

Minutes
Transportation Coordinating Committee
Wednesday, November 04, 2015

A meeting of the Transportation Coordinating Committee was held Wednesday, November 04, 2015 at 9:00 a.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, Linda Gentes, Paul Kinney, Stephanie Ronnfeldt, David Scribbins, Ursula Strait, and Virginia Wiedenfeld

Other attendees included: Angela Porter

- 1) The meeting was called to order by David Scribbins at 9:00 a.m.
- 2) Proof of Notification: Angela Porter verified the posting.
- 3) Approve Agenda: Virginia Wiedenfeld moved to approve the posting and agenda; Ursula Strait seconded. Motion carried.
- 4) Approval of Transportation Coordinating Committee Minutes from August 12, 2015.
Paul Kinney moved to approve the August 12, 2015 Transportation Coordinating Committee meeting minutes; Ursula Strait seconded. Motion carried.
- 5) Discussion and Action on Transportation Coordinating Committee Board Member Change
 - Seth Young-Campbell, representing VARC, has been replaced by Luke Kleiber and will replace Seth on the Richland County Transportation Coordinating Committee. Ursula Strait made a motion to approve Luke Kleiber to replace Seth Young-Campbell on the Transportation Coordinating Committee board; Virginia Wiedenfeld seconded. Motion carried.
- 6) Discussion and Action on 2016 Section 85.21 Operating Grant Application
 - Angela Porter presented the 2016 section 85.21 operating grant application information and comments made from the public forum.
 - Paul Kinney made motion to approve application for the 2016 section 85.21 operating grant application; Linda Gentes seconded. Motion carried.
- 7) Discussion and Action on Payment and Billing Co-Pay Changes for 2016.
 - Angela Porter made a request for the Transportation Coordinating Committee board to change the requirements for all passengers to pay at time of transport. There can be exceptions to this with prior approval from the Aging and Disability Resource Center Manager. These exceptions would mostly be for dialysis or radiation treatments. A notification letter will be sent out to all 2015 passengers in December with a start date of January 1, 2016.
 - Virginia Wiedenfeld made a motion to approve the change for the Richland County Transportation program to start requiring payment at time of transport effective 1-1-16; Stephanie Ronnfeldt seconded. Motion carried.
- 8) Discussion and Action on Boarder Resident Transportation
 - Angela Porter stated there has been an increase in requests from border communities outside of Richland County that would like transportation through the Richland County Transportation Program. The largest area of increase is from Muscoda. Angela is requesting the Transportation Coordinating Committee to approve the program change that if a Muscoda or other border community non-county resident would like transportation from their community to Richland

Center for an appointment the co-pay scale would be used. If someone from a border community would like transportation anywhere else, i.e. Madison, Dodgeville, etc. the cost would be the IRS rate per mile.

- There was discussion by the board with decision that all trips for out of county residents are out of the program parameters and non-county residents will be charged the IRS rate per mile.

9) Discussion and Action on Veterans Transportation Grant

- Angela Porter stated the Richland County Veterans Service Officer has recently gotten approval through the Veteran's Services board to transfer the Veterans transportation grant to the Richland County Transportation Program to manage these funds. Angela assisted the Richland County VSO in writing the grant for 2016 and the 2016 funds will come directly to the Richland County Transportation Program. Angela has asked for a separate line and account number for tracking this revenue.
- Stephanie Ronnfeldt made a motion to approve accepting the Richland County Veterans Transportation Grant Funding and manage the funding that has been received for 2015 and future Veteran's transportation grant funding going forward. Virginia Wiedenfeld seconded. Motion carried.

10) Discussion and Action on Veterans Eligibility for Grant Usage Guidelines.

- Angela Porter stated the only direction given by the Richland County VSO to use the Veterans transportation grant funding is that the person is a Veteran and they are going to as VA facility. Angela would like to know if the TCC would like a set of rules that are a little more specific for the use of this grant funding. In Vernon County the VSO stipulates that the Veteran cannot be receiving Travel Pay from the VA, does not have the ability to pay for the trip themselves, and does not have family or friends that can transport. The Veteran's transportation grant is to be the payer of last resort. These are the guidelines Angela would like to adopt for Richland County along with the stipulation the veterans can self declare. The ADRC will not be digging into a person's finance to verify this information.
- There was discussion and concern that veterans would all say they couldn't pay and the grant funding wouldn't last long. Angela stated this is not an option that will be brought up to veterans unless they have received a bill or request for payment and then tell the ADRC they are unable to pay and would forego seeking medical help due to lack of funds for transportation.
- Paul Kinney made a motion to approve accepting the Richland County Veterans Transportation Grant Eligibility and Usage Guidelines that the Veteran cannot be receiving Travel Pay from the VA, is not able to pay for the trip themselves, and the Veteran does not have family or friends that can transport. The Veteran's transportation grant will be the payer of last resort. Ursula Strait seconded. Motion carried.

11) Update and Discussion on Richland County Public Transportation Program

- Angela reported the Richland County Public Transportation program needs a lot of marketing and outreach. This has been difficult to coordinate and any assistance from the board would be greatly appreciated. Suggestions of places to give presentations are needed. Angela asked if anyone from the board would be interested in volunteering some time to coordinate presentations that the drivers or Angela would go out into the community to give. This could be done from the Richland County Health & Human Services offices using one of the conference rooms and a list of contacts provided through the ADRC.

12) Citizen Comments

- Angela Porter distributed the most recent issue of the Richland County Health & Human Services Family and Friends newsletter. Anyone with suggestions for articles or they know of an exceptional volunteer in the community can contact Angela at the Aging and Disability Resource Center with the information.

- Angela let the board know that all of the board members with terms ending in April of 2016 have another term available except for the position of Transportation Providers Proprietary which has been filled by Pine Valley for the past six years. This position is typically held by one of the nursing homes in the area that provides transportation i.e. Schmitt or Pine Valley. Eric Rynes was at the meeting and expressed an interest in being part of the board. This will be on the agenda to approve at the next meeting and move forward through the election process.

13) Schedule Next Meeting

- The next meeting will be Wednesday, January 13, 2016 at 3:00 p.m. in conference room A and B of the Community Services Building, 221 West Seminary Street, Richland Center, WI.

14) Adjourn

- Ursula Strait moved to adjourn the meeting until Wednesday, January 13, 2016; Don Adelman seconded. Motion carried.

Respectfully submitted,

Angela Porter
Aging and Disability Resource Center
of Eagle Country - Richland Center Office