

MINUTES
RICHLAND COUNTY HEALTH AND HUMAN SERVICES
November 12, 2009

The monthly meeting of the Richland County Health and Human Services Board was called to order at 9:30 a.m. on November 12, 2009 by Jeanetta Kirkpatrick in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Betty Havlik, Dr. Jenny Myszkowski, Fred Clary, Jeanetta Kirkpatrick, Marilyn Rinehart, Paul Kinney, Ray Schmitz, Robert Holets and Walter Gust.

Others Present: Angie Rizner, Cheryl Ketelhut, Gary Iminen, Linda Symons, Lori Thuli, Marianne Stanek, Patrick Metz, Randy Jacquet, Tracy Thorsen, and Windy Goodman.

Approval of Amended Agenda and Posting: Motion by Paul Kinney, seconded by Robert Holets to approve the amended agenda and proper posting. Motion carried.

Jeanetta Kirkpatrick announced that County Board Supervisor Tom Gorman passed away yesterday.

Approve Minutes: Motion by Walter Gust, seconded by Marilyn Rinehart to approve the Board Minutes. Motion carried.

Citizen Comments: None.

Approval of Health and Human Services Vouchers: The Richland County Health and Human Services 2009 Voucher Report was distributed and reviewed by Ray Schmitz. Motion made by Ray Schmitz, seconded by Paul Kinney to approve the 2009 Richland County Health and Human Services vouchers including prepaid vouchers listed below. Fred Clary questioned if the voucher reports could be made available between 9-9:30am so those Board members that are not on the Finance Sub-Committee could review them prior to the Board meeting. Motion carried.

2009 Vouchers

Unit	No. of Vouchers	Amount
Richland County Health and Human Services – 2009 Expense Reports	64	\$17,953.16
Richland County Health and Human Services – 2009 Vouchers	46	\$23,933.97
Richland County Health and Human Services – 2009 Prepaid Vouchers	23	\$11,331.54
TOTAL	133	\$53,218.67

2009 Budget Update: Patrick Metz distributed the 2009 budget summary as of September 30, 2009 noting an overage of \$443,211. Patrick Metz stated that this overage is primarily due to a 27th payroll, an increase in Workman’s compensation, and the over projection of Comprehensive Community Services revenues and 2008 reconciliation payback. Various managers reviewed the financial status of their programs/units.

Linda Symons noted that the Transportation Program is projecting a \$20,000 overage for 2009, so the program is implementing programmatic restrictions for the remainder of the year. Linda Symons reported that letters will be sent to clients today announcing these new restrictions. Gary Ilminen stated that the Regional Aging & Disability Resource Center's budget is right on target. Marianne Stanek noted that Public Health carryover funds have been exhausted, which will make the unit over budget, but the additional H1N1 funding can be utilized soon and will offset some costs. Patrick Metz announced that the Economic Support Unit's budget overage is due to staff payouts related to unemployment and cobra costs. Discussion was held regarding the Economic Support Specialist positions noting that the unit will not be refilling a position that is due to retire as of 1/1/2010. Lori Thuli stated that one child has been in an unplanned residential placement through August 2009. Tracy Thorsen reported that the Clinical Services Unit is over budget due to three primary issues: over projection in Medicaid revenue for CCS, CCS reconciliation payback for 2008, and unplanned residential placements.

Randy Jacquet reported that the unbudgeted institutional costs total \$167,459 which includes a child that was placed in Southern Oaks longer than anticipated. It was noted that the agency might possibly receive reimbursement for some of these significant costs.

Fred Clary questioned what the agency plans to do to remedy this deficit before the end of the year, noting that services may need to be interrupted. "The county cannot afford these types of deficits and we must take action."

Patrick Metz clarified that the county had previously agreed to cover the unanticipated 27th payroll for those departments which were affected. It was noted that this affects our department by approximately \$130,000. Fred Clary stated that is not the agreement he remembered.

