

FINANCE AND PERSONNEL COMMITTEE

October 3, 2014

The Finance and Personnel Committee met on Friday, October 3, 2014, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Jeanetta Kirkpatrick, Bob Bellman, Fred Clary, Tom Crofton, Gaylord Deets, Larry Sebranek and Lew Van Vliet.

Others present included: Victor Vlasak, County Clerk; Julie Keller, County Treasurer; Susan Triggs, Register of Deeds; Stacy Kleist, Clerk of Circuit Court; Bob Frank, Sheriff's Department Road Patrol Lieutenant; Patrick Metz, Health and Human Services Director; Barb Scott and Jason Marshall, MIS Department; Mike Bindl, Zoning Administrator; Sandra Kramer, Veteran Service Officer; Avery Manning, Courthouse Maintenance Supervisor; Jeanne Marshall, Highway Department Bookkeeper; Damon Anderson, Anderson Realty, LLC; Attorney Jay Robb; Virginia Wiedenfeld, County Board Supervisor; Renette Collins, Jailor/Dispatcher; Therese Deckert, Pine Valley Fiscal Clerk; and Bill Bindl.

Committee Chairman Kirkpatrick called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by mail or email to all Committee members, a copy was posted on the Courthouse Bulletin Board, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and copies were emailed to all County Department Heads.

Motion by Crofton, second by Bellman to approve the agenda, as amended, with the addition of the agenda item regarding the MIS server purchase. Motion carried.

Chairman Kirkpatrick asked for bids on Tax Deed Parcel # 196-0635-2300 located in the Village of Yuba. The parcel has been appraised for \$5,000.00. An oral bid for \$5,000.00 was received from Richland Diversified, LLC. No other oral bids were received. No written bids were received. Motion by Van Vliet, second by Crofton to accept the \$5,000.00 bid from Richland Diversified, LLC. Motion carried.

Chairman Kirkpatrick announced the opening of the Tax Deed sale.

Chairman Kirkpatrick asked for bids on Tax Deed Parcel # 276-2114-2040 located in the City of Richland Center. The parcel has been appraised for \$12,000.00. No oral or written bids were received.

Chairman Kirkpatrick asked for bids on Tax Deed Parcel # 186-1833-1560 located in the Village of Viola. The parcel has been appraised for \$40,000.00. No oral or written bids were received.

Julie Keller addressed the Committee requesting that the Deputy County Treasurer position be moved from Union Grade 8 to Non-Union Grade 19 due to increased duties and responsibilities associated with the position. No Committee action was taken on the request.

Bob Frank addressed the Committee requesting approval for paying an anticipated invoice from General Communications, Inc. of Madison of up to \$7,000.00 for the purpose of replacing a damaged cable on an antenna at the Tower Hill tower site as a part of the Department's 911 emergency response system. Motion by Bellman, second by Sebranek that the request be approved and that a resolution be presented to the County Board for approval of the expenditure from the 911 Outlay account. Motion carried.

Motion by Van Vliet, second by Sebranek to approve payment from the Electronic Access Fees Fund of an invoice in the amount of \$432.25 from MSA Professional Services for GIS web hosting management services. Motion carried.

Patrick Metz addressed the Committee regarding restructuring the two therapy positions and the educator position for the Birth to Three Program to make them more marketable. Currently the positions are being contracted through the Richland Hospital. The contracting situation provides for little control over the costs and how the services are provided. Motion by Bellman, second by Crofton to delay action on the restructuring until the wage comparison study is completed. Motion carried.

The Committee discussed Tax Deed parcel number 014-3440-1012 located in the Town of Henrietta (Hub City) which received no bids at the August 5th tax deed sale. The parcel had been appraised at \$4,000.00 by the Property Committee. Damon Anderson now has an interested buyer, but not at the \$4,000.00 price. Motion by Van Vliet, second by Crofton to present a resolution to the County Board to list the parcel with Anderson Realty, LLC. Motion carried.

The Committee discussed Tax Deed parcels number 014-3440-0560 and 014-3440-0570 located in the Town of Henrietta (Hub City). The County Board approved the bid of Wanless Construction, LLC in the amount of \$22,500.00 to do part of the work of clearing the site of the old Meyers' Supper Club building and adjoining house. It was noted that the quote had a notation indicting that the estimate from Wanless Construction, LLC does not include dealing with asbestos, buried tanks or any other contaminants. The resolution stated that the project could not be started until possible asbestos in the structures, buried tanks and other possible contamination issues have been properly inspected and removed by qualified professionals. Deets reported the he asked former owner Dwight Myers about buried tanks and Mr. Meyers indicated that there were no buried tanks on the property. It was indicated that due diligence has been done and reasonable action has been taken regarding possible asbestos, buried tanks and other possible contamination issues. Motion by Bellman, second by Crofton to proceed with the demolition of the structures. Motion carried.

Discussion continued on the September 26th agenda item regarding the MIS proposal to purchase a central server and storage system. Bob Frank explained the uses of the servers currently in the Sheriff's Department. \$2,000.00 could be available from ESS funds at Health and Human Services with justification of the usage of the server by the program. Installation of the fiber for the Symons Recreation Complex will cost around \$1,000.00. \$15,000.00 in funding is available from Land Records. There are two speeds of hard drives for the system. The cost of the slower drives is

\$69,000.00. The cost of the faster hard drives is \$73,287.90. Motion by Sebranek, second by Bellman to take the balance of the funds needed for the purchase of the faster hard drive system from the Contingency Fund. Motion carried.

The Committee discussed the 2015 budget. The proposed budget is formulated with Ambulance Services as a non-lapsing account. All budgets include the health insurance rate increase. The Health and Human Services levy remains unchanged from the 2014 budget. The levy to the Institutional costs will increase by \$50,000.00. The Sheriff's Department budgets include funding for replacement squad cars, jail medical costs and an additional jailor position. The County funding level for NHS will be \$15,000.00. The UW-Richland Outlay request was reduced to \$55,000.00. The continuation of the contracted MIS position was discussed and removed from the MIS proposed budget. The continuation of employee dental insurance coverage was discussed. Funds to balance the proposed 2015 budget will be taken from the County's General Fund.

The various reclassification requests were discussed. Motion by Crofton, second by Van Vliet that departments be informed that the proposed 2015 budget is being balanced by the application of funds from the General Fund and that the Committee is not going to honor any requests for reclassifications. Motion carried.

Motion by Van Vliet, second by Crofton to adjourn to Tuesday, November 4th at 9:00 a.m. Motion carried.

Victor V. Vlasak
Richland County Clerk