

Minutes
Transportation Coordinating Committee
Wednesday, July 12, 2017

A meeting of the Transportation Coordinating Committee was held Wednesday, July 12 at 2:30 p.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, Paul Kinney, Stephanie Ronnfeldt, David Scribbins, Linda Gentes, Lydia Metz, Melissa Burke and Bob Sheire

Members absent: Angela Metz, Richard McKee and Eric Rynes

Other attendees included: Linda Batten, Roxanne Klubertanz-Gerber, Heidi Sheire and Harriett Hendricks

- 1) The meeting was called to order by David Scribbins at 2:30 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Robert Sheire moved to approve the posting and agenda; Paul Kinney seconded. Motion carried.
- 4) Introduction and Review Purpose of Public Hearing:
 - Everyone introduced themselves.
 - David went through the rules for the public hearing and what the hearing was about.
- 5) Citizen Comments about 2018 Section 5310 Operating Grant and Vehicle Capital Application:
 - Roxanne went through the 2018 operating grant and also the vehicle capital application for a new vehicle. Roxanne further explained that two vehicles are being requested one for the ADRC \$36,000 and one for Pine Valley for approximately \$59,000.
 - Roxanne explained that she is applying for a vehicle for the ADRC that would hold five people and one wheelchair with a back ramp instead of a lift. The estimated county share would be around \$7200. The process of getting a vehicle if approved, could be up to two years.
 - Roxanne further reviewed if the 2nd vehicle request is granted for Pine Valley they would be responsible for the 20% match of approximately \$11,800.
 - Roxanne discussed the Transportation Programs fund 18 trust and informed the board that the states has rules on how long funds can be held in the trust fund, any unused funding can only be kept in a trust fund for three years.
 - Roxanne said that a portion of the 5310 operating grant helps cover staff cost (Linda Batten and bus drivers).
 - Harriett Hendricks commented that the Richland Center taxi a lot of times is late or doesn't show up at all.
 - Bob Sheire informed the board that Richland Center Transit currently only has two driver with one of their vehicle currently in the shop. Their goal is to hire at least two more drivers and get another two vehicles.
- 6) Approval of April 12, 2017 Transportation Coordinating Committee minutes:
 - Bob Sheire moved to approve the April 12, 2017 Transportation Coordinating Committee minutes; Paul Kinney seconded. Motion carried.
- 7) Welcome new Committee member:

- Lydia Metz from Community Link introduced herself to the committee.
- Melissa Burke explained she is taking Carol Clausius's position on the county board and she introduced herself to the board.

8) 5310 Operating Grant and Vehicle Grant review and approval:

- Roxanne reviewed the grant with the committee and asked for approval to apply for the grant.
- Roxanne said she is applying for a smaller vehicle as this would be more economical.
- Roxanne stated that Pine Valley will be going before their boards for approval to get a new vehicle. They wanted to be included in the transportation programs request.
- Robert Sheire moved to approve going forward with the grant; Linda Gentes seconded. Motion carried.

9) Report on 2017 Transportation Budget:

- Roxanne went through the transportation budget with the board. At this time there is \$79,000 left and the projection is that we would spend \$73,000 by the end of the year. Which would leave a surplus of \$6000.

10) Citizen Comments:

- It was suggested that the next slogan for transportation should be, "Keeping it Rolling".

11) Schedule Next Meeting: The next meeting is tentatively set for November 8, 2017 at 2:30.

12) Adjourn

- Bob Sheire moved to adjourn the meeting until Wednesday, November 8, 2017; Paul Kinney seconded. Motion carried.

Respectfully submitted,

Linda Batten
Aging and Disability Resource Center
of Eagle Country - Richland Center Office