

## **UW-RICHLAND COMMITTEE**

February 13, 2017

The UW-Richland Committee met on Monday, February 13, 2017, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, James Huffman and Dave Turk. Carol Clausius was absent.

Others present included: Victor Vlasak, County Clerk; Dr. Charles E. Clark, Regional Executive Officer and Dean for the Southwest Region; Dr. Tracy White, Regional Associate Dean for Academic Affairs and UW-Richland Campus Administrator; Brian Zobel, Regional Director of Facilities Planning and Management for the Southwest Region; John Carter, Campus HVAC Specialist; and Angie Arneson, Food Services Supervisor.

Chairman Bellman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Huffman, second by Brewer that the agenda be approved. Motion carried.

Motion by Brewer, second by Turk that the printed copies of the minutes for the January 9<sup>th</sup> meeting be approved. Motion carried.

Dr. Clark provided an update on the Governor's budget proposals affecting UW campus. One proposal is an increase in the UW budget. Another proposal is to revise Course Options and call it Early College Credit. In this area it is referred to as Academic Alliance and makes it more feasible for high school students to earn college credits. This program is successful in Richland County. The goal is to make credits more accessible. A third proposal is a 5% tuition reduction in the second year of the biennium. Another proposal is that the allocable fees that the students pay beyond their tuition be optional. All students pay a segregated fee. Roughly half of those fees must be spent on what they are intended for. Every year the student government in its Student Life and Interest Committee look at the anticipated income from the other half of those fees from the next year's class and determine how best to share out money for athletics, fine arts and for student organizations. It is that part that the Governor wants to make optional for students. Dr. Clark noted that Cathy Sandeen continues as Chancellor.

The meeting to discuss deferred maintenance and the Master Plan review for the campus is scheduled for March 1<sup>st</sup> at 10:00 a.m. in Pippin Hall. In attendance will be Cathy Sandeen, Chancellor; Greg Lampe, Provost and Vice Chancellor for Academic and Student Affairs; and Steve Wildeck Vice Chancellor for Administration and Finance.

Dr. White reported that Jessica Ardvark has been hired to fill the full-time position of International Student Coordinator. Provost Greg Lampe has reported that the revised transfer agreement has been finalized to give guaranteed transfer to Madison. A part of the agreement includes

the international student ability to transfer to Madison. Candidates are being interviewed for the position of Information Specialist and Student Affairs. Next week Dr. White will be calling into the radio show with trivia questions from 1967 to celebrate the 50<sup>th</sup> anniversary of the campus. Dr. White reported on attendance at a meeting of the Southwest Partners Group. The campus is seen as a critical element in community development by the Group. Greg Zimmerman, Campus Advisor, is doing a great job and has started inviting high school students to the campus. In the last two months more than eighty students have been on campus. 100 Academic Alliance students are signed up for the spring. About forty International students are signed up for the spring. Dr. White reported on her responsibilities to make sure that there is an adequate curricular array so that students can progress to their degree.

Arneson read the letter of appreciation that was sent to Mary Connor. Ms. Connor recently resigned from the evening Food Service Worker position. Abigail Wallace Carmody has been hired to fill the evening Food Service Worker position.

Arneson reported on the health inspection that was conducted. The last inspection took place October, 2015. One issue, because eggs and hamburgers are served, is that a sign is to be displayed stating "eating undercooked meat and raw eggs can be hazardous to your health". The sign was put up October, 2016. When the menus were taken down, that sign was also taken down. When the menus were put back up; that sign did not get put back up. Because this is a reoccurrence, a fine will be imposed. The other issue is where the ice machine drains into the drain there is to be a one inch air gap. The gap was not there when the inspection took place, so that is a reoccurrence which will result in a fine. The inspection lasted for three and a half hours. The inspector informed Arneson that meal service is now a high intensity complex because of providing meals to the nutrition site. The inspector will come back in March.

Arneson reported on discussion about including meals plans in with the dorms. The meals service would be open on a limited basis on the weekends. Deferments may be possible again. A new service is called the U Card. The meal plan can be put on the card and the money dedicated only for food service.

Arneson reviewed the budget. The new health insurance deductible was deducted from the Meal Service Fund. Arneson also gave an update on cost savings for the Nutrition program. The option presented was for only having the Meal Service do only home delivered meals. No action was taken to change the program.

Zobel reported that the Honeywell Energy Efficiency Project has one month to go until completion. Carter noted that what is left of the project is the computer work. That would be programming; setting up the programs and executing the programs. The hardware has been installed as well as the internet connections.

Zoebel provided an update on the renovation of the men's locker room in the gym. The tile work was completed over the weekend. Some benches will be replaced. Replacement lockers came from West Bend last year. All of the old lockers were removed. More of the locker room is now open. The Athletic Director bought a new white board that has the court diagrams on it. The room has been painted bright white and the school colors were added. There may be no cost to the County for the renovation project.

