

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**December 10, 2014 - 9:00 a.m.**  
**Room 713, UW-Richland East Hall**

Present: Brewer, Kinney, Rasmussen, Lewis, Sebranek, LaTour, Hady, and Campbell.

1. Meeting was called to order by Chairperson Lewis at 9:05 a.m.
2. Hady gave proof of notification.
3. Motion by Sebranek, seconded by Rasmussen, to approve the agenda Motion carried.
4. Motion by Rasmussen, seconded by Brewer, to approve the minutes from the previous meeting. Motion carried.
5. There was no Public Input.
6. Unfinished Business
  - a. Clerical II Position: Hady reported that three applicants were chosen to interview. The interviews and skills tests will be held on December 18, 2014, starting at 9:00 a.m. Committee members that will be part of the interview committee are Kinney, Rasmussen and Lewis. A motion by Kinney, and second by Sebranek, that the interview committee's decision will be final and a second interview will not be held. Motion carried.
  - b. Family Living Position Updates: Chelsea Wunnicke will be the new Family Living Agent and her start date is January 1, 2015.
7. New Business
  - a. Agent Evaluations: Will be held in conjunction with the Ag & Extension Committee meeting on February 18, 2015, 9 a.m. in Room 713, East Hall, UW-Richland. Matt Hanson, Southern Regional Director will also be in attendance.
  - b. Program Accounts: Hady presented the Program Accounts for review. A motion to approve the Program Accounts by Brewer and seconded by Rasmussen. Motion carried.
8. Out of County Requests - Motion by Sebranek, second by Kinney, to approve out of county requests. Motion carried.
9. There were no purchases over \$1,000.
10. Office, Agent, Soils, Program and Pesticide Accounts - Motion by Rasmussen, second by Brewer, to recommend payment of all accounts. Motion carried.
11. Agent Report - No agent report given.
12. Next meeting date was set for January 14, 2015, 9:00 a.m. in Room 713, East Hall, UW-Richland.
13. Motion to adjourn by Brewer, and seconded by Kinney. Motion carried. Meeting adjourned at 9:35 a.m.

Minutes submitted by: Sandy Campbell