to be used for County business. Motion by Van Vliet, second by Turk to present a resolution for approval to amend the Rules of the Board by adding the following Rule 7. Motion carried.

Rule 7: The County shall make a County e-mail address available to each Supervisor, which each Supervisor may elect to utilize. Those Supervisors electing to use the County-provided e-mail address shall use that address for all County business and for no other purpose.

The Committee discussed making available to each Supervisor the use of an ipad for access to emails pertaining to County business and for receiving information for County Board meetings.

The Committee discussed the annual election process for members of the Highway Committee. Motion by Rasmussen, second by Clary that Corporation Counsel Southwick draft language to allow for the election of members of the Highway Committee, on non-organizational years, by unanimous ballot. Motion carried.

The Committee discussed a recommendation that a sixth member be appointed to the Property, Building and Grounds Committee so that when the Board reorganizes in 2016 the new Committee will have some depth of experience. Motion by Van Vliet, second by Williams to presented a resolution for approval to add a sixth member to the Property, Building and Grounds Committee, with this change to expire at the start of the April County Board session in 2016. Motion carried.

The Committee discussed meeting attendance and participation by phone or other means by a member of a board, commission or committee. The first question is should a member be counted for quorum purposes if participating by phone. The consensus of the Committee is that the member should be physically present to be counted. The second question is should a member be allowed to participate in the discussion of agenda items if participating by phone. The consensus of the Committee was that they should be allowed to participate in discussion. The third question is should a member be allowed to vote if participating by phone. The consensus of the Committee was that they should not be allowed to vote. It was also indicated that if the member is not physically present, they cannot participate in a closed session. Corporation Counsel Southwick will be asked to prepare draft language for the Committee to review.

Motion by Williams, second by Turk to adjourn. Motion carried. The meeting adjourned at 2:43 p.m.

Victor V. Vlasak
Richland County Clerk