Zobel provided an update on the Life Safety Inspection that was conducted. Each campus is evaluated by the UW Colleges safety director. The evaluation looked at the actual facilities and any life safety violations which would affect fire, safety and exit codes from buildings and the written policies. Zoebel had to update the report and provide responses to the violations. Because the buildings are single story, most of the violations listed were minor. One high cost item noted was the need for a smoke detection system and sprinkler system in the library. The other high cost item is the Student Center northeast three door exit. Two of the doors do not fully open due to concrete heaving. The doors are locked from the outside. You can exit through the doors. This issue is the biggest liability issue. The installation of a trench drain will be tried to correct the issue.

Zobel reported that the water softener system at the Student Center has failed. The water softener systems at the gym and the science building have also failed. The failure causes corrosion in the boiler system resulting in tube replacement. The failure of the system at the Student Center also affects the operation of the Meal Service machines. A bid was received from First Supply in the amount of \$3,795.000 for equipment only. Kramer's Water Store bid \$4,263.00 for the equipment and installation. Schneider Plumbing & Heating, Inc. bid \$4,190.00 for the softener, materials and installation. Motion by Brewer, second by Schneider to accept the bid in the amount of \$4,190.00 received from Schneider Plumbing & Heating, Inc. Motion carried.

Zoebel reviewed the inspection reports for the bridges over the east and west drive. The east drive has the most severe issues. Rip rap needs to be added at the south abutment. It requires a couple of loads of additional rip rap and the use of special equipment to tamp it in. The estimated cost is \$1,000.00. Carter noted that rip rap was installed before. Flooding washed out some of what had been done in previous years. Discussion followed regarding Highway Department services and County requirements to bid projects.

Carter presented the following maintenance report for January and February:

- The old lockers were removed from the men's locker room in the gym.
- The men's locker room was repainted and tile repaired.
- Donated lockers from West Bend were painted and installed in the men's locker room in the gym.
- The water heater in East Melvill Hall was replaced and some re-plumbing was done.
- Bids were sought for the replacement of the Wallace Student Center water softener.
- Network cables were run for the Honeywell energy project.
- New projector cables were run for the IT Department.
- Both toilets in the women's restroom of East Hall were rebuilt.
- Weight room equipment was repaired.
- Large amounts of snow and ice were removed.
- S John Deer gator was picked up at UW Rock and prepared for use on campus.
- Repairs were made to the Miller Library heating system.

Dr. Clark addressed the Committee regarding student visits to the campus. The concerns about what they may see on their visit. A concern could be the ice buildup on the roofs and the hazards created when the ice falls. Another concern could be the broken concrete. Dr. Clark noted that some of the maintenance items are not only safety issues, but they are also recruitment and retention issues. The costs to address the roof systems issues are higher than anticipated. Deferred maintenance issues on the campus and their costs are estimated at between six to seven million dollars.

Zobel reviewed the Design Development Report prepared by Specialty Engineering Group LLC regarding the roof system for the Wallace Student Center. The engineer looked at the building's entire roof system. He looked at the two ways you would generally collect moisture, which is the gutter system or a trench drain system. He analyzed the installation of a trench drain system in the sidewalk; the installation of exterior mounted gutters and down spouts to the very sloped roof system; the installation of dormers to the sloped roof areas; the installation of canopies in front of the sloped roof areas; and the installation of a snow retention system. The engineer first looked at the trench drain system. The problem is the size of the area being addressed at the Student Center. Because of the condition of the existing roof, the recommends is that a gutter drain system not be looked at now. The dormer system is not recommended. The free standing canopies are not recommended. The snow retention system is not helpful without the gutter system and this also requires that the roof be water proof. The current roofs are already starting to have leaks. The final conclusion is to rip off the copper roof sections, rebuilding it all, rebuilding the base, rebuilding the copper, and adding the gutter and drainage systems. The estimated cost is \$400,000 for the three sections of the roof with the entrances. Total roof replacement of all four sections is estimated at \$520,000.00. There are six buildings on the campus that have the same type of issues. Based upon the report and analysis; the roofing needs across the campus total 3.3 million.

Zobel reported that Brian Wontor, Residential Roof, will be back when the weather is warmer to determine what other repairs are needed on the Melvill Hall roof.

The was nothing new to report regarding the remodeling of the Classroom building.

Zobel reviewed the monthly invoices totaling \$797.57. Motion by Turk, second by Brewer to approve the payment of the invoices from the Outlay budget. Motion carried.

Zobel reviewed the Outlay reports for 2016 and 2017.

Motion by Huffman, second by Brewer to adjourn. Motion carried. The meeting adjourned at 2:07 p.m.

Victor V. Vlasak  
Richland County Clerk