

## UW-RICHLAND COMMITTEE

May 9, 2016

The UW-Richland Committee met on Monday, May 9, 2016, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer and Carol Clausius. James Huffman and Dave Turk were absent.

Others present included: Victor Vlasak, County Clerk; Dr. Charles Clark, Regional Executive Officer and Dean of the Southwest Region; Dr. Tracy White, Regional Associate Dean for Academic Affairs and UW-Richland Campus Administrator; Regional Director of Facilities Planning and Management; John Carter, Campus HVAC Specialist; Jim Chitwood, Highway Commissioner; and Angie Arneson, Food Services Supervisor.

Bellman called the meeting to order.

The first order of business was the election of a Chairman. Brewer nominated Bellman. Clausius seconded the nomination. Motion by Clausius that the nominations be closed and that the Clerk be instructed to record that a unanimous ballot was cast for Bellman. Second by Brewer. Motion carried and Bellman was declared elected Chairman.

The next order of business was the election of a Vice Chairman. Clausius nominated Brewer. Bellman seconded the nomination. Motion by Clausius that the nominations be closed and that the Clerk be instructed to record that a unanimous ballot was cast for Brewer. Second by Bellman. Motion carried and Brewer was declared elected Vice Chairman.

Motion by Clausius, second by Brewer that the County Clerk be appointed as Secretary. Motion carried.

Committee Chairman Bellman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Clausius, second by Brewer that the agenda be approved. Motion carried.

Motion by Brewer, second by Clausius that the April 11<sup>th</sup> minutes be approved. Motion carried.

Brian Zobel reported that he has solicited bids for repairs to four areas of the campus parking lots. The areas are the east bridge aprons, in front of the Administration Building and the corner in the west lot to get to the Symons Recreation Complex. Bids were received from the following:

Pickets, Paving, Lake Delton	\$9,750.00
D. L. Gasser Construction, Baraboo	\$11,000.00
D & P Enterprises, Richland Center	\$14,950.00
Richland County Highway Commission	\$ 9,200.00

Zobel introduced Highway Commissioner Jim Chitwood. Chitwood addressed the Committee and explained an alternate option. Chitwood and Bob King, the Blacktop Foreman, inspected the areas. The Highway Department has started working with a product which uses smaller stones called skinny mix which is a hot mix with higher oil content. A broader area can be covered with this product and also repairs made to the pot hole areas at a cost not to exceed \$6,700.00. This should give the parking lot areas a needed face lift with five to eight years of useable life. Approximately sixty tons of products will be used. Funding for the project was discussed. Chitwood noted that if this project could be scheduled while the asphalt plant is in the area at the

Householder quarry, the costs could be lower. The estimate given by Chitwood was based on trucking materials from Loganville. Motion by Clausius, second by Brewer to present a resolution for approval of the Highway Department repair proposal at a cost not to exceed \$6,700.00. Motion carried.

Dr. Clark reported on the closing ceremonies for the high school art presentation. Zobel, White and Clark will be meeting with Board Chairman Kirkpatrick for a tour. Dr. Clark requested that the Committee schedule a tour at a future meeting to see the deferred maintenance issues.

Dr. White reported on commencement. The guest speaker was a graduate of the campus. 25 students walked. Three students received bachelor of applied arts and sciences degrees.

Arneson reported that Meal Service served graduation, the high school art program, the BAAS program and a lunch and brunch for the Chancellor. The Meal Service is now providing all of the frozen meals for the Nutrition Program. The frozen meals total 200 meals a month. Upcoming is Faculty College.

Zobel reported that he looked into the suggestion of a different way of doing the plumbing repair to the drain in the kitchen. It was discovered that the process was very costly.

Zobel reported on bids received for the kitchen drain repair. The Rynes Plumbing & Excavating cost is estimated at \$9,700.00. The Schneider Plumbing & Heating cost is estimated at \$9,450.00. The Schneider estimate is a complete turnkey type of process including the concrete cutting and the floor tile replacement. Both estimates are based on a cost per unit process. Motion by Brewer, second by Clausius to present a resolution for approval to accept the proposal from Schneider Plumbing & Heating. Motion carried.

A request will be made of the County's Finance Committee for financial assistance with the cost of the parking lot repairs and the kitchen drain repairs.

Carter gave an update on the following maintenance and repairs:

- Science building fire alarm panel repaired;
- Student Center drains augured;
- Set up for graduation, concert and road rally;
- Classroom building painted;
- Patched parking lots;
- Viewed cleaning machine demonstrations;
- Gym building lighting discussed with Symons staff;
- Unloaded and assembled new scoring table for athletics;
- Repaired food service area air conditioner;
- Started air conditioning units for all buildings;
- Shut down heating units;
- Called Thermo Dynamics for Student Center new boiler warranty work.

There was nothing new to report regarding the remodeling of the Classroom building.

Invoice totaling \$352.78 were reviewed. Motion by Brewer, second by Clausius to approve payment of the invoices from the Outlay budget. Motion carried.

The Outlay report was reviewed.

Motion by Brewer, second by Clausius to adjourn. Motion carried.