

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**January 14, 2015 - 9:00 a.m.**  
**Room 713, UW-Richland East Hall**

Present: Brewer, Kinney, Rasmussen, Lewis, Sebranek, Hady, Wunnicke, LaTour, Ziehli, and Campbell.

1. Meeting was called to order by Chairperson Lewis at 9:00 a.m.
2. Hady gave proof of notification.
3. Motion by Brewer, seconded by Kinney, to approve the agenda. Motion carried.
4. Motion by Rasmussen, seconded by Sebranek, to approve the minutes from the previous meeting. Motion carried.
5. There was no Public Input.
6. Unfinished Business
  - a. Clerical Assistant II and Family Living Position Updates: fully staffed I the Extension Office. Jennie Silver is full time Clerical Assistant II as of January 2, 2015. Chelsea Wunnicke, Family Living Agent, introduced herself.
  - b. Agent Evaluations: Evaluation forms will remain the same.
7. New Business
  - a. Report to County Board: will be March 17 at 10 a.m. Chairman Lewis will contact County Clerk to put on agenda.
  - b. Corn/Soy/Pork Conference , January 29-30: Adam Hady was given permission to attend on a motion by Sebranek and second by Brewer. Motion carried.
8. Out of County Requests: Motion by Sebranek, second by Brewer, to approve out of county requests. Motion carried.
9. There were no purchases over \$1,000.
10. Office, Agent, Soils, Program and Pesticide Accounts: Motion by Kinney, second by Rasmussen, to recommend payment of all accounts. Motion carried.
11. Agent Report: Ziehli reported on Rural Share Workspace/In Incubators to attract business, increase entrepreneurship, keep young people in the community and increase the tax base. He went on to explain the workings of incubators and collaborating with UW-Richland and Southwest Technical College, as well as other communities that have established incubators .
12. Next meeting date, and agent evaluations, was set for February 18, 2015, 9:00 a.m. in Room 713, East Hall, UW-Richland.
13. Motion to adjourn by Kinney, and seconded by Rasmussen. Motion carried. Meeting adjourned at 10:00 a.m.

Minutes submitted by: Sandy Campbell