

**Richland County Health and Human Services  
Comprehensive Community Services (CCS)  
Coordination Committee Meeting  
June 24, 2015**

The June 24, 2015 meeting of the CCS Committee was held at 2:30 am in Conference Room C at Richland County Health and Human Services.

**Committee Members Present:** Mary Chris Walling, Cathy Krulatz, Don Seep and Myranda Culver.

**Others Present:** Meghan Rohn

**Members Absent:** Faye Burghagen, Ricki Bishop

**Call Meeting to Order:** The meeting was called to order by Myranda Culver at 2:24 p.m.

**Approve the Agenda and Posting:** A motion was made by Don Seep and was seconded by Cathy Krulatz to approve the agenda and the postings for the June 24, 2015 meeting. Motion carried.

**Approve Minutes:** A motion was made by Don Seep and was seconded by Mary Chris Walling to approve the minutes for the April 27, 2015 meeting. Motion Carried.

**Citizen Comments:**

**Richland CCS Program Information and Updates:**

Myranda Culver gave an update on CCS enrollment. The program currently has 47 total consumers which is down three from our last meeting. Myranda explained that this is usually a pretty fluid program and the number changes frequently. Don Seep asked how many adults are enrolled in the program vs children. Currently there are 34 adults and 13 children.

Don Seep asked for an overview of the CCS program and an example of a typical adult case. Myranda explained that there really is no typical case. Discussion was held regarding the types of individuals we serve and some of the problems they face. The CCS program provides case management services where the case manager coordinates various therapy needs and connects the consumer with various services. Each case is different and person focused. The consumer determines their own outcomes and we connect them with the resources to make it possible to reach those outcomes.

Myranda Culver announced the Clinical Services Unit hired a new CCS Register Nurse, Cheryl Blair. It was noted that Cheryl has worked for CCS in the past and has returned. She is a psychiatric nurse and is able to have a full CCS case load. Don Seep questioned if a psychiatric nurse is able to prescribe medications. Myranda Culver explained that a psychiatric nurse is not

able to prescribe medications, however, the CCS program has two psychiatrists who are able to prescribe the needed medications. Myranda also noted Liz Bjorklund, CCS Clinician will also be leaving and we will be looking to refill her position. Don Seep wondered if clients can be violent at times and if so what precautions are taken to protect staff and others. Myranda explained that it is rare that clients are violent but it can happen. When this happens it is important to determine the cause for the violent behavior. Sometimes it can be caused by a medication issue. In extreme cases the person may need a hospitalization. Clinical Services does not send staff to the homes of any client who has a criminal or violent past.

**State CCS Meeting Updates:**

Myranda Culver discussed a statewide meeting that was held June 2<sup>nd</sup> for CCS. This was a good opportunity to meet with other CCS staff around the state. Myranda discussed a few things she took away from the meeting including a new work program that could possibly come to our county.

Discussion was held regarding the way other counties run their CCS committees and the process we should follow when trying to recruit more members. Typically a letter of interest should be submitted to current members of the committee. After review the committee will vote and decide whether or not the individual would be an appropriate fit to the committee. It was noted this process would be for the consumer representatives. Myranda wondered if the group would be willing to rewrite our policy to include this process. The group was in favor.

A motion was made by Don Seep and was seconded by Kathy Krulatz to amend the current Coordination Committee Policy to include the process of interested consumer representatives submitting a letter of interest to the Comprehensive Community Services Board for consideration and vote before officially becoming an established member of the board. Motion carried.

Myranda Culver will review the statutes and make clarify if family members of consumers are able to serve as well.

**Next Meeting: August 26, 2015 1:00 p.m:**

**Adjourn:** A motion was made by Don Seep and was seconded by Mary Chris Walling to adjourn the meeting. Motion carried. The meeting was adjourned at 3:15 p.m.

Respectfully Submitted,

Meghan Rohn  
Confidential Administrative Secretary