2010 Contingency Budget: Randy Jacquet noted that the 2010 proposed and approved budget includes a 15% employee contribution to health insurance; however, in the event that the union negotiations are not resolved by January 1, 2010, the County Finance Committee has asked all departments to develop a plan in case the 15% employee contribution is not agreed to by the unions.

Randy Jacquet stated that initially it was thought that the contribution would be approximately \$131,000 which would reduce to \$70,000 if revenue positions were excluded; however, the Southwest Family Care Alliance (SFCA) has not agreed to modify their 2010 contract with us, so we must develop a plan to remedy a potential deficit of \$127,000.

Randy Jacquet announced that across the board staff furloughs including the Professional Union, Courthouse Union, and management staff is being considered. In order to remedy the \$127,000 potential deficit, each staff person would have to take 11 furlough days in 2010. These 11 furlough days could be reduced to a minimum of 8 furlough days if they were partnered with possible delays in hiring or other union negotiation options, such as wage reduction,

Randy Jacquet stated that he has consulted with Attorney Jon Anderson and he reported that a furlough day is considered a layoff which could result in union bumping, so everyone in the union must be furloughed at the same time in order to avoid bumping. This decision then

becomes a county issue because Courthouse Union staff are employed by Health and Human Services and other departments. All Courthouse Union staff, including those employed by other departments, would have to be furloughed in order to avoid union bumping. All Professional Union furlough days would have to be on the same day, so the agency may have to shut down for the day with the exception of emergency services unless there was an agreement with the union to stagger furlough days. Discussion was held regarding the process of layoff and bumping.

Randy Jacquet announced that the SFCRA agreement included a 15% cost share of approximately \$42,000 in the 2010 budget. It was noted that there are a few staff that would not save any money if they were put on furlough, but the furlough days must be consistently implemented in order to avoid union bumping.

Jeanetta Kirkpatrick noted that Richland County is not alone. Juneau County also created a budget prior to finalizing union negotiations and other counties are experiencing furloughs at this time. It was noted that a combination of employee concessions could be decided: health insurance contribution, wage reductions, etc.

Discussion was held regarding when the furloughs would begin. It was noted that the agency would need the furlough days to be spread out over the year. It was noted again that the agency may need to shut down when all staff are on furlough. Jeanetta Kirkpatrick stated that there is a meeting scheduled for November 30, 2009. Fred Clary thanked the agency for meeting the County Finance Committee request.

Personnel Updates: Randy Jacquet announced the hiring of Darin Steinmetz, Economic Support Specialist, effective October 14, 2009.

Approval of Health and Human Services Contracts:

2009 Amended Contracts (Mailout #1): Tracy Thorsen reported on the contract amendments noting that she could have come forward earlier, but then she would have had to come back a few times. Tracy Thorsen noted that these additional costs would be reimbursed by CCS revenues. Discussion was held regarding not being billed by placement facilities when the individual is in jail or a hospital. Discussion was held regarding

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2009 AMENDED HHS CONTRACT/AGREEMENT APPROVALS (11-12-09)		
B-CARE CORPORATION	Due to an increased need for CBRF residential care for consumers who due to mental health issues are unable to live independently. (Viroqua) <i>This will require County Board approval.</i>	<i>Original Contract Amount: \$49,000.</i> To a total contract amount not to exceed \$80,000.
NEVEAH HAVEN ADULT FAMILY HOME	Due to a client who is shared between this placement and another AFH and is using this placement more than the other. The other placement is below contact and there was not an increase in the total expense for this client. (Richland Center)	<i>Original Contract Amount: \$42,000.</i> To a total contract amount not to exceed \$45,000.

VARC, INC.	Due to the need for utilizing the work facility to provide daily socialization skills to three consumers. These consumers would likely require placements if this service was not provided. (Viroqua) <i>This will require County Board approval.</i>	<i>Original Contract Amount: \$29,500.</i> To a total contract amount not to exceed \$48,000.
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Motion made by Betty Havlik, seconded by Walter Gust to approve the amended 2009 HHS contracts and forward those as necessary onto the County Board for approval. Motion Carried.

