

MINUTES
RICHLAND COUNTY HEALTH AND HUMAN SERVICES
October 8, 2020

The regular monthly meeting of the Richland County Health and Human Services Board was called to order at 10:30a.m. on October 8, 2020 by Kerry Severson virtually via Zoom.

Members Present: Kerry Severson, Van Nelson, Debra Kyser, Dr. Jerel Berres, Ingrid Glasbrenner, and Bradley Wegner.

Members Absent: Cindy Chicker.

Others Present: Tracy Thorsen, Clinton Langreck, Jessica Stanek, Angie Rizner, Meghan Rohn, Rose Kohout, Sharon Pasold, Edie Moore, Jaymie Bruckner, and Myranda Culver.

Welcome Bradley Wegner and Cindy Chicker: Kerry Severson announced Bradley Wegner, Richland County Board Supervisor, will be replacing Peg Kaul on the Health and Human Services Board, and Cindy Chicker will be joining the Board as a citizen member.

Approve Amended Agenda and Posting: Motion by Debra Kyser, seconded by Van Nelson to approve the agenda and proper posting. Motion carried.

Approve September 10, 2020 Health and Human Services Board Minutes: Kerry Severson declared the September 10, 2020 Health and Human Services Board minutes approved.

Election of Officer – Secretary: Angie Rizner explained that when Ingrid Glasbrenner accepted the position of Vice Chair the Secretary position was left vacant. Kerry Severson explained the duties of this position. Motion by Ingrid Glasbrenner, seconded by Debra Kyser to nominate Dr. Jerel Berres as the Health and Human Services Board Secretary. Motion by Van Nelson, seconded by Kerry Severson to close nominations and cast a unanimous for Dr. Jerel Berres as Secretary of the Health and Human Services Board. Motion carried.

Amendment to Health and Human Services Board Structure (Summary #1): Tracy Thorsen explained that the Registered Nurse position on the Health and Human Services Board left vacant when Ingrid Glasbrenner transitioned to a County Board Supervisor highlighted the difficulty in recruiting both nurses and physicians to the board. This gave reason to further review the statutes to determine what the actual requirements are, and it was determined that a local board of health should include a physician and a nurse *“if possible”*. Tracy Thorsen reported that Corporation Counsel Ben Southwick has recommended that changes be made to the description of the Health and Human Services Board structure in order to better align with the Wisconsin Statutes related to membership of local boards of health. The relevant statute was reviewed as well as the changes being proposed. Motion by Ingrid Glasbrenner, seconded by Dr. Jerel Berres to approve changes in the description of the Health and Human Services Board that is outlined in the Richland County Committee Structure document, and forward the recommendation on to the Rules and Resolutions Committee. Motion carried.

Directors Report: Tracy Thorsen reported that the Child and Youth Services Unit has seen a significant increase in the number of abuse and neglect reports over the last several weeks. It was noted that while this is expected as children return to school and have more contacts with mandated reporters, there has also been a significant increase in the number of private individuals reporting as well.

A Crisis Debriefing and Secondary Caregiver Stress Reduction presentation will be given to the Yuba First Responders later this month by staff from the Behavioral Health Unit. The COVID-19 First Responder Support Line continues to be available to all emergency and medical responders to assist with decompression or debriefing.

The Transportation Program will have its annual public hearing on the 85.21 Grant on October 14, 2020 for the purpose of obtaining input on the 2021 specialized transportation funds that are offered through the Department of Transportation. It was noted there will be both an in person and virtual option for this hearing. The Aging and Disability Resource Center is also providing a Virtual Powerful Tools for Caregivers workshop. This workshop will be held weekly and will run through the end of October. Work is also being done with the Regional Dementia Care Specialist and other partnering counties to provide a virtual Caregiver Boot Camp every Monday in November for National Family Caregiver month. This will be a free educational series for families coping with Alzheimer's disease or other forms of dementia.

The Economic Support Unit has been re-certified by the Centers for Medicare and Medicaid Services as an Application Counselor Designation Organization for health care enrollment into the Marketplace under the Affordable Care Act. The open enrollment period will run from November 1, 2020 through December 15, 2020. It was noted that emergency supplemental FoodShare for October will be issued at the end of the month and these supplements bring households up to the maximum allotment allowed.

The Richland Area Childcare Task Force recently sent out a parent survey. The survey received 110 responses that were shared with state entities and will be used to complete a strategic plan to support current and new providers and increases the number of regulated providers. The task force is also planning a virtual event for potential providers called "Child Care 101" that will provide information regarding what it takes to become regulated.

Tracy Thorsen reviewed a data sheet showing Richland County is approaching exponential growth of COVID-19 cases. In an effort to reduce the spread and protect both clients and staff, the agency is emphasizing providing services virtually when appropriate, as well as encouraging staff to work remotely when possible. Staff who remain in the building are no longer meeting in person and are being encouraged to communicate through phone or video chat to reduce unnecessary contacts. Some units are implementing alternating days in the office in order to reduce the risk of an exposure to the entire unit. The agency currently has 6 staff that are in quarantine or isolation due to an exposure or are awaiting test results.

