

## Minutes of Meeting

There was a regular scheduled meeting of the Pine Valley Trustees on Monday, March 16, 2015 at 7:00 p.m. in the Pine Valley Conference Room. Jeanetta Kirkpatrick, Virginia Wiedenfeld, Larry Sebranek, Don Seep, Fred Clary, and Dr. Richardson were in attendance. Joan Bailey from Business Office attended to discuss financials, aged receivables and vouchers and closed door session #9. Ben Southwick, Corporation Counsel attended for the closed door sessions. Chris Glasbrenner, Human Resources attended for the closed door sessions. Pine Valley staff attending for the closed door session agenda item #9 included: Ashley Dank, Cindy Studnicka, Tami Boelman, Echo Bristol, and Jade Walmer. Visitors Alayne Hendricks and Anissa Langaliere, attended the open door session of the meeting.

The meeting was called to order at 7:00 p.m. by Fred Clary, chairperson. Don Seep moved to approve the agenda and to verify the posting. Larry Sebranek seconded. Motion carried.

Jeanetta Kirkpatrick moved to approve the minutes of the February meeting with correction of one typo that was pointed out by Fred Clary. Virginia Wiedenfeld seconded. Motion carried.

Don Seep moved to proceed to closed door session to discuss agenda items #8 and #9 permitting current Pine Valley staff present to attend. Jeanetta Kirkpatrick seconded the motion. Motion carried by roll call vote with all voting "aye".

Don Seep moved to return to open session. Larry Sebranek seconded. Motion carried.

Joan Bailey presented the vouchers for payment with special notice of the following: \$400.00 to the city of Richland Center for application for conditional use permit, \$60.00 to Cardmember services to attend a job fair for recruitment, \$132.60 to Godfrey and Kahn for Pine Valley portion of consulting to the County, \$139.79 to Kwik Trip for gas, \$420.00 to the Paquette Center for resident visits, \$62.00 to Richland County Health Department for a Hepatitis vaccine for a staff member, and \$16,150.00 to the WI Dept. of Health and Family Services for bed tax. Virginia Wiedenfeld moved to approve the vouchers for payment. Dr. Richardson seconded. Motion carried.

Joan Bailey reported on the financial statements. The accounts receivable balance is slightly higher than usual due to a Family Care balance for SP funds and large balances due with liens on property. Most departments controlled expenses to compensate for the health insurance increase. One Activity employee retired so sick leave was paid out. \$4k of Tamiflu was paid by the facility as it is not covered by all Part D plans.

K. Cianci reported census averaged 87 for the month with 13 Medicare.

Fred Clary reported on a positive meeting with the city utility commission regarding possible future hookup to city water. This will be an on-going discussion as the city explores the best option and site.

Fred Clary reported on action taken at the recent building subcommittee. The financial consultant attended the subcommittee meeting and advised on current borrowing recommendations for the building project. Dates were set for final GMP and presentation of financial and building design information to the Finance and County Board meetings. Breaking ground is currently scheduled for July. Focus on Energy reports a possible savings/rebate of slightly more than \$100k for the project.

Kathy Cianci reported on the recent positive state survey results. One life safety code citation will result in placing handrails outside the loading dock that will be removed with the new construction. Once the ground defrosts, bids will be obtained and submitted to the Trustees for approval.

The next meeting will be April 27, 2015 at 7:00 p.m.

Jeanetta Kirkpatrick moved to adjourn at 8:29 p.m. Virginia Wiedenfeld seconded. Motion carried.

Respectfully submitted,

Kathleen A. Cianci  
Administrator



