

## **FINANCE AND PERSONNEL COMMITTEE**

March 1, 2016

The Finance and Personnel Committee met on Tuesday, March 1, 2016, at 1:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Finance and Personnel Committee members present included: Jeanetta Kirkpatrick, Bob Bellman, Fred Clary, Tom Crofton, Gaylord Deets, Larry Sebranek and Lew Van Vliet.

Others present included: Victor Vlasak, County Clerk; and elected officials, department heads and employees.

Chairman Kirkpatrick called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent either by mail or email to all Committee members, a copy was posted on the Courthouse Bulletin Board and the County web site, a copy was faxed to The Richland Observer and a copy was emailed to WRCO and to each County Department Head.

Motion by Van Vliet, second by Sebranek to approve the agenda. Motion carried.

Motion by Bellman, second by Crofton to approve the February 9<sup>th</sup> minutes. Motion carried.

Becky Dalberg, Economic Support Specialist at Health and Human Services, presented a concern regarding a directive that employees in the unit shall work beyond their normal work hours. The requirement that extra time worked is to be compensatory time that cannot be paid out is in conflict with the Personnel Handbook and the Addendum for the department. Motion by Crofton, second by Clary that the language in the Handbook and Health and Human Services Addendum be followed. Motion carried.

Dale Bender, Becky Dahl and Larry Engel addressed the Committee requesting County participating in the Career Education Cooperative.

Pat Metz, Health and Human Services Director, addressed the Committee requesting approval for the addition of a Mental Health Therapist position. A \$29,000 grant has been received for the expansion of crisis services. Services provided by the position are reimbursable through Medicaid at the rate of \$83.00 per hour. Motion by Crofton, second by Bellman to present a resolution for approval to add the position. Motion carried.

The Committee discussed the employee retention incentive bonus proposed for Pine Valley Healthcare employees. Motion by Sebranek, second by Crofton to present a resolution for approval of the bonus proposal for April 2016 and the bonus proposal for November 2016. Motion carried.

The Committee discussed a resolution received from the County of La Crosse opposing the UW-Cooperative Extension Multi-County Reorganization Plan. The resolution was referred to the Agriculture and Education Committee.

Motion by Clary, second by Bellman to present a resolution for approval that the salaries of the County Clerk, Register of Deeds and Treasurer be established for the term of office of those positions commencing in January, 2017 as follows: For 2017 an increase of \$1,200 over the 2016 salary; for 2018 an increase of \$1,200 over the 2017 salary; for 2019 a 2.5% increase over the 2018 salary; and for 2010 a 2.5% increase over the 2019 salary. Motion carried.

The Committee reviewed the listings of 2015 unexpended appropriations, excess revenues collected, account deficiencies and uncollected revenues.

Motion by Van Vliet, second by Sebranek to authorize providing census information to health insurance brokers. Motion carried.

No additional changes were made to the Handbook of Personnel Policies.

Motion by Bellman, second by Van Vliet to adjourn. Motion carried.

Victor V. Vlasak  
Richland County Clerk