Kerry Severson questioned if those staff having to quarantine are having to utilize sick leave. Tracy Thorsen explained that there is most likely a variety of options being utilized and it may vary from case to case. Sick leave may be used. The county has also approved for staff to enter into a negative sick balance if needed for COVID related events and certain staff may also qualify for the family leave option. It was also noted that many staff who are not ill themselves have chosen continued to work remotely while in quarantine.

Health Officer Update and COVID-19 Response: Rose Kohout reported that the number of COVID-19 cases in the county has grown exponentially, and the number of confirmed cases in the first week of October exceeded the entire month of September. This is proving to have a great impact on the community as well as the workload, and staff are now operating in crisis mode. The decision was made that only positive cases and direct contacts within their household would be contacted at this point. Rose Kohout noted that even with this change, these contacts are proving to exceed the capacity of current staff.

The potential for staff burnout was emphasized and it was noted the risk is significant at this point. While cases are rising at an exponential level, this risk for burnout rises at an exponential level as well. Rose Kohout discussed the importance of taking care of staff, and discussed issues being seen across the state with the inability to keep both staff and leaders due to the inability to maintain this level of work.

The importance of getting the Influenza vaccine administered was explained. Rose Kohout noted it is being suggested the vaccine be administered by October 31, 2020 due to the potential availability of a COVID-19 vaccine. If a COVID-19 vaccination does in fact become available, the administration of the Influenza vaccine would be complete and would make Public Health staff available to provide the new vaccine. Rose Kohout also explained that it is her understanding that when the vaccine does come out it will first only be available in small amounts and it would be prioritized. Rose Kohout also discussed all of the other aspects of Public Health that must continue to be performed in addition to COVID-19.

Dr. Berres asked how long it takes to do contact tracing for each case. Rose Kohout explained cases are assigned, and an attempt is made to contact individuals within 24 hours. Information regarding quarantine guidelines and instructions can also be found on our website.

Kerry Severson questioned if Public Health is needing more staff. Rose Kohout explained the current staffing levels. It was also explained that additional Health and Human Services staff outside of Public Health have agreed to work additional hours as contact tracers to assist the unit. An additional six staff have offered to assist and just are waiting to get access to the state system. Tracy Thorsen added that the additional hours being worked by Health and Human Services staff are being done afterhours or on weekends in addition to their regular scheduled hours. There are also three Health and Human Services staff that are assisting the ambulance crew at the community testing events being held weekly at the fairgrounds. Rose Kohout is also assisting the community and providing information and support where it is needed.

Bradley Wegner joined the meeting.

Review and Approve Health and Human Services Vouchers: The Richland County Health and Human Services Voucher Report for August October 8, 2020 was reviewed. The following items required additional discussion:

Voucher #23 & #24 - Cardmember Services: This was to pay for the monthly expense for the electronic health record system, Kareo.

Voucher #26 – Cardmember Services: This was to pay for an annual charge for Smart Vault, a secure file sharing application for the Comprehensive Community Services (CCS) program.

Voucher #12 – Johnson Controls: This was to pay for the required sprinkler inspection that was approved at the August Health and Human Services Board meeting.

Voucher #13 – Johnson Controls: This was to pay for annual fire alarm monitoring.

Voucher #3 – Language Line Services: This was to pay for interpretation services and the monthly charges are higher due to Public Health COVID expenses.

Voucher #14 & #15 – Marco Holdings LLC: This was to pay for an extra console for the phone at the main front desk, as previously approved, and a charge for annual phone system maintenance.

Voucher #7 & #32 – Sanofi Pasteur Inc.: This was to pay for Influenza vaccinations for the Public Health Unit.

Voucher #33 & 34 – Symons Recreation Complex: This was to pay for Tai Chi classes for the Aging and Disability Resource Center.

Voucher #17 – US Postal Service: This was to pay for loading postage onto the postage machine.

Prepaid

Voucher #1 - Kwik Trip: - This was for meals for the Senior Nutrition Program.

Voucher #2 – Genuine Telecom: This was to pay for the monthly telephone bill.

Motion by Van Nelson, seconded Debra Kyser by to approve the 2020 Richland County Health and Human Services vouchers including prepaid vouchers listed below. Motion carried.

2020 Vouchers

Unit	No. of Vouchers	Amount
Richland County Health and Human Services – 2020 Expense Reports	13	\$8,085.60
Richland County Health and Human Services – 2020 Admin Vouchers	22	\$25,310.54
Richland County Health and Human Services – 2020 Prepaid Vouchers	3	\$1,172.09
TOTAL	38	\$34,568.23

Preliminary 2019 Post Audit Budget: Tracy Thorsen reported that the auditors have completed their audit and confirmed that the Health and Human Services core budget had \$551,951.63 remaining from our 2019 budget and those funds have been transferred into the General Fund. It was noted it was originally anticipated this would only be around \$340,000.

2020 Richland County Placement Report (Summary #3): Tracy Thorsen reviewed the Richland County Placement Report and reported that there were less days in Adult Institutional Placement and Adult Crisis Stabilization services in the month of August. Adult Crisis Stabilization expenses for the year have totaled \$46,095 and Adult Institutional Placement expenses have totaled \$626,180. Adult Residential Placements have increased due to individuals being able to be moved out of more expensive institutional care into community placements. While expenses will continue to be incurred, reimbursement for many of these expenses is expected during the reconciliation process next year. Adult Residential Placements total \$176,690 for the year, bringing the total expenses in Fund 54 to \$848,964 leaving a balance of -\$366,686.