2010 Revenue Contracts (Mailout #2): Randy Jacquet reviewed the following revenue contracts.

<i>Provider Name</i>	<i>Provider Description</i>
<i>ADRC of Southwest Wisconsin - South</i>	<i>Provision of Regional Aging & Disability Resource Center Services</i>
<i>Department of Administration</i>	<i>Wisconsin Home Energy Assistance Program</i>
<i>Department of Children and Families</i>	<i>State and County Contract</i>
<i>Department of Corrections</i>	<i>Community Youth and Family Aides</i>
<i>Department of Health Services</i>	<i>Regional Aging & Disability Resource Center Contract</i>
	<i>State and County Contract</i>
<i>Division of Public Health</i>	<i>Consolidated Contract (Immunization, Maternal Child Health, Well Woman)</i>
	<i>Preparedness Contract</i>
	<i>Wisconsin WINS</i>
<i>Department of Transportation</i>	<i>Specialized Transportation 85.21</i>
	<i>Highway Safety Project</i>
<i>Department of Workforce Development</i>	<i>Administration of Child Care Program</i>
	<i>Administration of Income Maintenance Program</i>
<i>Greater Wisconsin Agency on Aging Resources, Inc.</i>	<i>AAA Older Americans Programs</i>
	<i>Elder Abuse Service</i>
	<i>Nutrition Services Incentive Program (NSIP)</i>
	<i>State Health Insurance Assistance Program (SHIP)</i>
	<i>State Pharmaceutical Assistance Program (Part D)</i>
<i>Ithaca School District</i>	<i>School Health Services</i>
<i>Southwest Family Care Alliance</i>	<i>Provision of Services for Family Care Contract</i>
<i>University of Wisconsin-Richland</i>	<i>Mental Health Counseling Services on Campus</i>
<i>Weston School District</i>	<i>School Health Services</i>

Motion made by Fred Clary, seconded by Paul Kinney to approve the 2010 Revenue Contracts and forward them onto the County Board for approval. Fred Clary questioned if the anticipated dollar amount could be included at the County Board presentation. Motion Carried.

2010 Contracts > \$30,000 (Mailout #3): Each manager reviewed their contract requests in detail. Randy Jacquet clarified that the 2010 contract is not a guarantee of payment and the utilization is

questionable. Discussion was held regarding how we arrive at the dollar amounts and how those compare to the budgeted amount. Lori Thuli reported that she compares actual expenses with budgeted amounts as the year progresses.

Fred Clary stated that he would like to see a fundamental change in relation to contracts and that the approved contract amount should only be the approved budget dollar amount. Randy Jacquet stated that he does not believe that this is a solution to our budget overages and actually creates more staff inefficiency. It was noted that these contracts may be inflated in certain cases because we are not certain how much we are going to spend with a particular provider. It was noted that the county board does allow for a 15% overage. It was recommended that in the future the contract listings be sorted by the 2010 budget amount category use rather than alphabetical.

