

PROPERTY, BUILDING AND GROUNDS COMMITTEE

October 4, 2017

The Property, Building and Grounds Committee met on Wednesday, October 4, 2017, at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Buford Marshall, Marilyn Marshall, Richard McKee, David Turk and Steve Williamson.

Others present included: Victor Vlasak, County Clerk; Julie Keller, County Treasurer; Avery Manning, Courthouse Maintenance Supervisor; and Mike Bindl, Zoning Administrator.

Chairman Buford Marshall called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by McKee, second by Turk that the agenda be approved. Motion carried.

Motion by McKee, second by Williamson that the printed copies of the minutes for the September 6th meeting be approved. Motion carried.

The Committee discussed delinquent Tax Parcel number 111-1300-0823, 111-1300-0824 and 111-1300-0825 owned by James Kummer and located in the Village of Cazenovia. Corporation Counsel Southwick advised that "It may be that the best thing for the County to do is absolutely nothing". If the Village issued a raze order and put the cost of razing the building on the tax rolls, the County would end up paying that cost when it settles property taxes with the municipality. If the County Public Health Officer determined that the building is a human health hazard and the owner failed to tear it down, the County could bear the cost of the removal of the building. The Committee took no action regarding the parcels.

The Committee discussed delinquent Tax parcels number 022-2942-2000, 022-2933-4000 and 022-2933-5000 owned by Vena Comar and located in the Town of Richland. An updated title search has been ordered on Tax Parcel numbers 022-2942-2000 and 022-2933-4000.

Manning reported that he has contacted SimplexGrinnell and informed them of the County's intention to cancel the current agreement for fire alarm inspection services. SimplexGrinnell will be given an opportunity to provide a cost estimate for a successor agreement. Committee members want to review the bid specifications for the service. That information will be provided to the Committee at their November meeting.

Manning reported the following:

- A chair was purchased for the courtroom for an accommodation request made under the Americans with Disabilities Act;
- A second phone was placed in the courtroom to enable conference calling;
- The circuit breaker that provides service to the County Clerk's office failed;
- A roof leak has developed at the far southeast corner where the turret is located;
- Carpet was cleaned in part of the Zoning office and halfway down the hallway and down the ramp;
- Lighting in the jail is being changed, the cost is charged to the Jail Assessment Fund; and
- Leaves are being dumped at the curb for City pickup.

Manning reviewed the 2017 budget. Four of the outside air conditioning units were not functioning and required repair. The boilers are checked twice a year. They are inspected every three years.

The next meeting is scheduled for November 1st at 3:00 p.m.

Motion by McKee, second by Williamson to adjourn. Motion carried. The meeting adjourned at 3:39 p.m.

Victor V. Vlasak
Richland County Clerk