Child Institutional, Impatient and Detention Placements have remained fairly steady throughout the year. Child Institutional year to date expenses totaled \$164,248 and year to date Detention expenses totaled \$26,975. There were some additional Child Foster Care placements in the month of August due to safety concerns. Year to date expenses for Group Home and Treatment Foster Care totaled \$118,681 and year to date expenses for regular Foster Care totaled \$18,661. This brought total year to date expenses in Fund 44 to \$328,565 leaving a balance of \$198,776.

Tracy Thorsen reviewed the 2018 to 2020 Comparison of Monthly Placement Expenses. Tracy Thorsen was pleased that the auditor confirmed an amount of 551,951.63 of funds remaining from 2019 and it is being requested that those funds be transferred into the placement funds to assist with high placement costs. Projected costs could reach as high as \$1,766,294 if placements trends continue as they have. When factoring in the 2019 Health and Human Services carryover, and available tax levy, this would still leave a projected shortfall of -\$204,723.

Approve Transfer of 2019 Fund 56 Carryover Funds to 2020 Fund 54 (Summary #2): Tracy Thorsen reported that Johnson Block reported that the funds remaining in the Health and Human Services accounts at the end of 2019 totaled \$551,951.63. As general practice, these funds were returned to the General Fund however, in the past these remaining funds have then been transferred into the Placement Fund accounts to address any anticipated shortfalls. Motion by Ingrid Glasbrenner, seconded Debra Kyser by to approve recommendation to

the Finance and Personnel Committee to transfer the 2019 Health and Human Services Fund 56 year end carryover in the amount of \$551,951.63 to the 2020 Adult Placement Fund 54 from the General Fund 10. Discussion was held regarding further clarification on the history of where these funds come from. Motion Carried.

2020 Contract Monitoring Report: Angie Rizner reviewed the 2020 Contract Monitoring Report and those contracts that currently exceed 67% utilization were reviewed; noting that most invoicing should be through August. It was noted that while the Family and Children's Center is currently over utilized, it is not anticipated this contract will be used much more throughout the remainder of the year. Kareo is also over utilized, however they have billed through September.

Review and Approve Updates to the 2021 Health & Human Services Budget: Tracy Thorsen reported that the Finance and Personnel Committee approved the 2021 proposed budget and noted no changes were made from what was presented to the Health and Human Services Board, other than a slight decrease in health insurance amounts. The Health and Human Services 2021 Budget Summary was reviewed as well as the explanation of the tax levy reductions that were made to achieve the \$120,000 reduction that was originally requested.

Personnel Updates: Tracy Thorsen reported that Aubrey Bruckner, Economic Support Specialist and Toni Cabrera, Economic Support Specialist, both have passed their probationary period effective October 13, 2020. It was also reported that Claire Stoeffler, Substance Abuse Counselor, submitted her resignation effective October 30, 2020. Debra Mitchell, LTE Secretary, was hired through Southwest Workforce Development Board for up to 28 hours per week effective October 5, 2020. Personnel actions are now approved by the County Administrator and therefore no further action by this Board is required.

Select the 2020-2023 Community Services Building Snowplowing Provider (Summary #4): Angie Rizner explained that snowplowing for the building has typically been put out for bid since the agency does not have the capacity to perform the duties in-house. Background information was given about what vendors were contracted with in the past. Angie Rizner noted that the Community Services Building was included with the Courthouse in a 2018-2020 contract with the City of Richland Center; however, early in 2020 the Courthouse terminated the contract with the City of Richland Center. As a result, a request for bids advertisement was placed in the local newspapers and bid specifications were mailed to 10 local snowplowing vendors. Details of bids that were received were reviewed and discussed. Motion by Bradley Wegner, seconded Debra Kyser by to accept the Bindl Snowplowing bid and award them the 2020-2023 Community Services Building (CSB) snowplowing contract. Motion carried.

Approve Health & Human Services Contracts

Approve 2020 New & Amended Contracts/Agreements (Summary #5):

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2020 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (9-10-2020)		
SCHMIDT COUNSELING, LLC	Due to an increased need for substance abuse consultation and supervision to Behavioral Health Unit staff. (Viroqua).	<i>Original Contract Amount: \$15,000</i> To a total amount not to exceed \$25,000.

Motion by Debra Kyser, seconded by Van Nelson to approve the amended 2020 contract. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2020 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (9-10-2020)		
GANDER'S CLEANING SERVICE	To provide on-call, emergent cleaning and sanitation services at the Community Services Building. (Richland Center).	For a total amount not to exceed \$9,000.

Motion by Debra Kyser, seconded by Van Nelson to approve the new 2020 contract. Motion carried.

Bradley Wegner left the meeting.

