

## **UW-RICHLAND COMMITTEE**

January 11, 2016

The UW-Richland Committee met on Monday, January 11, 2016, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Carol Clausius, and Lewis Van Vliet. Dave Turk was absent.

Others present included: Victor Vlasak, County Clerk; Dr. Charles Clark, Regional Executive Officer and Dean of the Southwest Region; Dr. Tracy White, Regional Associate Dean for Academic Affairs and UW-Richland Campus Administrator; Dundee McNair, Regional Associate Dean for Administrative and Finance for the Southwest Region; John Carter, Campus HVAC Specialist; and Angie Arneson, Food Services Supervisor.

Committee Chairman Bellman called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Van Vliet, second by Brewer that the agenda be approved. Motion carried.

Motion by Brewer, second by Van Vliet that the minutes for the December 14<sup>th</sup> meeting be approved. Motion carried.

Copies of the Food Service Financial Report were distributed to Committee members. Arneson reported that agreement was reached on the Nutrition contract. Food Service will be taking over all frozen Nutrition meals from Gordy's. A free meal will be provided on moving in day at the dorms. Yet to be worked out are meal ticket plan sales for students awaiting the receipt of their financial aids. The County's MIS Department is working on a link from the County's web site where students could purchase meal plans.

Carter presented the following maintenance report:

- Lockers are being changed out in the women's locker room;
- Tracy White's office is being painted and the furniture organized;
- One main freezer in Food Service is down;
- Halls in the Science building are being painted;
- Several of the electronic locks in the gymnasium had to be rekeyed;
- All light bulbs will be changed during breaks;
- Lawn mowers still need to be serviced and put away for the season;
- Air filters in all buildings will be changed over breaks;
- Maintenance is being performed on the snow plowing equipment.

Invoices totaling \$1,814.08 for the month of December were reviewed. Three benches were purchased for the new patio through the Department of Transportation at a cost of \$908.85. Motion by Van Vliet, second by Clausius to approve payment of the invoices from the Outlay budget. Motion carried.

McNair reported on the Master Plan and recommendations for the remodeling of the Classroom Building. Carter noted that the air conditioning units are original to the building.

McNair reported on the proposal received from Larry Fowler, Woodland Consultants, to provide professional services to develop plans to control snow and ice that falls at four building exits on the campus. \$100,000 was included in the 2016 Outlay budget request for the four exits. The funding request did not make it through the budgetary process.

McNair distributed copies of the Outlay report. Repairs still need to be made to the ceiling in Melvill Hall that was damaged by the leaks from the roof. Some smaller leaks still remain. Repairs will have to be made in the spring.

Motion by Brewer, second by Clausius to adjourn. Motion carried. The meeting adjourned at 1:57 p.m.

Victor V. Vlasak  
Richland County Clerk