

## FINANCE AND PERSONNEL COMMITTEE

May 17, 2016

The Finance and Personnel Committee met on Tuesday, May 17, 2016, at 6:30 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin regarding two agenda items on the County Board agenda.

Finance and Personnel Committee members present included: Jeanetta Kirkpatrick, Fred Clary, Bob Bellman, Linda Gentes, Buford E. Marshall, Jr., Larry Sebranek and Don Seep.

Others present included: Victor Vlasak, County Clerk; Ben Southwick, Corporation Counsel; Jim Chitwood, Highway Commissioner; Dr. Charles Clark, Regional Executive Officer and Dean of the Southwest Region; Patrick Metz, Health and Human Services Director; Brian Zobel, Regional Director of Campus Facilities Planning and Management; and Angie Arneson, Food Services Supervisor.

Chairman Kirkpatrick called the meeting to order.

The first agenda item discussed was the resolution approving two construction projects at the UW-Richland campus. UW-Richland Committee Chairman Bellman reported that about six weeks ago it was discovered that the drain from the kitchen in the Wallace Student Center was not functioning. Steps were taken to get it working. A power snake was used in an attempt to clear the drain and it pulled up dirt and clay. It has been determined that it is the pipe inside the kitchen that has broken. Estimates were sought to make permanent repairs on the drain. Schneider Plumbing and Heating, Inc. gave the low bid in the amount of \$9,540 to replace the drains in the kitchen area as well as replace the floor tile.

The second project at the UW-Richland campus is reconstruction of areas in the parking lots. The Highway Commission has given an estimate of not to exceed \$6,700 for the cost of equipment, labor and materials. The work would take place in four areas of the parking lots and include removing damaged asphalt and replacing it with new asphalt.

The Committee discussed funding for the campus drain repair project and the parking lot repairs. The resolution calls for the drain repair costs to come from the Campus Meal Service Fund and the parking lot repair costs to come from the UW-Richland Outlay budget. The request is for funding assistance from the County for the two projects. Motion by Seep, second by Clary to approve transferring funds from the Contingency Fund to cover the cost of the two projects. Roll call vote. AYES: Marshall, Clary, Kirkpatrick, Gentes, Bellman, Seep. NOES: Sebranek. Ayes 6. Noes 1. Total 7. Motion carried.

The next agenda item discussed was the resolution concerning the Legal Assistant position in the District Attorney's office. The position will become vacant as of May 31<sup>st</sup> due to a retirement. The District Attorney is requesting that the pay scale from the position be reclassified from Grade 10 in the Courthouse Salary Schedule to Grade 18 in the Job Classification and Salary Plan. Motion by Clary, second by Marshall to amend the proposed resolution to remove the reclassifying language and present the resolution for approval to change the position from the Courthouse Scale to the Salary Plan. Motion carried.

Motion by Bellman, second by Marshall to adjourn. Motion carried.

Victor V. Vlasak  
Richland County Clerk