

## Fair and Recycling Coordinator Position

Applications are being accepted for the 28 hour per week position of Fair and Recycling Coordinator. The position offers a starting wage of \$14.35 per hour plus county benefits.

Applicants must have strong communication and writing skills, be a self-starter and able to work with minimal direction, have a strong background in computer use and be willing to work flexible hours, including weekends.

Duties include budget, contract and recycling program management; recycling program and fairgrounds use promotion; and various clerical tasks such as typing, record keeping and organizing, etc.

A copy of the job description and application are available at the Richland County Clerk's office, 181 West Seminary Street, Richland Center, Wisconsin. Completed applications, along with a resume, should be returned to the County Clerk's office, PO Box 310, Richland Center, WI 53581 by Wednesday, January 21, 2015.

Richland County is an Equal Opportunity Employer.