

## **UW-RICHLAND COMMITTEE**

February 8, 2016

The UW-Richland Committee met on Monday, February 8, 2016, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Carol Clausius, Dave Turk and Lewis Van Vliet.

Others present included: Victor Vlasak, County Clerk; Dr. Charles Clark, Regional Executive Officer and Dean of the Southwest Region; Dr. Tracy White, Regional Associate Dean for Academic Affairs and UW-Richland Campus Administrator; Dundee McNair, Regional Associate Dean for Administrative and Finance for the Southwest Region; John Carter, Campus HVAC Specialist; and Angie Arneson, Food Services Supervisor.

Committee Chairman Bellman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Clausius, second by Turk that the agenda be approved. Motion carried.

Motion by Brewer, second by Van Vliet that the minutes for the January 11<sup>th</sup> meeting be approved. Motion carried.

Dean Clark reported that he has been involved in several meetings and events in the county. He attended the first annual meeting of the Career and Education Cooperative; served as master of ceremonies for the Making a Difference Awards; and attended a meeting of the Symons Natatorium Board. Dean Clark will be meeting with Dennis Shields, Chancellor of the University of Wisconsin-Platteville, to talk about coordinated admissions and ask for their help in attracting and recruiting students to the UW-Richland who are not quite ready for the UW-Platteville. Interviewing is also underway for the position of Director of Facility Planning and Management.

Associate Dean White reported that she is involved in the process of hiring a new math professor and a new music professor. She is working on the summer and fall curriculum. Last Friday was the tenth day when enrollment numbers are looked at. The enrollment head count is at 312 which is 97.5% of where enrollment was at this same time last year and the full-time equivalent count is 230 which is about 93% of where enrollment was last year at this time. Within the UW colleges, as an institution, enrollment is at 91%. These numbers were anticipated based on the demographics seen in the high schools.

Arneson reported that response to the free meal to get kids to come down from the dorms was not as successful as last year. Nights are busy due to activity at the theater. Events coming up are Alumni Days on March 5<sup>th</sup>; the Garden Show on March 19<sup>th</sup>; the Upper Michigan and Lower Wisconsin Kiwanis Club on April 9<sup>th</sup>; and the High School Art Exhibit on April 30<sup>th</sup>.

Carter reported that the remodeling of the women's locker room has been completed. An individual has been hired to paint some areas including in the Science Building and a few of the classrooms. The Highway Department pushed some of the snow banks down. Two days were spent in Baraboo participating in the interview process for the potential building and grounds supervisor. Maintenance has started gearing up for the theater production. Also reported was a number of furnace breakdowns.

Carter reported that there have been no visible roof leaks. The ballasted roofs have a ten year life. The current roofs are at 17 years. The roof is starting to shrink back and pull away from the edges. This would be the roof on the 1998 addition to Melvill Hall. An estimate will be needed for the cost to repair/replace the roof. Leaks in the copper roofing were patched and soldered. The water damaged ceiling tiles in Melvill Hall were replaced by Hall Ceilings.

Invoices totaling \$944.99 were reviewed. Motion by Van Vliet, second by Turk to approve payment of the invoices from the Outlay budget. Motion carried.

McNair had nothing new to report regarding the Classroom Building remodeling.

McNair reviewed the Outlay report. Line item transfers for 2015 due to overages will be presented for approval at the March meeting.

Motion by Turk, second by Brewer to adjourn. Motion carried. The meeting adjourned at 1:37 p.m.

Victor V. Vlasak  
Richland County Clerk