

HIGHWAY COMMITTEE
RICHARD RASMUSSEN – CHAIRMAN
30398 Moss Hollow Lane, Lone Rock
BUFORD MARSHALL- V. CHAIRMAN
322 West Liberty Street, Lone Rock
MARTY BREWER – SECRETARY
26766 CTH DD, Richland Center
PAUL KINNEY
11826 Maple Valley Road, Blue River
LARRY SEBRANEK
32742 Cold Spring Lane, Lone Rock

**RICHLAND COUNTY
HIGHWAY COMMISSION**
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JIM CHITWOOD
Highway Commissioner
Cell Phone# 608-604-7623
BILL CONDON
Patrol Superintendent
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JEANNE MARSHALL
Bookkeeper
LISA MUELLER
Office Clerk
GLEN NIEMEYER
Parts Clerk

RICHLAND CO. HIGHWAY COMMITTEE MEETING

July 6, 2017

MINUTES

The Regular Highway Committee meeting of July 6, 2017 was called to order at 9:00 a.m. by Chairman Rasmussen, in the Conference Room at the Richland County Highway Shop, 120 Bowen Circle, Richland Center, WI 53581.

Present were:

<input checked="" type="checkbox"/> Richard Rasmussen	<input checked="" type="checkbox"/> Bill Condon
<input type="checkbox"/> Buford Marshall	<input checked="" type="checkbox"/> Jeanne Marshall
<input checked="" type="checkbox"/> Marty Brewer	<input checked="" type="checkbox"/> Larry Hallett - REC
<input checked="" type="checkbox"/> Paul Kinney	<input checked="" type="checkbox"/> Ben Southwick-Corporate Counsel
<input checked="" type="checkbox"/> Larry Sebranek	<input type="checkbox"/>
<input checked="" type="checkbox"/> Jim Chitwood	<input type="checkbox"/>

There was proper proof of notification.

Read and approve the agenda.

Moved by *Kinney*, seconded by *Sebranek* to approve and accept the agenda as read.
Motion carried.

Read & approve minutes from June 2nd, 2017 Highway Committee Meeting.

Moved by *Brewer* seconded by *Kinney*, to approve the minutes as read.
Motion carried.

Review voucher listing and approve for payment.

Total amount for pre-paid and unpaid bills: \$680,085.88.
Moved by *Kinney*, seconded by *Sebranek* to approve vouchers for payment.
Motion carried.

Boat landing reimbursement.

Moved by *Sebranek*, seconded by *Brewer* to send issue of reimbursement to Personnel and Finance. Motion carried.

Update on sand pit acquisition.

At issue: existing REC power lines. Corporate Counsel wants a contract to deal with moving line-others want to leave it until sand mining operation necessitates moving it (10-20 years).
Motion by *Sebranek*, seconded by *Brewer* to do nothing at this time, wait and see. Motion carried.

New hires, resignations, employee retention.

Five people have resigned and three have retired since the first of the year. All payouts (retirement, sick leave, etc.) have to be included in calculation of ILC amount.

Move into closed session 19.85 (1)(c) of the Wisconsin State Statutes due to employee termination.

Moved by *Brewer*, seconded by *Sebranek* to go into closed session. Motion carried.

Moved by *Brewer*, seconded by *Kinney* to return to open session. Motion carried.

Update on new equipment.

New truck is here – will be sent out for box, plow, sander, wing, tag axle, etc.

Building security.

Key was not turned in when employee left. Motion by *Sebranek*, seconded by *Brewer* to spend \$1,800.00 to replace locks and keys through Perkins Lock & Security. Motion carried.

Discuss Bureau of Highway Maintenance Pilot Program for state winter maintenance.

Trying to reduce the use of rock salt – increase brine solution. Further research needs to be done.

Discuss application/interview schedule for Equipment Operator/Patrolman position.

Interviews are set for Wednesday, July 19th, 2017 at 5:30 p.m.

Discuss update wage schedule.

Highway Dept. met with wage/job consultant. They feel our numbers are in line.

Discuss spending reductions/ operations.

The Highway Department runs efficiently. State aids are reduced because we spend less on our roads.

Review five year construction plan.

The 5-year plan will be re-done to finalize this fall. Adding “CTH U” and “CTH JJ”. Moved by *Kinney*, seconded by *Sebranek* to approve the 5-Year Plan. Motion carried.

Commissioner's report.

- a. *CTH Y - structures.* The culverts are ordered-will arrive August 4th. Another concrete structure is ordered.
- b. *CTH JJ construction.* Completed. Paperwork is going in for reimbursement.
- c. *County mowing operations, pave, sealcoat.*
- d. *State PBM, DMA, RMA contract updates.* Bridge work completed. Paving is done on 58, 80 south. Shouldering PBM from Richland Center to Muscoda on 80 south has been issued. Village of Cazenovia wants to repave Main Street – Hwy 58.

Other Business.

N/A.

The next regular Highway Committee meeting will be held, *Thursday, August 3, 2017 @ 9:00 a.m.*

Motion to adjourn the meeting by *Kinney*, seconded by *Sebranek*. Motion carried.

Chairman Rasmussen adjourned the meeting at 11:45 a.m.

Marty Brewer - Secretary