Approve 2021 Revenue Contacts (Summary #6):

<i>Provider Name</i>	<i>Provider Description</i>	<i>2020 Budgeted Revenue</i>	<i>2021 Budgeted Revenue</i>
Care Wisconsin First, Inc.	<i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i>	\$57,939	\$65,000
Dane County Capital Consortium	<i>Income Maintenance Consolidation</i>	\$ 980,679	\$980,679
Department of Administration	<i>Wisconsin Home Energy Assistance Program</i>	\$38,496	\$38,496
Department of Children and Families	<i>State and County Contract</i>	\$517,890	\$517,890
	<i>Administration of Child Care Program</i>	\$47,224	\$47,224
	<i>Community Youth and Family Aides</i>	\$85,537	\$ 85,537
Department of Health Services	<i>State and County Contract</i>	\$1,063,712	\$1,063,712
Division of Public Health	<i>Consolidated Contract (Immunization & Maternal Child Health)</i>	\$14,978	\$14,978
	<i>Public Health Emergency Preparedness and Response</i>	\$36,493	\$36,493
Department of Transportation	<i>Specialized Transportation 85.21</i>	\$70,570	\$79,889
Greater Wisconsin Agency on Aging Resources, Inc.	<i>County Contract</i>	\$127,873	\$165,551
Inclusa	<i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i>	\$129,611	\$130,000
Ithaca School District	<i>Public Health School Health Services</i>	\$5,200	\$0
My Choice Family Care, Inc.	<i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i>	\$20,582	\$25,000
Southwestern Wisconsin Community Action Program	<i>Southwest Wisconsin Opioid Treatment Capacity Project Grant</i>	\$75,400	\$0
The Richland School District	<i>Crisis Case Worker Counseling Services for the 2020-2021 School Year</i>	\$60,000	\$60,000

Weston School District	<i>Public Health School Health Services</i>	<i>\$1,100</i>	<i>\$0</i>
		\$3,333,284	\$3,310,449

Motion by Dr. Jerel Berres, seconded by Debra Kyser to approve the 2021 revenue contracts, and forward the recommendation onto the County Board for approval. Motion carried.

Approve 2021 Contracts > \$50,000 (Summary #7):

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2020 Contract</i>	<i>2020 Amount Expended *</i>	<i>County Tax Levy Funded</i>	<i>2021 Contract</i>
A Golden Star Adult Family Home, LLC	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Racine</i>	<i>\$49,500</i>	<i>\$6,031</i>	<i>No</i>	<i>\$200,000</i>
Carley Adult Family Home	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	<i>\$100,000</i>	<i>\$ -</i>	<i>Partially</i>	<i>\$100,000</i>
Cooperative Educational Services Agency (CESA) 3	<i>Behavioral Health Services Unit provider of occupational and physical therapy services to children being served by the Birth to Three Program</i>	<i>Richland Center</i>	<i>\$49,500</i>	<i>\$ -</i>	<i>No</i>	<i>\$100,000</i>
Cornerstone Foundation dba Lucky Star 3 Corporation	<i>Behavioral Health Services Unit provider of CBRF and AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Dodgeville</i>	<i>\$135,000</i>	<i>\$56,726</i>	<i>Partially</i>	<i>\$150,000</i>
Diane's Adult Family Home	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Arena</i>	<i>\$54,500</i>	<i>\$-</i>	<i>Partially</i>	<i>\$82,000</i>
Driftless Counseling, LLC	<i>Behavioral Health Services Unit provider of individual skill development and psychotherapy to Comprehensive Community Services consumers.</i>	<i>Viroqua</i>	<i>\$1,100,000</i>	<i>\$287,023</i>	<i>No</i>	<i>\$900,000</i>
Evergreen Manor III	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Juneau</i>	<i>\$75,000</i>	<i>\$11,232</i>	<i>Partially</i>	<i>\$75,000</i>
Evergreen Manor, Inc.	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Necedah</i>	<i>\$75,000</i>	<i>\$19,178</i>	<i>Partially</i>	<i>\$75,000</i>
KNH, LLC	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	<i>\$200,000</i>	<i>\$22,446</i>	<i>Partially</i>	<i>\$260,000</i>
Lutheran Social Services of WI and Upper Michigan, Inc.	<i>Behavioral Health Services Unit provider of Comprehensive Community Services psychosocial support services. Child & Youth Services Unit provider of community skills development, parenting, and safety plan monitoring services.</i>	<i>Baraboo</i>	<i>\$100,000</i>	<i>\$1,564</i>	<i>Partially</i>	<i>\$60,000</i>
Northwest Counseling & Guidance Clinic	<i>Behavioral Health Services Unit provider of 24/7 crisis intervention telephone services. The services include phone center staffed by trained crisis professionals and a mobile crisis response service locally available to conduct face-to-face assessments and interventions afterhours.</i>	<i>Frederic</i>	<i>\$75,000</i>	<i>\$42,111</i>	<i>Yes</i>	<i>\$75,000</i>

