

## **FINANCE AND PERSONNEL COMMITTEE**

December 13, 2016

The Finance and Personnel Committee met on Tuesday, December 13, 2016, at 9:15 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin prior to the meeting of the County Board.

Committee members present included: Jeanetta Kirkpatrick, Fred Clary, Bob Bellman, Linda Gentes, Buford Marshall, Larry Sebranek, and Don Seep

Others present included: Victor Vlasak, County Clerk; Barb Scott, MIS Director; Stacy Kleist, Clerk of Court; and Jennifer Harper, District Attorney.

Committee Chairman Kirkpatrick called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, a copy was posted on the Courthouse Bulletin Board and a copy was faxed to The Richland Observer.

Motion by Gentes, second by Bellman to approve the agenda. Motion carried.

Barb Scott addressed the Committee requesting approval to extend the Workforce Development contract for the MIS Assistant position until January 29, 2017 to allow time for Ms. Scott to advertise the newly created County position of MIS Assistant and follow the procedures outlined in the Handbook of Personnel Policies and Work Rules in the section entitled "Hiring". Motion by Seep, second by Marshall to approve the request. Motion carried. Health insurance coverage for the newly hired Assistant would become effective the first of the month following the date of hire.

Motion by Clary, second by Bellman to adjourn. Motion carried.

Victor V. Vlasak  
Richland County Clerk