

## UW-RICHLAND COMMITTEE

November 13, 2017

The UW-Richland Committee met on Monday, November 13, 2017, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Melissa Burke and James Huffman and Dave Turk.

Others present included: Victor Vlasak, County Clerk; Dr. Charles E. Clark, Regional Executive Officer and Dean for the Southwest Region; Dr. Tracy White, Regional Associate Dean for Academic Affairs and UW-Richland Campus Administrator; Brian Zobel, Regional Director of Facilities Planning and Management for the Southwest Region; John Carter, HVAC Specialist; and Angie Arneson, Food Services Supervisor.

Chairman Bellman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Brewer, second by Huffman for approval of the agenda. Motion carried.

Motion by Burke, second by Turk for approval of the printed copies of the October 16<sup>th</sup> minutes. Motion carried.

Dr. Clark reported that the Board of Regents voted and accepted the proposal to restructure the UW Colleges and UW-Extension. The process is to work out the plan and implement it. The reorganization will be effective July 1, 2018. Students who graduate in May will have a UW college's degree. If they graduate after July 1<sup>st</sup> they would graduate with a UW Platteville degree. The curriculum remains in place and is being prepared for the academic 2018-2019 year. The purpose of the reorganization is to retain the viability of the system, two year campuses and access mission of the two-year campuses. Eventually UW colleges will cease to exist as an institution. The UW Extension will be divided with Madison and UW System Administration. The UW college's on-line program will be under the UW System Administration. The application of accreditation needs to be established. The lease between the County and the Board of Regents will need to be clarified.

Dr. White reported that the steering committee's top three discussion items are affordability, accessibility and transferability. In academic affairs, the curriculum is being built for the next academic year.

Copies of the September and October Food Service financial reports and the account receivable report were distributed to Committee members. Arneson reported on the Alumni Brunch and Passages. Upcoming events include the Beef Producers annual meeting, the December Sweater Run and a wedding. Arneson explained the use of the new Ucard by students for Food Service.

Zobel provided an update on the roofing project. The engineer came twice in the last month and made his official visits. He documents his visits with photos and explanations of what is going on. The project is now over 50% complete. Copies of the documentation were distributed to Committee members. The flat roof portion has been completed. The faculty experience some issues with the fumes from the glue.

Zobel read the explanation received from Russell Mohns, Specialty Engineering Group, LLC for the second change order on the contract with Pioneer Roofing for the Melvill Hall roof project. Mr. Mohns explains that the wall around the upper roof is framed from two separate walls. The area between the studs and the walls are not insulated and extend down to the inside of the building. Warm air contacts the metal coping and during the winter condenses on the cold metal dripping back into the building. The insulation will stop the escape of warm building air. The plywood will provide a solid substrate for the metal coping. The cost of replacing of the wood batten had been included in the contract.

Zobel reported that the copper roofing has been removed. The replacement roof will be metal of similar color to the copper roofing. The copper is going back to the vendor. The salvage value of the old copper roofing was worked into their original bid. An estimated value of the salvaged copper is \$10,000. Zobel noted that bidders on the project took into consideration the salvage value of the copper roofing being removed. The new roof will be seamless with the exception of vertical seams.

Motion by Turk, second by Brewer to approve change order # 2 to the Pioneer Roofing contract in the amount of \$1,560.00 to furnish and install insulation in the dividing wall and supporting blocking at the top of the wall. Motion carried.

Zobel reported that the Science building chiller condensing unit has been manufactured and delivered. Johnson Controls started on the project last week and discovered that the electrical service to the existing unit is currently wrong. An estimate of \$2,000 was received from the electrical subcontractor, Miller Electric. The current electrical is sized for a 200 amp breaker. A 125 amp breaker is needed. The new equipment is smaller and is sized for the 125 amp service. The previous equipment was drawing 200 amps. Motion by Turk, second by Brewer to approve going ahead with the electrical correction, get a second bid and go with the lowest bid at a cost not to exceed \$2,500. Motion carried. Motion carried.

Zobel reviewed Outlay report. The 2018 budget was approved for \$63,000.

Zobel reviewed the report from the November 8<sup>th</sup> night safety walk. Lighting improvements, brush removal and the trimming of trees and shrubs has increased visibility and improved the appearance and night safety conditions. An additional sign is needed near the Gym giving direction to the handicap accessible entrance. Exterior wall pack lights on the Science building, Library and Gym need repair. Crosswalk striping is needed at the north approach to the west footbridge where pavement was completed last summer. Shrubs along the walkway near the bridge need trimming. A lip in the concrete on the main student sidewalk across from Melvill Hall requires cold patch for the winter and replacement in the spring.

Questions were raised regarding the water that is setting in the street in front of Melvill Hall. The origin of the water may be from the roof drain. The area where the water is setting is lower than the street.

Chairman Bellman suggested that flashing lights be installed where the students cross the highway between the dorms and the campus. The installation of flashing lights will be recommended to the Highway Safety Committee.

Carter provided a report of activities for October and November.

- The cab has been put back on the tractor;
- Mounting brackets for the tractor mowing deck have been welded;
- Lawn mowing continues;
- Clean up took place after the Burlap Olympics;
- The weight room painting has been completed;
- The weight room has been reassembled;
- Outdoor wiring has been finished;
- Concrete was dug out and replaced for the light pole footing;
- Picnic tables and bike racks have been put in storage;
- Curbs and gutters were cleaned;
- Dirt from the Symons patio project and wash rock from the roof project were moved;
- The gym boiler pump was reinstalled and the system bled;
- Grease lines to the Science air handler were replaced;
- Concrete safe ice melt has been purchased for use on the new concrete;
- The emissions pump was replaced on the truck;
- The truck was readied for snow plowing.

Zobel reported that the custodial lead position for the night shift has been filled.

Zobel reviewed the monthly invoices which total \$1,357.47. QMI Limited rebuilt a pump for the gym boiler at a cost of \$575.00. Carter explained that because of the age of the pumps, parts are being fabricated by QMI because they are no longer available. A pump in the Student Center was also rebuilt. Motion by Huffman, second by Burke to approve payment of monthly invoices from the Outlay budget. Motion carried.

Motion by Huffman, second by Brewer to adjourn. Motion carried. The meeting adjourned at 2:11 p.m.

Victor V. Vlasak  
Richland County Clerk