Peace of Mind Counseling	<i>Behavioral Health Unit provider of psychotherapy, psychoeducation, and wellness and skill development for Comprehensive Community Services consumers.</i>	<i>La Crosse</i>	<i>\$140,000</i>	<i>\$835</i>	<i>No</i>	<i>\$140,000</i>
Premier Financial Management Services	<i>Behavioral Health Services Unit provider of financial management services to children with disabilities.</i>	<i>Milwaukee</i>	<i>Original \$100,000 Amended \$150,000</i>	<i>\$60,312</i>	<i>No</i>	<i>\$100,000</i>
RTP (WI, S.C)	<i>Behavioral Health Services Unit provider of telepsychiatry services.</i>	<i>Chicago, IL</i>	<i>\$110,000</i>	<i>\$45,388</i>	<i>Partially</i>	<i>\$130,000</i>
Rural Wisconsin Health Cooperative	<i>Behavioral Health Services Unit provider of speech & language pathology therapy services to children being served by the Birth to Three Program.</i>	<i>Sauk City</i>	<i>\$75,000</i>	<i>\$25,130</i>	<i>No</i>	<i>\$75,000</i>
Therapy Without Walls, LLC	<i>Behavioral Health Services Unit provider of psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers.</i>	<i>Reedsburg</i>	<i>\$215,000</i>	<i>\$62,127</i>	<i>No</i>	<i>\$200,000</i>
Tellurian, Inc.	<i>Behavioral Health Services Unit provider of residential treatment services for substance abuse treatment, and detox services for persons taken into protective custody due to incapacitation by alcohol.</i>	<i>Madison</i>	<i>Original \$30,000 Amended 75,000</i>	<i>\$88,160</i>	<i>Partially</i>	<i>\$75,000</i>
Therapy Without Walls, LLC	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Reedsburg</i>	<i>\$200,000</i>	<i>\$31,174</i>	<i>No</i>	<i>\$49,500</i>
TLC Senior Home Care	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Arena</i>	<i>\$115,000</i>	<i>\$32,467</i>	<i>Partially</i>	<i>\$125,000</i>
Trempealeau County Health Care Center	<i>Behavioral Health Services Unit provider of Institute for Mental Disease (IMD) and AFH residential treatment for consumers who due to mental health issues are unable to live independently.</i>	<i>Whitehall</i>	<i>\$270,000</i>	<i>\$94,816</i>	<i>Yes</i>	<i>\$270,000</i>
VARC, Inc.	<i>Behavioral Health Services Unit provider of employment skills training for Comprehensive Community Services consumers who due to mental health issues are unable to find or maintain employment without support. Provider of daily living skills training, mentoring, targeted case management, support/services coordination, and specialized supplies for children with disabilities.</i>	<i>Viroqua</i>	<i>\$49,500</i>	<i>\$4,691</i>	<i>No</i>	<i>\$85,500</i>
Vista Care Wisconsin	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Sheboygan</i>	<i>\$475,000</i>	<i>\$48,706</i>	<i>Partially</i>	<i>\$730,000</i>

Total 2021 Contracts > \$50,000:

\$3,673,000

\$877,990

\$3,857,000

Motion by Debra Kyser, seconded by Van Nelson to approve the 2021 Health & Human Services contracts over \$50,000 and forward the recommendation onto the County Board for approval. Motion carried.

Approve 2021 Contracts < \$50,000 (Summary #8):

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2020 Contract</i>	<i>2020 Amount Expended *</i>	<i>County Funded</i>	<i>2021 Contract</i>
A & J Mobility	<i>Behavioral Health Services Unit provider of vehicle adaptive aids to children with disabilities.</i>	<i>McFarland</i>	\$25,000	\$ -	No	\$25,000
ActivStyle, Inc.	<i>Behavioral Health Services Unit provider of specialized medical supplies to children with disabilities.</i>	<i>Minneapolis, MN</i>	\$11,000	\$696	No	\$11,000
Adaptive Driving, LLC	<i>Behavioral Health Services provider of vehicle adaptive aids to children with disabilities.</i>	<i>Franklin</i>	\$25,000	\$ -	No	\$25,000
Annika Mersmann	<i>Behavioral Health Services Unit provider of wellness management and individual skills development services for Comprehensive Community Services consumers.</i>	<i>Viroqua</i>	\$60,000	\$9,489	No	\$49,500
Children's Hospital of Wisconsin Community Services - Children's Service Society	<i>Child & Youth Services Unit provider of treatment foster care. Behavioral Health Services Unit provider of respite services to children with disabilities.</i>	<i>Milwaukee</i>	<i>Original \$40,000 Amended \$75,000</i>	\$30,607	Partially	\$49,500
Community Care Resources	<i>Child & Youth Services Unit provider of treatment foster care and respite. Behavioral Health Services Unit provider of respite services to children with disabilities.</i>	<i>Middleton</i>	<i>Original \$11,000 Amended \$49,500</i>	\$4,009	Yes	\$49,500
Community Service Associates dba Pauquette Center for Psychological Services	<i>Behavioral Health Services Unit provider of psychotherapy, counseling, and assessment services for Comprehensive Community Services consumers.</i>	<i>Richland Center</i>	\$ 30,000	\$6,949	No	\$ 30,000
Coulee Region Psychiatric Services, S.C.	<i>Behavioral Health Services Unit provider of in-person Behavioral Health /psychiatric supervision and consultation. Dr. Thomas Trannel will serve as the Clinical Director.</i>	<i>Onalaska</i>	\$ 35,000	\$ 16,700	No	\$ 35,000
Dadoun Law, LLC	<i>Standby Assistant Corporation Counsel providing legal counsel related to child welfare or mental health matters.</i>	<i>Richland Center</i>	\$49,500	\$6,457	Partially	\$15,000
Easter Seals of Wisconsin, Inc.	<i>Behavioral Health Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	<i>Madison</i>	\$ 11,000	\$ -	No	\$ 11,000
Family Works Programs, Inc.	<i>Child & Youth Services Unit provider of group and treatment foster home services.</i>	<i>Madison</i>	\$100,000	\$18,479	Partially	\$49,500
Fitness Choices	<i>Behavioral Health Services Unit provider of recovery education and wellness management services to Comprehensive Community Services consumers.</i>	<i>Viola</i>	\$65,000	\$18,529	No	\$49,500
Galaxie Skate Center	<i>Behavioral Health Services Unit provider of recreational/alternative activities to children with disabilities.</i>	<i>Richland Center</i>	\$11,000	\$ -	No	\$11,000
G.A.P. Fit-N-Fun	<i>Behavioral Health Services Unit provider of recreation/alternative activities to children with disabilities.</i>	<i>Richland Center</i>	\$ 11,000	\$ -	No	\$11,000
Gundersen Lutheran Administrative Services, Inc. independently and as agent for Gundersen Lutheran Medical Center, Inc. and Gundersen Clinic, LTD.	<i>Behavioral Health Services Unit provider of residential treatment services for substance abuse treatment, detox services for persons taken into protective custody due to incapacitation by alcohol, and for acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>La Crosse</i>	\$49,500	\$ -	Partially	\$49,500

