



# Richland County Zoning & Land Information

Richland County Courthouse

181 W Seminary St

Richland Center, WI 53581

Michael Bindl  
Zoning Administrator/Sanitarian

Lynn Newkirk  
GIS Specialist/Zoning Technician

Cheryl Dull  
Program Assistant

## Minutes of the Richland County Zoning & Land Information Committee Monday, August 31, 2015

*Item #1*      CALL TO ORDER The Zoning & Land Information Committee meeting was called to order by at 9:00 am by Chairman Rasmussen. Those that were present or signed up to speak were Richard Rasmussen, Gaylord Deets, Todd Rummler, Virginia Wiedenfeld, Gary Peters, Jim Lewis, Marilyn Marshall, David Olson, Paul Kinney, Christina Foster, James Stoltz representative with Cheryl Dull with taking minutes.

*Item #2*      APPROVE AGENDA AND PUBLICATION Moved by Marilyn Marshall to approve the publication and agenda, 2nd by Virginia Wiedenfeld. Motion carried.

*Item #3*      APPROVE MINUTES OF THE AUGUST 3RD MEETING Virginia stated next meeting should be August 31 instead of the 3<sup>rd</sup>. With that correction Virginia Wiedenfeld made a motion to approve, 2<sup>nd</sup> by Jim Lewis.

*Item #4*      TO HEAR A PETITION OF CHRISTINA FOSTER TO REZONE 3.04 ACRES FROM AGRICULTURAL/FORESTRY TO RESIDENTIAL-2 IN SECTION 1 OF TOWN OF WESTFORD The house will be removed with the shed staying. The house burned a couple of years ago and they want to replace it. She bought it from her grandparents. Moved Marilyn Marshall to rezone the 3.04 acres, 2<sup>nd</sup> by Gary Peters. Motion carried.

*Item #5*      TO HEAR A PETITION OF JAMES & SHIRLEY STOLTZ TO REZONE TOTAL 5.2 ACRES FROM AGRICULTURAL/FORESTRY TO AGRICULTURAL/RESIDENTIAL IN SECTIONS 11, 14 AND 15 OF TOWN OF AKAN – Jim Stoltz's son in law stated his wife is the Stoltz's daughter. They want to purchase land and build a house to live closer to family. Motion to approve by Virginia Wiedenfeld, 2<sup>nd</sup> by Gaylord Deets. Motion carried.

*Item #6*      TO HEAR A PETITION OF DAVE & ELAINE OLSON (NORSE-VALE FARMS) TO REZONE A TOTAL OF 11 ACRES FROM AGRICULTURAL/FORESTRY TO AGRICULTURAL/RESIDENTIAL IN SECTION 4 OF TOWN OF RICHWOOD AND SECTION 33 TOWN OF AKAN Mike explained that 2 acres are in the town of Akan. Both Townships have approved, the Town of Akan wants a condition that it can be divided further and must remain 10 acres including the land in Richwood Township. Motion by Gaylord Deets to approve, 2<sup>nd</sup> by Virginia Wiedenfeld. Motion carried. Recommendation is to not put conditions on the rezone due to past history of problems with this. Todd Rummler stated the survey will not be ready by September 15<sup>th</sup> County Board meeting, they would have it ready for the October County Board.

*Item #7*      ZONING DEPARTMENT BUDGET Mike presented his budget. He is switching money out of Notary fee because it is only due every 4 years. Licensing fee is getting the \$20.00. 2014 was over revenue by \$40,000. We are not getting as many septic failures as in the past years so he has reduced that line item. Fees have not been raised in a long time although Mike doesn't think that is going to last much longer. Discussion followed about increasing the Non-Metallic mine fee review.



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Mike advised the Committee that new law states you cannot deny any cell towers. Therefore another neighboring County has raised their Cell tower fee. The Committee asked that cell tower fees be put on the next agenda.

*Item #8*      LAND INFORMATION BUDGET      Mike stated there are 3 different accounts. He is predicting \$75,000 in the budget.

Account 24, Electronic Access – Electronic Access is going away. If there is any left over money Mike will ask the remaining money will go into the Land Information Budget.

Account 48, Land Information Fund – We are behind in that account. Mike advised the Committee that Paul Klawiter's overtime pay of 52 hours was coming out of this account. Tim will not be getting OT out of this account. The money in this account rolls over every year. In 2013 Paul put that account into the red without anyone knowing. There is \$14,000 left for this year.

*Item #9*      SURVEYOR BUDGET      Todd Rummler has 4 line items. He has no changes with the total although he is moving some money around between the line items. Gaylord questioned why the Surveyor is buying stuff for the Register of Deeds? Todd explained the binders are for his tie sheets although Sue Triggs had purchased them.

*Item #10*      REVIEW OF PLSS CORNER PROJECT RFP      Todd Rummler stated Lynn Newkirk, Mike Bindl and Tim Dahlen have been work to try to find out what corners have been completed. Many of the corners have been completed but a lot of those where completed before GPS was developed. Paul and Matt had told the Committee that the corners are done and Todd agrees they are although there is no coordinates on them. Most of those are in the Western part of the County. Since we are still getting grant money we can go back and get coordinates on the corners that are missing.

From the 2014 Grant there is over \$10,000 left to spend on a project like this. The Land Information Committee met and decided to use \$4,000 of this grant and move all this information to the Counties mega server.

Todd reviewed the previous bids and is predicting the prices per corner will go up. After reviewing the corners that have been completed, Todd recommends completing Willow and Marshall as they have several corners already completed. Todd is intending on bidding 2 separate projects for Surveyors to bid on. If the bids are more than \$200 per corner then Todd has some money in his budget to use for the project. We need to plan ahead and get these corners into future projects out of grant money. Mike explained to the Committee that some of these were suppose to be done by Westbrooke in 2009. We don't know where that information is which Todd is going to look into. Todd stated Mike Goebel did send some information in but it is old information and we are still looking for the information from 2009.

Todd addressed the RFP contract. Todd would like a few changes due to the fact that last year we had problems with compliance. He added a 20% penalty if work is not completed in time. Another change is related to the reference ties. From corners from last year, some angles were verified and some did not verify the angles. Todd has added that language into the Contract. Last year the Surveyor was allowed to request Bounty money also when surveying corners. Todd has added that they cannot get both the contract corner and Bounty money. Mike stated the goal behind this is to keep the cost under \$5,000 per project. Todd intends to get this out with sealed bids being due back by Thursday October 1<sup>st</sup>.

*Item #11*      REQUEST FOR DATA FEE TO BE WAVED      Mike presented a request from the UW Center again asking for free data. Last year we denied their request. They stated the use would be for



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classes, no other explanation was given. Moved by Gary Peters to deny the request, 2<sup>nd</sup> by Virginia. Motion carried.

*Item #12*      PAY BILLS Mike stated there is a bill on the back side of the new agenda. It is from Todd for office hours. Moved by Virginia, 2<sup>nd</sup> by Jim. Motion carried.

*Item #13*      OFFICE REPORT Mike will be meeting with the Towns Association on September 23<sup>rd</sup> to review the Farm Land Preservation. If they approve it it will then go to the State for approval.

Mike presented information concerning pay scales in other Counties for Zoning Administrator. There is another department in this County that is requesting a \$5.00/hr pay raise for her and a \$4/hr raise for the Assistant. They were told to write it into their budget.

*Item #14*      ADJOURN Next meeting will be October 5<sup>th</sup> at 9:00 am. Moved by Gary to adjourn at 10:07, 2<sup>nd</sup> by Marilyn. Motion carried.

Minutes respectfully submitted by Cheryl Dull.