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2009 Contract</i>	<i>2009 Amount Expended *</i>	<i>2010 Contract</i>
<i>Aegis Therapies, Inc.</i>	<i>Children's Services Unit provider of occupational therapy and physical therapy for the Birth to Three Program.</i>	<i>Brookfield</i>	\$ 85,000	\$ 50,755	\$ 85,000
<i>ADRC of Southwest WI-North, Crawford County Satellite</i>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Prairie du Chien</i>	\$ 210,894	\$ -	\$210,228
<i>ADRC of Southwest WI-North, Juneau County Satellite</i>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Mauston</i>	\$ 286,249	\$ -	\$284,205
<i>ADRC of Southwest WI-North, Sauk County Satellite</i>	<i>Regional ADRC provider of local satellite office functions. These funds are forwarded from the Regional ADRC State GPR and Federal Medicaid funding.</i>	<i>Baraboo</i>	\$ 524,426	\$ -	\$514,844
<i>B-Care Corporation</i>	<i>Clinical Services Unit provider of CBRF residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Viroqua</i>	\$49,000 (Original) \$80,000 (Amended)	\$ 63,614	\$ 49,000
<i>CESA III</i>	<i>Children's Services Unit provider of physical therapy for the Birth to Three Program.</i>	<i>Fennimore</i>	\$ 65,000	\$ -	\$ 40,000
<i>Christopher Nevers, D.O.</i>	<i>Clinical Services Unit contracted Psychiatrist. Provider of psychiatric services and consultation to area professionals and agencies.</i>	<i>Fitchburg</i>	\$ 61,000	\$ 10,145	\$ 61,000
<i>Clemens Schmidt, M.D.</i>	<i>Clinical Services Unit contracted Medical Director/Psychiatrist. Health and Human Services is required to have a Medical Director and provide psychiatric services in order to maintain state certifications for Outpatient Mental Health and Substance Abuse Services, Crisis Services, Comprehensive Community Services, and the Community Support Program. Dr. Schmidt provides consultation to area physicians and professionals including Pine Valley Health Care and Rehabilitation Center. He also provides education on mental health issues in a monthly radio program on the WRCO "Morning Show."</i>	<i>Madison</i>	\$ 64,800	\$ 48,610	\$ 64,800

Provider Name	Provider Description	Location	2009 Contract	2009 Amount Expended *	2010 Contract
Community Care Resources, Inc. / Community Care Programs, Inc.	<i>Children's Services Unit provider of therapy services, treatment foster care, and respite.</i>	<i>Middleton</i>	\$ 75,000	\$ 2,946	\$ 75,000
David Dati, LCSW, LMFT	<i>Clinical Services Unit contracted Clinical Therapist. Provider of psychotherapy and other mental health services, including trauma assessment and counseling services to the Weston School District.</i>	<i>Hillsboro</i>	\$41,000 (Original) \$47,000 (Amended)	\$ 33,805	\$ 46,000
Family & Children's Center	<i>Children's Services Unit provider of treatment foster care, intensive foster care, and exceptional foster care.</i>	<i>LaCrosse</i>	\$ 90,000	\$ 38,966	\$ 90,000
Family Works Programs, Inc.	<i>Children's Services Unit provider of treatment foster care, intensive foster care, exceptional foster care, therapeutic case management, supervised visitation, and respite.</i>	<i>Madison</i>	\$ 75,000	\$ 180	\$ 75,000
Gunderson Lutheran Medical Center	<i>Clinical Services Unit provider of inpatient psychiatric services, alcohol and drug abuse detox, and residential treatment services.</i>	<i>LaCrosse</i>	\$ 45,000	\$ 5,270	\$ 45,000
Integrated Development Services	<i>Children's Services Unit provider of intensive in-home autism services for the Children with Disabilities Program. Services for children in the Intensive Autism Waiver slot are reimbursed 100% by Medical Assistance.</i>	<i>Madison</i>	\$ 165,000	\$ 48,828	\$ 99,000
John Hoffman Adult Family Home	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently. Adult Protective Services provider of AFH residential care, personal care, and representative payee services.</i>	<i>Richland Center</i>	\$ 49,000	\$ 34,222	\$ 48,000
LaCrosse County Human Services	<i>Children's Services Unit provider of Secure Detention.</i>	<i>LaCrosse</i>	\$ 45,000	\$ 15,445	\$ 40,000
Lori Knapp-Richland, Inc.	<i>Provides contracted employee services to Richland County Health and Human Services.</i>	<i>Richland Center</i>	\$ 250,000	\$ 127,457	\$ 55,000
Neveah Haven Adult Family Home	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	\$42,000 (Original) \$45,000 (Amended)	\$ 31,312	\$ 42,000
Pavlak Adult Family Home	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	\$ 42,000	\$ 24,926	\$ 42,000
SW WI Workforce Development Board	<i>Provides contracted employee services to Richland County Health and Human Services.</i>	<i>Platteville</i>	\$ 430,000	\$ 292,747	\$325,000
The Richland Hospital	<i>Children's Services Unit provider of speech therapy for the Birth to Three Program.</i>	<i>Richland Center</i>	\$ 80,000	\$ 30,516	\$ 75,000

