County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak County Clerk Administrative Coordinator

Courthouse – P.O. Box 310 Richland Center, Wisconsin 53581 (608) 647-2197 (fax) (608) 647-6134 vlasakv@co.richland.wi.us

November 29, 2011

NOTICE OF MEETING

The Finance/Personnel Committee will be meeting on Tuesday, December 6, 2011, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, for the following purposes:

- 1. Call to Order
- 2. Proof of Notification
- 3. Approve Agenda
- 4. Approve November 1, 2011 Minutes
- 5. Deputy Clerk of Court Job Description
- 6. Pine Valley Building Options
- 7. Responsible Government Designation for Medicare
- 8. UW-Richland's Investment Grade Audit Boiler System Replacement
- 9. Community Services Building Back-up Generator
- 10. Highway Department Union Employees Donation of Sick Leave
- 11. Management Information Systems Department
 - a. MIS Director Position
 - b. MIS Administrator Position
 - c. Lead Support Technician Position
- 12. Sale of Old Feed Mill Property
- 13. Reports: Investments and Trial Balance
- 14. Adjourn

Yours truly,

Victor V. Vlasak Richland County Clerk

Copies to: Finance/Personnel Committee Members

- Jeanetta Kirkpatrick, Chairman
- Fred Clary, Vice Chairman
- Gaylord Deets
- Ann Greenheck
- Walter Gust
- Betty Havlik

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