

# Richland County Employment Summary

## Emergency Services Director

*Note: This is a job summary only. Please click on the [job description](#) hyperlink for a detailed job description.*

### Synopsis:

As the Richland County Emergency Services Director, your role would involve overseeing two departments: Emergency Management and the Richland County Ambulance Service. The role requires strong leadership, communication, and organizational skills. You'd be working with a diverse group of people and utilizing plans such as the Richland County Integrated Preparedness Plan, working towards creating a resilient and prepared community, as well as the Richland County Ambulance Service Business Plan, which will help continue to lead the Service into the future.

### Qualifications:

- Five years previous management experience in related field
- Valid Wisconsin AEMT with NRAEMT certification
- Valid WI Driver's license and unlimited access to reliable transportation
- Current AHA BLS instructor
- Demonstrates working knowledge of Wisconsin Administrative Codes and Wisconsin State Statutes related to EMS and Emergency Management.
- Acquire Wisconsin Certification for Emergency managers (WCEM) within two years of hire
- Ability to use the WARDS – Wisconsin Ambulance Run Data System

### Wages and Benefits:

- Job Type: Full-Time at 40 hours/week expected
- Salary: \$64,625.60-\$67,496.00
- Benefits: Dental, Health, and Life Insurance, Paid Time Off, Parental Leave, & Flexible Spending Account

### How to Apply:

Interested candidates are invited to submit a resume, cover letter, and professional references to:

**Email:** [justin.siemens@co.richland.wi.us](mailto:justin.siemens@co.richland.wi.us)

Please include "Emergency Services Director" in the subject line.

**Mail:** ATTN: Justin Siemens, Emergency Services Director Position

County Clerk /Administrator Office

181 W Seminary St

Richland Center, WI 53581

**Applications will be reviewed as received.**

Deadline for application: Open until filled.

## Equal Opportunity Employer:

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.