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2009 Contract</i>	<i>2009 Amount Expended *</i>	<i>2010 Contract</i>
Tomorrow's Children, Inc.	<i>Children's Services Unit provider of residential care.</i>	<i>Waupaca</i>	\$29,500 (Original) \$100,000 (Amended)	\$ 59,472	\$100,000
Trempealeau County Health Care	<i>Clinical Services Unit provider of Institute for Mental Disease (IMD) and AFH residential treatment for consumers who due to mental health issues are unable to live independently.</i>	<i>Whitehall</i>	\$ 85,000	\$ 56,265	\$ 87,000
Wisconsin Early Autism Project (WEAP)	<i>Children's Services Unit provider of intensive in-home autism services and therapeutic resources for the Children with Disabilities Program.</i>	<i>Eau Claire</i>	\$ 65,000	\$ -	\$205,000
VARC, Inc.	<i>Clinical Services Unit provider of employment skills training for Comprehensive Community Services and Community Support Program consumers who due to mental health issues are unable to find or maintain employment without support.</i>	<i>Viroqua</i>	\$29,500 (Original) \$48,000 (Amended)	\$ 41,479	\$ 42,000

Total 2010 Contracts > \$30,000:

\$2,800,077

Motion made by Fred Clary, seconded by Marilyn Rinehart to approve the 2010 Contracts > \$30,000 to only include the dollar amounts that have been budgeted, and forward them onto the County Board for approval. Discussion was held regarding the utilization of duplicate providers noting that the total cost would remain under the total budget amount. Lori Thuli noted that the WEAP contract is not budgeted for, as the contract receives full reimbursement, but the agency needs to request that a contract be entered into. Roll Call Vote. Betty Havlik, Fred Clary, Paul Kinney voted for the motion. Dr. Jenny Myszkowski, Jeanetta Kirkpatrick, Marilyn Rinehart, Ray Schmitz, Robert Holets, and Walter Gust voted against the motion. Motion Denied.

Motion made by Marilyn Rinehart, seconded by Walter Gust to approve the 2010 Contracts > \$30,000 and forward them onto the County Board for approval. Randy Jacquet stated that the agency could make the recommended changes to the contracts presentation for 2011. Roll Call Vote. Betty Havlik, Dr. Jenny Myszkowski, Jeanetta Kirkpatrick, Marilyn Rinehart, Paul Kinney, Ray Schmitz, Walter Gust voted for the motion. Fred Clary and Robert Holets voted against the motion. Motion Carried.

2010 Contracts < \$30,000 (Mailout #4): Each manager reviewed their contract requests in detail.

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2009 Contract</i>	<i>2009 Amount Expended *</i>	<i>2010 Contract</i>
Attorney Henry Plum	<i>Children's Services Unit provider of Termination of Parental Rights (TPR) legal services.</i>	<i>Wauwatosa</i>	\$ 65,000	\$ 13,402	\$ 15,000