Harmony Place Assisted Living, LLC	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	\$65,000	\$ 2,577	<i>Partially</i>	\$49,500
Independent Living Resources	<i>Behavioral Health Services Unit provider of peer/advocate support services for Community Recovery Services and Comprehensive Community Services consumers.</i>	<i>Richland Center</i>	\$ 26,000	\$ -	<i>No</i>	\$15,000
J & B Medical Supply	<i>Behavioral Health Services Unit provider of specialized medical & therapeutic supplies to children with disabilities.</i>	<i>Wixom, MI</i>	\$ 11,000	\$1,410	<i>No</i>	\$ 11,000
Jean Warrior, Ph. D.	<i>Contracted provider of psychological testing and evaluations for court ordered evaluations, including guardianships/protective placements, criminal, and CHIPS/JIPS issues; and evaluations to assess eligibility for programs, diagnosis, and to assist with appropriate treatment planning.</i>	<i>Verona</i>	\$20,000	\$6,402	<i>No</i>	\$ 20,000
Kareo	<i>Behavioral Health Services Unit provider of an Electronic Health Records (EHR) system which routinely requires maintenance, upgrades, and further customizations to meet our programmatic changes and financial claiming needs.</i>	<i>Irvine, CA</i>	\$22,000	\$13,898	<i>Partially</i>	\$ 22,000
Lakeview Care Partners	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Waterford</i>	\$20,000	\$1,452	<i>Partially</i>	\$30,000
Lexington Fitness	<i>Behavioral Health Services Unit provider of recreation/alternative activities to children with disabilities.</i>	<i>Spring Green</i>	\$11,000	\$ -	<i>No</i>	\$11,000
Mayo Clinic Health System - Franciscan Medical Center, Inc.	<i>Behavioral Health Services Unit provider of residential treatment services for substance abuse treatment, detox services persons taken into protective custody due to incapacitation by alcohol, and for acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>La Crosse</i>	\$11,000	\$ -	<i>Partially</i>	\$11,000
Midwest Monitoring and Surveillance	<i>Behavioral Health Services Unit provider of SoberLink monitoring equipment for Sobriety Court participants. Child & Youth Services provider of laboratory drug testing supplies and equipment utilized by youth and adults.</i>	<i>Burnsville, MN</i>	\$18,000	\$3,992	<i>No</i>	\$18,000
Midwest Professional Karate, LLC	<i>Behavioral Health Services Unit provider of recreation/alternative activities to children with disabilities.</i>	<i>Richland Center</i>	\$11,000	\$ -	<i>No</i>	\$11,000
National Seating and Mobility	<i>Behavioral Health Services Unit provider of adaptive aids and other related items to children with disabilities.</i>	<i>Madison</i>	\$11,000	\$ -	<i>No</i>	\$11,000
Options Lab, Inc.	<i>Behavioral Health Services Unit provider of alcohol and drug testing services to Sobriety Court participants.</i>	<i>Appleton</i>	\$15,000	\$3,363	<i>No</i>	\$ 15,000
Orion Family Services	<i>Behavioral Health Services Unit provider of psychotherapy and psychoeducation services to Comprehensive Community Services consumers.</i>	<i>Madison</i>	\$45,000	\$7,960	<i>No</i>	\$49,500
Sacred Heart Hospital of the Hospital Sister of the Third Order of St.	<i>Behavioral Health Services Unit provider of residential treatment services for substance abuse treatment, detox services for persons</i>	<i>Eau Claire</i>	\$ -	\$ -	<i>Partially</i>	\$49,500

