

UW-RICHLAND COMMITTEE

July 11, 2016

The UW-Richland Committee met on Monday, July 11, 2016, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Carol Clausius and James Huffman. Dave Turk was absent.

Others present included: Victor Vlasak, County Clerk; Dr. Charles Clark, Regional Executive Officer and Dean of the Southwest Region; Dr. Tracy White, Regional Associate Dean for Academic Affairs and UW-Richland Campus Administrator; John Carter, Campus HVAC Specialist; and Angie Arneson, Food Services Supervisor.

Chairman Bellman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Clausius, second by Huffman that the agenda be approved. Motion carried.

Motion by Huffman, second by Brewer that the minutes for the June 13th meeting be approved. Motion carried.

Dr. Clark reported that there will be upcoming meetings to review and affirm the campus master plan to see if there is agreement on the phasing and to review what the next steps will be. Dr. White will either chair or co-chair the meetings. County representation is requested on the group that will conduct the review.

Dr. White reported that she is focusing on getting staffing in place for the fall. She reviewed the vacant positions that need to be covered. Enrollment processes are different because of the reorganization of the colleges. Navigating curriculum is another area Dr. White is focusing on for the fall.

Arneson report on the College for Kids and Middle School U summer programs. The Japanese program will come up in August. No meals are being served at the Rockbridge meal site because it is under construction. The Viola meal site did not serve meals for a week due to water issues. A pizza warmer was purchased for use in various fund raising events. New Plexiglas is being purchased for the hot table. Student meal plans can now be purchased on the web site.

Carter reported that the air conditioner for East Hall has been ordered. The first phase of the parking lot repairs has been completed. The Highway Department will do additional patching when they are available. The kitchen drain has been repaired. The cost of the repair was under budget because they did not have to dig up as much of the floor as initially thought.

The air conditioner for the kitchen area has stopped working. Bids were received from First Supply, La Crosse in the amount of \$2,627.57 and from Dakota Supply Group, La Crosse in the amount of \$2,955.07. Both bids are for a five ton condenser and the parts. Installation would be completed by campus maintenance staff. A bid was received from Schneider Plumbing & Heating, Inc. in the amount of \$5,595.00 for the condenser, parts and installation. Time constraints of the maintenance staff were discussed. Three students have been hired for the summer to help with the grounds keeping. The Campus Foundation purchased materials for the landscaping. Also noted were areas of the sidewalk in need of replacement. Motion by Brewer, second by Clausius to approve the bid from First Supply in the amount of \$2,627.57. The campus maintenance staff will be installing the new unit. Motion carried.

Carter reported that the concrete project that was approved by the County Board will be scheduled around events at the campus.

Carter presented quotes received from Residential Roof of SW Wisconsin in the amount of \$31,950.00 and A-1 Roofing Systems in the amount of \$37,234.00 for replacing sections of the Melvill Hall roof. A diagram of the roof areas were distributed to Committee members. The quote for the southwest section of the roof was \$4,800.00 from Residential Roofing. This is the roof area with the most leaks. Motion by Brewer, second by Huffman to approve the quote from Residential Roofing in the amount of \$4,800.00 for the replacement of the roof on the southwest section of Melvill Hall. Motion carried.

Carter noted that patch work will be needed on areas of the copper roof because of leaks. It was recommended that Ben Mitchell, Blue River be contacted for a quote. The Committee will discuss the replacement of the West section of the Melvill Hall roof at their next meeting.

Carter presented the bids received for the study design development to formulate a solution to the ice and snow issues on the Student Center roof. A bid was received from Specialty Engineering, Group, LLC, Madison in the amount of \$2,600.00 and from Woodland Consultants, Richland Center in the amount of \$4,600.00. Carter noted that the biggest concern of the engineer is the span. Motion by Huffman, second by Clausius to accept the bid from Specialty Engineering Group, LLC in the amount of \$2,600.00 for the study. Motion carried.

Invoices totaling \$985.71 were presented for approval. Motion by Brewer, second by Huffman to approve payment of the invoices from the Outlay budget. Motion carried.

There was nothing new to report on the Classroom Building Remodeling.

Copies of the Outlay report were distributed to Committee members.

Motion by Brewer, second by Huffman to adjourn. Motion carried. The meeting adjourned at 1:52 p.m. Motion carried.

Victor V. Vlasak
Richland County Clerk