Provider Name	Provider Description	Location	2009 Contract	2009 Amount Expended *	2010 Contract
Fillyaw Adult Family Home	<i>Clinical Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Richland Center</i>	\$9,500 (Original) \$15,000 (Amended)	\$ 8,209	\$ 18,000
Franciscan Skemp Healthcare	<i>Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations and detox services for persons taken into protective custody due to incapacitation by alcohol.</i>	<i>LaCrosse</i>	\$ 29,500	\$ 1,795	\$ 29,500
Independent Living Resources	<i>Clinical Services Unit provider of peer/advocate support services.</i>	<i>Richland Center</i>	\$ -	\$ -	\$ 21,000
Irv Balto, LCSW	<i>Clinical Services Unit contracted Clinical Therapist. Provider of psychotherapy and other mental health services.</i>	<i>Chaseburg</i>	\$ 21,000	\$ 15,587	\$ 21,000
Jean Warrior, Ph. D.	<i>Clinical Services Unit contracted Psychologist. Provider of psychological testing and evaluations for court ordered evaluations, including guardianships/protective placements, criminal, and CHIPS/JIPS issues; and evaluations to assess eligibility for programs, diagnosis, and to assist with appropriate treatment planning.</i>	<i>Verona</i>	\$ 19,000	\$ 12,857	\$ 19,000
The Psychology Center	<i>Children's Services Unit provider of counseling and therapeutic resources.</i>	<i>Madison</i>	\$ 20,000	\$ 4,169	\$ 20,000
SSM Health Care of Wisconsin, Inc.	<i>Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations at St. Mary's Hospital.</i>	<i>Madison</i>	\$ 25,000	\$ -	\$ 25,000
St. Anthony's School	<i>Use of the school to prepare and serve meals for the Richland County Nutrition Program Germantown Meal Site.</i>	<i>Cazenovia</i>	\$ 12,000	\$ 6,418	\$ 12,000
SW Health Center Senior Behavioral Sciences	<i>Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations.</i>	<i>Cuba City</i>	\$ 25,000	\$ -	\$ 25,000
Tazzee's Wonder Bar & Restaurant	<i>Provider of meals to the Richland County Nutrition Program Viola Meal Site.</i>	<i>Soldiers Grove</i>	\$ 18,000	\$ 12,474	\$ 18,000
Tellurian UCAN, Inc.	<i>Clinical Services Unit provider of residential treatment services for substance abuse treatment; and detox services for persons taken into protective custody due to incapacitation by alcohol.</i>	<i>Madison</i>	\$ 29,500	\$ 12,503	\$ 29,500
University Health Care, Inc.	<i>Clinical Services Unit provider of acute inpatient psychiatric services for emergency mental health hospitalizations and detox services for persons taken into protective custody due to incapacitation by alcohol.</i>	<i>Madison</i>	\$ 29,500	\$ -	\$ 29,500

Total 2010 Contracts < \$30,000:

\$282,500.00

Motion made by Dr. Jenny Myszkowski, seconded by Walter Gust to approve the 2010 Contracts < \$30,000. Motion Carried.

2010 Agreements < \$10,000 (Mailout #5): Each manager reviewed their agreement requests in detail. Discussion was held regarding the 2010 agreements that are over \$10,000 but still included in this listing. It was noted that these are Richland County MOU's, as we cannot contract with our self. It was determined that these MOU's should be listed separately in the future. Marianne Stanek stated that the reduced dollar amount for the 2010 Richland County Food Service MOU is more reflective of the 2009 actual costs.

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2009 Contract</i>	<i>2009 Amount Expended *</i>	<i>2010 Contract</i>
BI Sobrietors	<i>Children's Services Unit provider of monitors and sobrietors to place in the homes of parents and/or juveniles.</i>	<i>Boulder, Colorado</i>	\$ 2,000	\$ -	\$ 3,000
Debbie Lord	<i>Public Health Unit provider of nutrition consultation and menu preparation for the Richland County Nutrition Program.</i>	<i>Richland Center</i>	\$ 3,000	\$ -	\$ 3,000
Imagine a Child's Capacity	<i>Children's Services Unit provider of autism services, tutoring, and reading for the Children with Disabilities Program.</i>	<i>Madison</i>	\$ 9,500	\$ -	\$ 9,500
Karen's Supper Club	<i>Use of restaurant to prepare and serve meals as the Richland County Nutrition Program Boaz Meal Site.</i>	<i>Boaz</i>	\$ 2,500	\$ 1,096	\$ 2,500
Lilliana Martinez	<i>Provider of interpreter services to non-English speaking agency clients.</i>	<i>Richland Center</i>	\$ 2,500	\$ 35	\$ 1,000
Martin Clearfield	<i>Provider of interpreter services to non-English speaking agency clients.</i>	<i>Richland Center</i>	\$ 2,500	\$ 1,427	\$ 4,000
Passages, Inc.	<i>Contract amount is a contribution the Finance Committee has instructed us to provide to Passages, Inc.</i>	<i>Richland Center</i>	\$ 6,000	\$ 3,000	\$ 3,000
Pauquette Center for Psychological Services	<i>Clinical Services Unit and Children's Services Unit provider of psychotherapy, counseling, and assessments for consumers.</i>	<i>Richland Center</i>	\$ 7,000	\$ 2,161	\$ 7,000
Recreate, LLC	<i>Children's Services Unit provider of daily living skills.</i>	<i>Soldiers Grove</i>	\$ 3,000	\$ 120	\$ 3,600
Richland School District	<i>Use of the Rockbridge School as the Richland County Nutrition Program Rockbridge Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the school.</i>	<i>Richland Center</i>	\$ 3,100	\$ 2,456	\$ 3,100
Ryan Investigations	<i>Economic Support Unit provider of fraud investigation services.</i>	<i>Richland Center</i>	\$ 3,000	\$ -	\$ 700