Francis (dba Prevea Health Services)	<i>taken into protective custody due to incapacitation by alcohol.</i>					
Schmidt Consulting, LLC	<i>Behavioral Health Services Unit provider of substance abuse consultation to staff.</i>	<i>Viroqua</i>	<i>\$25,000</i>	<i>\$8,634</i>	<i>No</i>	<i>\$15,000</i>
Seasons Counseling	<i>Behavioral Health Services Unit provider of psychotherapy services for Comprehensive Community Services consumers.</i>	<i>Baraboo</i>	<i>\$25,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$25,000</i>
Southwest WI Workforce Development Board	<i>Provides contracted employee services to Richland County Health and Human Services.</i>	<i>Platteville</i>	<i>\$375,000</i>	<i>\$173,173</i>	<i>Partially</i>	<i>\$49,500</i>
St. Anthony's School	<i>Use of the school to prepare and serve meals for the Richland County Senior Nutrition Program Germantown Meal Site.</i>	<i>Cazenovia</i>	<i>\$13,500</i>	<i>\$6,340</i>	<i>Partially</i>	<i>\$13,500</i>
St Joseph's Hospital of the Hospital Sister of the Third Order of St. Francis (dba Prevea Health Services)	<i>Behavioral Health Services Unit provider of residential treatment services for substance abuse treatment, detox services for persons taken into protective custody due to incapacitation by alcohol, and for acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>Eau Claire</i>	<i>\$ -</i>	<i>\$ -</i>	<i>Partially</i>	<i>\$49,500</i>
Upland Point Corporation	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Dodgeville</i>	<i>\$20,000</i>	<i>\$ -</i>	<i>Partially</i>	<i>\$20,000</i>
Viroqua Nutrition Counseling, LLC	<i>Behavioral Health Services Unit provider of recovery education and wellness management to Comprehensive Community Services consumers.</i>	<i>Viroqua</i>	<i>\$15,000</i>	<i>\$714</i>	<i>No</i>	<i>\$15,000</i>
Wisconsin Badger Camp	<i>Behavioral Health Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	<i>Platteville</i>	<i>\$11,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$ 11,000</i>

Total 2021 Contracts < \$50,000:

\$1,378,000

\$ 341,830

\$993,000

Motion by Ingrid Glasbrenner, seconded by Debbie Kyser to approve the 2021 Health & Human Service contracts less than \$50,000. Motion carried.

Approve 2021 Agreements < \$10,000 (Summary #9):

Provider Name	Provider Description	Location	2020 Contract	2020 Amount Expended *	County Tax Levy Funded	2021 Contract
5 Door Recovery	<i>Behavioral Health Services Unit provider of community residential treatment services.</i>	<i>Madison</i>	<i>\$9,500</i>	<i>\$ -</i>	<i>Partially</i>	<i>\$9,500</i>
Agrace-Age At Home	<i>ADRC provider of personal care, in-home care and respite services to clients.</i>	<i>Madison</i>	<i>\$9,500</i>	<i>\$ 839</i>	<i>No</i>	<i>\$9,500</i>
AngelSense, Inc.	<i>Behavioral Health Services Unit provider of ongoing personal emergency response system services to children with disabilities.</i>	<i>Pine Brook, NJ</i>	<i>\$1,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$5,000</i>
Autism Society of Greater Wisconsin	<i>Behavioral Health Services Unit provider of training for unpaid family and caregivers of children with disabilities.</i>	<i>Menasha</i>	<i>\$1,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$2,000</i>
Bethel Home Helping Hands	<i>ADRC provider of personal care, in-home chore and respite services to clients.</i>	<i>Viroqua</i>	<i>\$3,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$3,000</i>
BI Incorporated	<i>Child & Youth Services Unit provider of monitors and sobriety to place in the homes of parents and/or juveniles.</i>	<i>Boulder, CO</i>	<i>\$5,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$5,000</i>

Bindl Snowplowing	<i>Provider of snow plowing/removal services at the Community Services Building.</i>	<i>Richland Center</i>	<i>\$6,000</i>	<i>\$6,170</i>	<i>Yes</i>	<i>\$6,500</i>
Center Pharmacy	<i>ADRC provider of supplemental supplies and incontinence products to clients.</i>	<i>Richland Center</i>	<i>\$2,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$2,000</i>
City of Richland Center	<i>Use of the Richland Community/Senior Center as the Richland County Nutrition Program Richland Center Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the facility.</i>	<i>Richland Center</i>	<i>\$9,500</i>	<i>\$4,630</i>	<i>Partially</i>	<i>\$9,500</i>
Community Care Programs	<i>Child & Youth Services Unit provider of psychosexual assessments and treatment.</i>	<i>Middleton</i>	<i>\$10,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$9,500</i>
Jesse Crawford Recovery Center, Inc.	<i>Behavioral Health Services Unit provider of AODA residential treatment.</i>	<i>Madison</i>	<i>\$5,000</i>	<i>\$ -</i>	<i>Partially</i>	<i>\$5,000</i>
Lori Knapp, Inc.	<i>ADRC provider of personal care, in-home chore, errands and respite services to clients.</i>	<i>Prairie du Chien</i>	<i>\$5,000</i>	<i>\$1,047</i>	<i>No</i>	<i>\$5,000</i>
Midwest Center for Psychotherapy & Sex Therapy	<i>Child & Youth Services Unit provider of psychosexual assessments and treatment. Behavioral Health Services Unit provider of counseling and therapeutic resources.</i>	<i>Middleton</i>	<i>\$5,000</i>	<i>\$ -</i>	<i>Yes</i>	<i>\$9,500</i>
Oxford House, Inc.	<i>Behavioral Health Services Unit provider of transitional residential treatment services.</i>	<i>Madison</i>	<i>\$5,000</i>	<i>\$ -</i>	<i>Partially</i>	<i>\$5,000</i>
Passages, Inc.	<i>Contract amount is a contribution the Finance Committee has instructed us to provide to Passages, Inc.</i>	<i>Richland Center</i>	<i>\$ 2,600</i>	<i>\$1,300</i>	<i>Yes</i>	<i>\$2,600</i>
Platteville Family Resource Center	<i>Child & Youth Services Unit provider of psychological testing for parents and children.</i>	<i>Platteville</i>	<i>\$5,000</i>	<i>\$ -</i>	<i>Yes</i>	<i>\$5,000</i>
Richland Electric Cooperative	<i>ADRC provider of first alert system installation for clients.</i>	<i>Richland Center</i>	<i>\$1,000</i>	<i>\$ -</i>	<i>No</i>	<i>\$1,000</i>
Richland School District	<i>Use of the Rockbridge School as the Richland County Nutrition Program Rockbridge Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the school.</i>	<i>Richland Center</i>	<i>\$ 6,500</i>	<i>\$1,295</i>	<i>Partially</i>	<i>\$ 6,500</i>
Schmitt Woodland Hills	<i>Behavioral Health Services Adult Protective Services and ADRC provider of in-home services, personal care, chores, transportation, errands, and respite through their House Calls Unit.</i>	<i>Richland Center</i>	<i>\$9,500</i>	<i>\$642</i>	<i>No</i>	<i>\$9,500</i>
ZirMed, Inc.	<i>Behavioral Health Services Unit provider of electronic claims submission and management software for the electronic health record (EHR) system.</i>	<i>Louisville, KY</i>	<i>\$5,000</i>	<i>\$286</i>	<i>Yes</i>	<i>\$1,500</i>

Total 2021 Agreements < \$10,000:

\$106,100

\$16,984

\$112,100

Motion by Debra Kyser, seconded by Kerry Severson to approve the 2021 Health and Human Services Agreements. Motion carried.

Approve 2021 Memorandums of Understanding (Summary #10):

Provider Name	Provider Description	Location	2020 MOU	2020 Amount Expended *	County Tax Levy Funded	2021 MOU
Richland County Food Service	<i>Use of the UW-Richland Campus for preparation of Richland County Senior Nutrition Program meals to be delivered to the Richland Center and Rockbridge Meal Sites.</i>	<i>Richland Center</i>	<i>\$100,000</i>	<i>\$49,119</i>	<i>Partially</i>	<i>\$122,500</i>
Symons Recreation Complex	<i>Behavioral Health Services Unit provider of swimming services to Comprehensive</i>	<i>Richland Center</i>	<i>\$18,000</i>	<i>\$968</i>	<i>Partially</i>	<i>\$14,000</i>

	<i>Community Services consumers and children with disabilities, and ADRC provider of Stepping On, Tai Chi, & Strong Bones Programs.</i>					
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Total 2021 MOUs:

\$118,000

\$47,087

\$136,500

Motion by Debra Kyser, seconded by Dr. Jerel Berres to approve the 2021 Health and Human Services Memorandums of Understanding. Motion carried.

Approval State Opioid Response (SOR) Prevention Services Grant (Summary #11): Myranda Culver explained that in order to provide continuity of care to clients receiving treatment under the State Targeted Response to Richland County's Opioid Crisis Grant and to expand substance abuse treatment services, Richland County Health & Human Services is requesting to apply for additional treatment funding through the State Opioid Response Grant. An additional \$15,000 will be requested to coordinate care and update current memorandums of understanding with local providers for medication assisted treatment, \$22,000 for an additional ten hours per week of substance abuse treatment staff time and \$72, 000 for an additional full time substance abuse treatment staff position, for a total of \$109,044. Motion by Kerry Severson, seconded by Debra Kyser that Richland County apply for an additional \$109,044 in funding through the State Opioid Response Grant, and forward the recommendation onto the County Board for approval. Motion carried.

Approve the Purchase of Laptop Computers (Summary #12): Tracy Thorsen explained that she had contacted Kerry Severson with the need to make an emergency purchase for a laptop. It was explained that one of the Public Health RN's had been utilizing a laptop designated for a vacant Comprehensive Community Services position that had not yet been filled in order to perform contact tracing. However, once the position was filled, a laptop needed to be purchased immediately and was authorized by Director Tracy Thorsen and Supervisor Kerry Severson.

Three additional laptops also need to be purchased. An older laptop that was issued to an ADRC employee to use due to the COVID-19 pandemic is no longer functioning and needs to be replaced in order for them to continue to work remotely and two Administrative Services staff will be transitioning to remote work as a result of the COVID-19 pandemic. It was noted that there are no excess laptops available. Motion by Debra Kyser, seconded by Kerry Severson to approve the emergency purchase of four laptop computers with a 3-year warranty at a cost not to exceed \$6,712 and forward the purchases onto the County Board for approval. Discussion was held regarding the need to order these laptops immediately without the delay of the County Board approval process due the public health emergency and it was determined that all four laptop purchases should be considered emergency purchases. While the purchase will need to go to County Board for approval due to the cost exceeding \$5,000, the agency may go forward with the purchase at this time. Motion carried.

Adjourn: The next meeting is scheduled for November 12, 2020 at 10:30 a.m. Motion by Debra Kyser, seconded by Dr. Jerel Berres to adjourn the meeting. Motion carried.

Respectfully Submitted,

Meghan Rohn
Confidential Administrative Secretary