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2009 Contract</i>	<i>2009 Amount Expended *</i>	<i>2010 Contract</i>
Towne & Country Presbyterian Church	<i>Use of the church as the Richland County Nutrition Program Richland Center Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the church.</i>	<i>Richland Center</i>	\$ 6,000	\$ 4,170	\$ 5,200
Village of Viola	<i>Use of a room in the Village Office as the Richland County Nutrition Program Viola Meal Site. Meals are prepared and delivered to the site by Tazzee's Wonder Bar & Restaurant.</i>	<i>Viola</i>	\$ 3,000	\$ 2,000	\$ 2,400

Total 2010 Agreements < \$10,000:

\$ 48,000

Motion made by Robert Holets, seconded by Paul Kinney to approve the 2010 Agreements < \$10,000 with the exclusion of the Richland County MOUs. Fred Clary questioned if the individuals listed as independent contractors have completed the 9 point checklist IRS form through the County Clerk's Office. **Motion Carried.**

Public Health Update: Jeanetta Kirkpatrick congratulated the Public Health Unit for the successful completion of their program audit recently. Marianne Stanek noted that the State is still conducting all restaurant inspections and any future change would hinge on the participation of Grant County.

Marianne Stanek offered an H1N1 update noting that there has been a delay in administering the vaccinations to school age children and the State has changed their eligible population guidelines to include only children under the age of 4, pregnant women, healthcare workers, and children over the age of 4 with chronic health issues. The Public Health Unit has been providing H1N1 clinics with the new guidelines, but has been noticing low turnout rates which are primarily due to the short timelines for promoting clinics since we are uncertain when the vaccine will actually arrive. The next clinic is scheduled for this Friday and on November 19th adults with chronic health issues will be included in the eligible population guidelines. Marianne Stanek stated that it is likely that H1N1 clinics will not be offered in the schools before mid-December. Discussion was held regarding the guidelines for closing schools. It was noted that it is at the discretion of the school district.

Abatement of Human Health Hazards on Three Properties in Richland County: Marianne Stanek reported on three properties that have outstanding issues:

- a. Jason Hooks property, 28389 Hwy. 60, Lone Rock.
Richland County has a judgment to have the human health hazard abated. The Buena Vista Township is holding a meeting this evening and we will wait to hear if they are willing to clean up the property.
- b. Georgann Randall property, 11918 Excelsior Road, Blue River.

Paul Kinney stated that he understood the Excelsior Township would pay the costs of approximately \$5,000 to have the property cleared.

It was noted that the costs for cleaning up these properties would be listed as special assessment on the property taxes and when the township settles with the county for the taxes owed the township would be reimbursed. The County would be reimbursed for their expenses if and when the property is sold and the back taxes are paid. Discussion was held regarding tax delinquency on these properties.

- c. Dwight Gray, 442 S. James Street, Richland Center.
This item was tabled.

Motion made by Paul Kinney, seconded by Betty Havlik to approve the abatement of the two human health hazard properties located in Richland County. Motion carried.

Approval of 2010 s.85.21 Specialized Transportation Assistance Program Application (Mailout #6): Linda Symons noted that this is an annual approval and the estimated costs were slightly off during budgeting time, but the ADRC has other tax levy that would be used to make up the 20% match. Motion made by Robert Holets, seconded by Ray Schmitz to approve the 2010 s.85.21 Specialized Transportation Assistance Program Application including 20% County Tax Levy match, and forward the request onto the County Board for approval. Motion carried.

Approval of 2010-2012 Richland County Plan for Older People (Mailout #7): Linda Symons stated that this is another annual approval that needs to occur. This plan focuses on emergency preparedness, transportation coordination, Family Caregiver Support Activities, and Volunteer Development. Motion made by Betty Havlik, seconded by Robert Holets to approve the 2010-2012 Richland County Plan for Older People, and forward the request onto the County Board for approval. It was noted that this is an annual approval and an amendment to the plan would come before this Board again next year. Discussion was held regarding client confidentiality. Motion carried.

Approval to Accept Bid on a 2001 Dodge Ram Van 3500 (Mailout #8): Motion made by Walter Gust, seconded by Betty Havlik to accept the highest bid of \$1,855 for the 2001 Dodge Ram Van 3500, deposit the funds into the Transportation Trust Fund #18, and forward the request onto the County Board for approval. It was noted that this is a local bidder and the funds must go into the Transportation Trust Fund #18. Motion carried.

Approval of IT Purchase: Patrick Metz reported that the agency is in immediate need of a computer for a staff person that has recently returned from maternity leave and her computer is no longer working. The agency has H1N1 and ADRC funding that could be utilized to purchase three computers and a five pack of volume licensing. It was noted that these funds would be lost if not utilized for such purposes. Patrick Metz stated that the agency has been utilizing the computers of those recently laid off to replace those that are no longer working and we have no further surplus. Motion made by Robert Holets, seconded by Walter Gust to approve the purchase of three computers and five licensing totaling \$2,275. Motion carried.

Community Services Building Snow Plowing/Removal Update: Randy Jacquet reported that he presented the question initiated by this Board to the Property Committee. The Property Committee agreed to the request that a member of the non-union Courthouse janitorial staff plow the snow off the Community Services Building parking lot and sidewalks on a trial basis utilizing the Health and Human Services Nutrition Program truck. Randy Jacquet noted that all snow removal and salt/sanding costs are still to be determined, as Richland Center's Street Department takes care of the Courthouse's snow removal and salt/sanding needs at no cost.

Community Services Building Expansion Oversight Committee Update: It was noted that the committee would be meeting a final time in early December.

Community Services Building Open House Update: Randy Jacquet announced that approximately 50 to 75 visitors attended the Open House on November 5th. It was noted that both WRCO and the Richland Observer utilized the informational fact sheet when promoting the event.

Mississippi Valley Health Services Commission Update: Randy Jacquet stated that the Mississippi Valley Health Services Commission recently approved to raise their rates from \$39.34 per day to approximately \$46.00 per day. The Commission is also considering the possibility of charging counties a daily rate, as they are looking at having counties purchase bed slots. If another county needs your bed, you could loan it out to another county. Randy Jacquet stated that he would continue to offer updates as they become available. Discussion was held regarding whether or not this continues to be advantageous to Richland County and the other available options.

WCHSA Fall Conference (Mailout #9): Randy Jacquet noted that the conference is a one day session in Wisconsin Rapids. Jeanetta Kirkpatrick stated that she has attended the conference in the past and found that the break-out sessions were valuable, but it was not geared for Board members. Those interested in attending were instructed to contact Angie Rizner.

The next regular Board meeting is scheduled for Thursday, December 10, 2009 at 9:30 a.m. at the Community Services Building. The Finance Sub-Committee will meet at 9:00 a.m.

Adjourn: Motion by Robert Holets, seconded by Ray Schmitz to adjourn the meeting. Motion carried.

Respectfully Submitted,

Angie Rizner
Office Supervisor